

School Building Committee Meeting
Minutes of Wednesday, March 6, 2024
Zoom Meeting

Call to Order: Richard Nichols called the meeting to order at 7:33 p.m.

School Building Committee Voting Members		School Building Committee Non-Voting Members		Vertex Companies (OPM)	
x	Richard Nichols, Chair	x	Mark Awdycki		Jeff D'Amico
x	Diane Jurmain, Vice-Chair	x	John Engler	x	Mike Quinlin
	Marc Conroy		Mike Guzinski		
x	Denise Gibbons	x	Ana Hurley		
x	John Larkin		Robert Mullaney	Tappe Associates (Architect)	
x	James McCaffrey	x	Erin Underhill		
	Jeremy Stull		Terry Wiggins	x	Charlie Hay
Additional Attendees					Chris Blessen
x	Kimberly Borst	x	John Proctor		
x	Jim Duffy	x	Mike Ragusa		

A complaint was received from residents abutting the MS/HS property. This complaint was addressed by the Chair. The surveyor did not notify the abutters that they may be on their property to determine property lines. The project team will stress the importance of doing this with subcontractors in the future in an effort to avoid something like this happening again. The work that they were doing should be complete.

The project team recapped the Visioning Session and Community Forums. Approximately 35 people participated in the first Visioning Session including students, teachers, staff, parents, administrators, and community members. The Community Forum on 2/28 was well attended and went well.

Existing conditions evaluations are underway. The site survey crew wrapped up the survey work today. Traffic counts have been taken that show the existing traffic conditions. Geotech was out over winter break testing the soils. The ACM survey wrapped up today as well. They will provide a cost estimate for asbestos abatement. Consultants will be on site at the school to look at and evaluate existing systems.

The Committee reviewed the community engagement timeline for the project including proposed, approximate timing of community forums.

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Evaluation criteria for the proposed design options were discussed. Fourteen different evaluation criteria were outlined. A color-coded chart with design options and evaluation criteria will help the Committee determine which design options would be the best options to pursue further.

A space template for the existing Middle/High School was reviewed with the Committee. It was determined that the classrooms are generally undersized according to the MSBA requirements. Additionally, it is missing technology/STEAM space and more space is needed for art and music. The cafeteria is technically large enough to fit the MSBA requirements, but the need to seat middle schooler students and high school students separately may require some adjustments. Health and Physical Education spaces will also need to be created/adjusted.

The MSBA reimbursement process was discussed including eligible and ineligible expenses. There is no way to know the effective reimbursement rate until the design is chosen.

Tappe walked through several design options with the Committee including a straight reno/code upgrade option, four addition/reno options and three new school options. Phasing approaches for each option were discussed as well. Pros and cons were discussed. Committee to begin to determine which options make the least sense and should be taken off the table so that the Design team can move forward with the remaining options.

9:02 p.m. – Mike Quinlin and Charlie Hay left the meeting.

The minutes from 2/13/24 were presented to the Committee for approval.

Richard Nichols made a motion to approve the minutes from 2/13/24 as written. Diane Jurmain seconded the motion. By roll call vote Diane Jurmain - aye; James McCaffrey – aye; John Larkin – aye; Denise Gibbons – aye; Richard Nichols – aye. The motion passed unanimously.

The next meeting of the School Building Committee will be held on Wednesday, March 27, 2024 at 7:30 p.m. via Zoom.

Rich Nichols made a motion to adjourn the meeting at 9:03 p.m. The motion was seconded by James McCaffrey. By roll call vote Diane Jurmain - aye; James McCaffrey – aye; John Larkin – aye; Denise Gibbons – aye; Richard Nichols – aye. The motion passed unanimously.

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Submitted by:

Kimberly Borst

Department Assistant, School Building Committee