

**School Building Committee & Permanent Building Committee Meeting**  
**Minutes of Wednesday, January 18, 2023**  
**Zoom Meeting**

**Call to Order:** Richard Nichols called the meeting to order at 7:31 p.m.

**Meeting Attendees:**

Mark Awdycki, Kimberly Borst, Steven Catalano, James Duffy, John Engler, Paul Duprey, Denise Gibbons, Mike Guzinski, Diane Jurmain, John Larkin, James McCaffrey, Robert Mullaney, Richard Nichols, John Proctor, Jeremy Stull, and Erin Underhill, Al Vatour, Terry Wiggin.

**School Building Committee - OPM Selection Process Discussion**

The Committee reviewed the OPM Selection process, from the formation of the selection committee through choosing an OPM. The general timeline was discussed and will be more specifically ironed out as the Request for Services (RFS) is completed.

A draft of the RFS will be developed over the next two weeks and reviewed by the OPM Selection Committee on February 1<sup>st</sup>. More specific dates will be ironed out in that meeting as well.

Multiple Committee members spoke in favor of adding an extra week to the RFS advertising period to allow candidates more time to prepare. Additionally, it was recommended that it be posted to the Town and School websites for easy accessibility.

The School Building Committee reviewed the minutes from 12/7/22. A small change to the draft minutes was made.

**Richard Nichols made a motion to approve the revised minutes from 12/7/22. Diane Jurmain seconded the motion. By roll call vote – Steven Catalano – aye; Denise Gibbons – aye; Diane Jurmain – aye; John Larkin – aye; James McCaffrey – aye; Richard Nichols – aye; Jeremy Stull – aye. The motion passed.**

8:22 p.m. School Building Committee members that are not part of the PBC left the meeting.

**Permanent Building Committee – Lansing Millis Stabilization Repairs**

The PBC discussed the stabilization repairs needed for the Lansing Millis Building. A preliminary assessment has been done which is what the RFS will be based on. A government bond bill for \$250,000.00 has been approved to seal and stabilize the building but the funds have not been certified yet. The bond bill is a large chunk of what is needed, but the PBC will need to look into other sources of funding as well.

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It has been reported that kids have been hanging around the property and throwing glass off the second story. In an effort to keep people away from the building the PBC is looking at erecting a fence and taking down the fire escape and storing it at the DPW.

Potentially using the building for storage in order to keep it in use and being looked after was brought up as an idea by a Committee member. The PBC will look into the feasibility of this option.

Minutes from the 11/29/22 PBC meeting were presented for approval.

**Richard Nichols made a motion to approve the minutes from 11/29/22. Diane Jurmain seconded the motion. By roll call vote – Steven Catalano – aye; Denise Gibbons – aye; Diane Jurmain – aye; John Larkin – aye; James McCaffrey – aye; Richard Nichols – aye; Jeremy Stull – abstained. The motion passed.**

Adjournment

**Rich Nichols made a motion to adjourn the meeting at 8:32 p.m. The motion was seconded by John Larkin. By roll call vote – Steven Catalano – aye; Denise Gibbons – aye; Diane Jurmain – aye; John Larkin – aye; Richard Nichols – aye; Jeremy Stull – aye. The motion passed unanimously.**

Submitted by:  
Kimberly Borst  
Department Assistant, School Building Committee