



TOWN OF MILLIS

Craig W. Schultze, *Chair*
 Ellen Rosenfeld, *Vice Chair*
 Erin T. Underhill, *Clerk*

OFFICE OF THE SELECT BOARD

Veterans Memorial Building (VMB)
 900 Main Street • Millis, MA 02054
 Phone: 508-376-7041

Michael J. Guzinski
 Town Administrator
mjuzinski@millisma.gov

Karen Bouret DeMarzo
 Assistant Town Administrator/
 Human Resources Manager
kbouret@millisma.gov

SELECT BOARD MEETING AGENDA MONDAY, MAY 07, 2024; 6:30 PM MS/HS LIBRARY 245 PLAIN STREET

	Topic	Time	Speaker
I.	Call to Order	6:30 PM	Chair Schultze
II.	Open Session Items		
24-087	Appointment of Election Workers		M. Guzinski
24-088	Vote to Adopt MGL Ch 166 s.32A		M. Guzinski
24-089	Approval of One-Day Alcohol License		K. B. DeMarzo
24-090	Approval of Water/Sewer Commitment		M. Guzinski
24-091	Board/Committee Liaison Updates		Chair Schultze
24-092	Approval of DRAFT Minutes • 4/22/24		Chair Schultze
24-093	Discuss 5/7/24 ATM Warrant Articles		C. Schultze
III.	Adjournment		

Proposed Upcoming Meeting Schedule

Date	Time	Location
Monday, May 20, 2024	7:00 PM	Room 229 VMB
Monday, June 10, 2024	7:00 PM	Room 229 VMB
Monday, June 24, 2024	7:00 PM	Room 229 VMB

24-087

Appoint Election Workers (3)

Karen Bouret DeMarzo

From: Kathleen Smith
Sent: Wednesday, May 1, 2024 2:53 PM
To: Karen Bouret DeMarzo
Cc: Mike Guzinski; chrismillis1@verizon.net
Subject: New Election Workers

Good Afternoon Karen,

We will have three new hires for the May 13, 2024, election. They are completing paperwork this week. Can Mike and/or the Select Board appoint them?

- David Stephenson
- Maria Curtin
- Angela Turner

Thanks,

Kathi Smith
Deputy Town Clerk

24-088

Adopt MGL Ch 166 s. 32A

Karen Bouret DeMarzo

From: Mike Guzinski
Sent: Monday, May 6, 2024 11:35 AM
To: Mike Giampietro
Cc: Karen Bouret DeMarzo
Subject: Wiring Inspectors - Acceptance of MGL Ch. 166 Section 32A

Hi Mike,

There's an item on the Select Board's meeting agenda for tomorrow night that seeks to adopt MGL Ch. 166 Section 32A which would allow the Inspector of Wires (and their assistants/deputies) to engage in their wiring business in a municipality, while at the same time be able to continue their work for that municipality as a wiring inspector (see the language of the state law below). I've been speaking with Town Administrators/Managers in many other towns who are in the process of accepting this section. I'll be recommending that the Select Board accept this section at their upcoming meeting so that you and your deputy inspectors can continue to do business work in Millis while still being able to be wiring inspectors.

Please let me know if you have any questions or concerns regarding this law, or would like to discuss this in more detail.

Thanks.

Mike

“In a city, town or district which accepts this section, a licensed electrician who is appointed inspector of wires may practice for hire or engage in the business for which licensed under the applicable provisions of chapter one hundred and forty-one while serving as such inspector; provided, however, that within the area over which he has jurisdiction as wiring inspector he shall not exercise any of his powers and duties as such inspector, including those of enforcement officer of the state electrical code, over wiring or electrical work done by himself, his employer, employee or one employed with him. Any such city, town or district may in the manner provided in the preceding section appoint an assistant inspector of wires who shall exercise the duties of inspector of wires, including those of enforcement officer of the state electrical code, over work so done. Said assistant inspector may act in absence or disability of the local inspector and for his services shall receive like compensation as the city, town or district shall determine. This section shall take effect upon its acceptance in a city, by vote of the city council, subject to the provisions of the charter of such city; in a town, by vote of the board of selectmen; in a municipality having a town council form of government, by a vote of the town council, subject to the provisions of the charter of such municipality and in a district, by vote as above provided of the cities and towns of the district.”

24-089

One-Day Alcohol License



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OFFICE OF THE SELECT BOARD

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900 Main Street • Millis, MA 02054
Phone: 508-376-7041
townadministratorsoffice@millisma.gov

ONE-DAY SPECIAL ALCOHOL LICENSE

The Select Board of the Town of Millis has approved, pursuant to the provisions of Chapter 138 Section 14, issuance of a special license as described herein:

Date of Local Authority Approval: 5/7/24

Name of Applicant: Nate Maltinsky

Name of Establishment: Boaggestowe Fish & Game Club

Address: 247 Ridge Street

Description of Establishment: non-profit club

Date(s) of Function(s): 5/18/24

Description of Function(s): Annual Hog Roast

Hours of Sales: 2pm - 9pm

License is for sale of: All alcoholic beverages
Wine & Malt

The establishment is: For profit
Non-profit

Restrictions imposed by the Select Board: _____

License Fee - \$100 for profit / \$50 non-profit check # 3115

Town of Millis Select Board:

Chair

Vice Chair

Clerk

24-090

Water/Sewer Commitment



**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MILLIS**

WATER / SEWER DEPARTMENT COMMITMENT TO COLLECTOR

To: Jennifer Scannell, Collector of Taxes for the Town of Millis, in the County of Norfolk
IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the utility billing list herewith committed to you the amount of the utility charges assessed to each such person on Water and Sewer services to include Capital Assessment charges as set for the below, with interest and miscellaneous charges, the sum total of such list being.

ACCT. #	COMMIT #	WATER	FINAL	SEWER	CROSS CONNECT	ON OFF	PAINE	TOTAL
35400043	F3805	31.44	47.25	64.93				143.62
35400038	F3806	35.71	47.25	73.37				156.33
35400048	F3807	31.44	47.25	64.93				143.62
35400046	F3808	31.44	47.25	64.93				143.62
35400044	F3809	48.52	47.25	98.69				194.46
221818910	F3810	78.41	47.25	157.77				283.43
22275500	F3811	82.68	47.25					129.93
421863410	F3812	39.98	47.25	81.81				169.04
401297100	F3813	104.03	47.25	208.41				359.69
221818910	F3814	35.71	47.25	73.37				156.33
22708014	F3815	31.44	47.25	64.93				143.62
22708018	F3816	61.33	47.25	124.01				232.59
300675000	F3817	35.71	47.25					82.96
22708002	F3818	27.17	47.25	56.49		40.43		171.34
121493000	F3819	78.41	47.25	157.77				283.43
Total Commitment for April 2024								2794.01

And you are to pay over said charges, fees, and interest to the Treasurer of Millis and also to give the Treasurer an account of all charges, fees and interest collected by you.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by laws of the Commonwealth upon Collectors.

Given under our hands this _____ day of _____, 2024

Town of Millis Water Commissioners: _____

24-091

Liaison Updates

24-092

DRAFT Minutes

**SELECT BOARD
MEETING MINUTES
Monday, April 22, 2024
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

Millis Beautification Day will be on Saturday April 27th from 9am-12noon.
The Annual Town Meeting will be held on 5/7/24 in the Middle High School Gym.
The Annual Town Election 5/13/24 from 7am-8pm at the VMB building.

24-078 Read/Sign Older Americans Month Proclamation

Sel. Rosenfeld made a motion for the Board to adopt and sign the May 2024 Older Americans Month Proclamation as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-079 Appointments

- *Firefighter/EMT*
Sel. Rosenfeld moved for the Board to ratify the Town Administrators appointment of Andrew O'Reilly as a full-time firefighter/EMT. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Project Manager*
Sel. Rosenfeld moved for the Board to ratify the Town Administrators appointment of James McKay as Project Manager until completion of the PFAS Filtration Plant Project. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-080 FY25 Transfer Station Rate Hearing

Sel. Rosenfeld motioned to open the transfer station rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

DPW Director Jim McKay states the rates have not been raised in many years, he is requesting to raise the rates to offset some of the costs. He is requesting it rates be raised to under 62 years of age \$90.00 and 62 years of age and older \$35.00. The electronics and large items would be \$25.00. This would be effective June 1st, 2024.

Sel. Rosenfeld motioned to close the transfer station rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld motioned for the Board to the annual FY25 transfer station rates effective June 1st, 2024, as outlined by the DPW Director: \$90 for residents under the age of 62, \$35 for residents 62 years and older. Additional permits at the same residence \$10 each, lost/replacement permits \$10 each, electronics disposal \$25 per item, large item disposal \$25 per item. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-081 Prospect Hill Cemetery Rate Hearing, Cemetery Rules/Regulations Approval

Sel. Rosenfeld motioned to open the cemetery rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

DPW Director Jim McKay reviews the proposed changes to the Cemetery rates and rules and regulations as debated and decided by the cemetery committee. This includes going from \$700 to \$900 for a plot. To review the full changes please refer to the packet.

Sel. Rosenfeld motioned to close the cemetery rate hearing. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld motioned for the Board to adopt the rules and regulations for Prospect Hill Cemetery as presented including the updated fee schedule. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-082 Review/Approval of Catch Basin Cleaning Contract

Sel. Rosenfeld motioned for the Board to approve the extension of the catch basin cleaning contract with Truax Corporation, for an amount of \$17.94 per catch basin not to exceed \$25,000 through December 31, 2023. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-083 Discuss & Assign Annual Town Meeting Warrant Articles

The Board discussed and assigned the following Town Meeting Warrant Articles which they will speak to at Town Meeting:

Sel. Schultze – Articles 2,3,4,5,6,7,13,22

Sel. Rosenfeld – Articles 8,9,10,18,19,20

Sel. Underhill – Articles 1,11,14,15,16,17

The Board reviewed an informational document regarding the facts of the Operational Override put together by the Town Administrator.

Sel. Rosenfeld motioned for the Board to authorize the Town Administrator to post the informational packet regarding the operational override on the Town website and Town Facebook. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-084 Approval of 3-day Softball Tournament

Sel. Rosenfeld motioned for the Board to approve the request by Millis Softball to hold a three-day tournament on Friday June 7th from 4pm-9pm, Saturday June 8th from 9am-4pm, and Sunday June 9th from 9am-12pm at the Town field pending receipt of a certificate of liability by Millis Recreation and approval of food permits by Millis Board of Health. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

24-085 Board/Committee Liaison Updates

Sel. Rosenfeld attended the Energy Committee where they finalized the RFP for their net zero road map.

Sel. Schultze attended the Finance Committee meeting where they voted to recommend the override (7 to 1 in favor of the override).

Sel. Underhill attended the school building committee where they prepared for the upcoming school building public forum being held on Wednesday 4/24/24.

24-086 Approval of DRAFT Minutes

Sel. Rosenfeld moved that the Board vote to approve the draft minutes of 4/8/24 as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to adjourn at 8:15pm. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler

24-093

Discuss Annual Town Meeting Warrant