



# TOWN OF MILLIS

Loring Barnes Edmonds, *Chair*  
James J. McCaffrey, *Vice Chair*  
Peter C. Jurmain, *Clerk*

## OFFICE OF THE SELECT BOARD

Veterans Memorial Building  
900 Main Street • Millis, MA 02054  
Phone: 508-376-7040  
Fax: 508-376-7053

Michael J. Guzinski  
Town Administrator  
[mguzinski@millisma.gov](mailto:mguzinski@millisma.gov)

Karen M. Bouret  
Operations Support Manager  
[kbouret@millisma.gov](mailto:kbouret@millisma.gov)

### SELECT BOARD MEETING AGENDA MONDAY, MAY 11, 2020; 4:00 PM

STATE OF EMERGENCY DECLARATION EFFECTIVE 3/30/20 UNTIL FURTHER NOTICE  
TOWN HALL IS CLOSED BUT THIS MEETING WILL BE BROADCAST LIVE ON:  
VERIZON CHANNEL 38, COMCAST CHANNEL 11, AND THE ZOOM VIRTUAL PLATFORM  
AT [HTTPS://US02WEB.ZOOM.US/J/8526387223](https://us02web.zoom.us/j/8526387223)  
BROADCAST FROM VETERANS MEMORIAL BUILDING, 900 MAIN STREET, ROOM 229

|        | Topic   | Time    | Speaker                     |
|--------|---|---------|-----------------------------|
| I.     | Call to Order Open Session  | 4:00 PM | Chair Barnes                |
| II.    | Announcements & Community News: <ul style="list-style-type: none"><li>COVID -19 Emergency Management Update and Non-Municipal Building Project Update</li></ul> |         |                             |
| III.   | Open Session: Scheduled Appointments  |         |                             |
| 20-097 | Memorial Day Proclamation   | 4:10 PM | Major Moore<br>Sel. Jurmain |
| 20-098 | FY21 Budget Discussion Follow-up  | 4:15 PM | M. Guzinski<br>C. Johnston  |
| 20-099 | Approval of DPW Bond Anticipation Note  | 4:45 PM | J. Scannell                 |
| 20-100 | Approval of Transfer of Surplus Funds to Pay Principal & Interest for Debt Service Account  | 4:55 PM | J. Scannell                 |
| 20-101 | Wells 1 & 2 Status Update   | 5:05 PM | J. McKay                    |
| 20-102 | DPW Appointments: DPW Superintendent, Water/Sewer Superintendent, DPW Facilities Manager  | 5:20 PM | M. Guzinski<br>J. McKay     |
| 20-103 | Appointment of DPW Summer Help  | 5:25 PM | M. Guzinski<br>J. McKay     |
| 20-104 | Appointment of ZBA Members  | 5:30 PM | L. Barnes                   |
| 20-105 | Appointment of MBTA Advisory Member   | 5:35 PM | L. Barnes                   |
| 20-106 | Vote to Approve and Sign Town Election Warrant for 6/15/20  | 5:40PM  | L. Barnes                   |
| 20-107 | Approval of Water/Sewer Department Commitment for April 2020  | 5:45 PM | L. Barnes                   |
| IV.    | Consent Items: Draft Meeting Minutes  |         |                             |

|           |                    |
|-----------|--------------------|
| <b>V.</b> | <b>Adjournment</b> |
|-----------|--------------------|

### Upcoming Meeting Schedule

| <b>Date</b>                 | <b>Time</b>    | <b>Location</b>                  |
|-----------------------------|----------------|----------------------------------|
| <b>Monday, May 13, 2020</b> | <b>6:00 PM</b> | <b>Joint FinCom Meeting/ZOOM</b> |
| <b>Monday, June 1, 2020</b> | <b>TBD</b>     | <b>VMB Room 229</b>              |

### Important Dates to Remember:

- ✓ Last Day for Absentee Ballot Applications - **12:00pm on Friday June 12, 2020\***
- ✓ Local Town Election – Monday June 15, 2020
- ✓ Spring Annual Town Meeting – June 29, 2020
- ✓ State Primary Election – September 1, 2020 (No Early Voting)
- ✓ Fall Annual Town Meeting – Monday, November 2, 2020
- ✓ Presidential Election – Tuesday, November 3, 2020
- ✓ Tentative Early Voting for Presidential October 19, 2020 – October 30, 2020

\*For Absentee Ballot Applications please email a request including name and home address to [TownClerk@MillisMA.gov](mailto:TownClerk@MillisMA.gov)

OR

pick up a hard copy of the application in the plastic bin marked Election Box directly outside the main doors at Town Hall. Bring a pen, fill it out, SIGN it and leave it in the box!

For additional absentee ballot information, please contact the Millis Town Clerk's Office at 508-376-7046