



TOWN OF MILLIS

Craig W. Schultze, *Chair*
 Ellen Rosenfeld, *Vice Chair*
 Erin T. Underhill, *Clerk*

OFFICE OF THE SELECT BOARD

Veterans Memorial Building (VMB)
 900 Main Street • Millis, MA 02054
 Phone: 508-376-7041

Michael J. Guzinski
 Town Administrator
mjuzinski@millisma.gov

Karen Bouret DeMarzo
 Assistant Town Administrator/
 Human Resources Manager
kbouret@millisma.gov

SELECT BOARD MEETING AGENDA MONDAY, SEPTEMBER 25, 2023; 7:00 PM VETERANS MEMORIAL BUILDING ROOM 229

	Topic	Time	Speaker
I.	Call to Order	7:00 PM	Chair Schultze
II.	Announcements Library Trustees/Building Celebration Cemetery Stroll		
III.	Appointments/Scheduled Business		
23-190	Vote to Approve and Sign Community Aggregation Energy Letter	7:00 PM	R. Weiss
23-191	<ul style="list-style-type: none"> • <u>Appointment of:</u> • Sr. Services/Outreach Coordinator • Recruit On Call Firefighters (3) • Acting Fire Lieutenant 	7:05PM	M. Guzinski
23-192	Tri-County School Building Project Presentation/Discussion	7:10 PM	Dan Haynes Jane Hardin Brian Mushnick
23-193	Vote to Approve and Sign 10/24/23 Election Warrant	7:30 PM	Chair Schultze
23-194	Review/Approval of 10 Acorn Street Sewer Connection	7:35 PM	Mike Carter Dan Merrikin
IV.	Open Session Items		
23-195	Approval of One-Day Alcohol License Bryce McCarthy Foundation Event		K. B. DeMarzo
23-196	Board/Committee Liaison Updates		Select Board
23-197	Approval of 9/14/23 DRAFT Minutes		Select Board

V.	<p>Enter Executive Session</p> <p>To discuss strategy with respect to potential litigation. (Dangerous Dog Decision Appeal)</p> <p>To discuss strategy with respect to collective bargaining and contract negotiations. (Millis Police)</p>
VI.	<p>Adjournment</p>

Proposed Upcoming Meeting Schedule

Date	Time	Location
Thursday, October 12, 2023	7:00 pm	Room 229 VMB
Monday, October 23, 2023	7:00 pm	Room 229 VMB
Monday, November 6, 2023	TBD	MS/HS Library Fall Annual Town Meeting
Monday, November 20, 2023	7:00 pm	Room 229 VMB
Monday, December 4, 2023	7:00 pm	Room 229 VMB
Monday, December 18, 2023	7:00 pm	Room 229 VMB

Select Board meetings are broadcast whenever possible through Millis Community Media on **Comcast channel 6 and Verizon channel 38** and Zoom

Zoom (Broadcast only)

Meeting ID: 852 638 7223

Passcode: SBMeeting

Announcements

MILLIS PUBLIC LIBRARY CELEBRATES

40 YEARS OF THE FRIENDS ♦ 10 YEARS IN OUR NEW BUILDING



Saturday, October 14, 2023

10AM - 2PM

MILLIS PUBLIC LIBRARY

961 Main Street

Millis, MA 02054

Please join us as we commemorate 40 years of fundraising and volunteer support for the Millis Public Library and 10 years in our beautiful Main Street building.

10:00am

Welcome Reception &
Kickoff

11:00am

Children's Music Performance
Rob Zammarchi

12:00pm

Proclamations & Special Guests

Join the scavenger hunt ♦ Check out memorabilia of the Friends throughout the past 40 years ♦ Learn about all the cool things the Millis Public Library has available to loan

WANT TO LEARN MORE?

Contact us at friendsofmillispubliclibrary@gmail.com

\$5.00 = Senior Discount

Millis Recreation Department presents...

Prospect Hill Cemetery Stroll

w/ Steve Main

\$10 - All Ages

\$5 - 65+

Saturday 10/14 @ 12:00pm

Rain date 10/15

Take a step into the past and learn about the history that helped form our town.

REGISTER ONLINE: MILLISRECREATION.ACTIVITYREG.COM

23-190

Community Agg. Energy Letter

Craig W. Schultze, Chair
Ellen Rosenfeld, Vice Chair
Erin T. Underhill, Clerk



TOWN OF MILLIS

OFFICE OF THE SELECT BOARD & TOWN ADMINISTRATOR

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7041
Townadministratoroffice@millisma.gov

Michael Guzinski
Town Administrator
mquzinski@millisma.gov

Karen Bouret DeMarzo
Assistant Town Administrator
karen.bouret.demarzo@millisma.gov

September 25, 2023

To:

The Honorable Jeffrey N. Roy
House Chair, Joint Committee on Telecommunications, Utilities, and Energy
State House Room 43

The Honorable Michael J. Barrett
Senate Chair, Joint Committee on Telecommunications, Utilities, and Energy
State House Room 109D

Dear Chair Roy, Chair Barrett, and Members of the Committee,

As municipal leaders committed to helping our residents access affordable electricity, and providing options to combat the global climate crisis at the local level, we write to you today to voice our support and call for the advancement of [H.3852](#), *An Act supporting electrical load aggregation programs in the Commonwealth*, sponsored by Representative Tommy Vitolo of Brookline.

H.3852 will empower municipalities with existing electrical load aggregation programs (also known as municipal aggregation programs) to more effectively update and operate their programs and foster the expansion of these programs to other cities and towns throughout the Commonwealth.

This bill was informed by a diverse group of municipal leaders and aggregation program administrators with years of experience operating aggregation programs in our state. It was first filed as H.3219 by Representative Roy and S.2145 by Senator Lewis, and it was then refined into H.3852 filed by Representative Vitolo.

Electrical load aggregation programs allow cities and towns to procure power for their own residents, often at a lower cost and with a higher clean energy percentage than what residents would otherwise receive through the default utility basic service. As a result, aggregation programs, especially those considered “green” because of their higher percentages of renewable energy, represent a vital tool for municipalities to advance local environmental goals in a cost-effective manner for their communities. Many communities with active programs achieved significant cost savings over this past winter when basic service rates reached historic highs. While we recognize that future savings cannot be guaranteed, we are proud of this accomplishment, and know that we can do so much more.

The legislature created load aggregation as part of the Electric Utility Industry Restructuring Act of 1997, and by 2013 the DPU had established a review process that effectively authorized local officials to operate programs without regulatory impediments, provided that programs comply with specific consumer protections. Now, however, unwarranted barriers are hindering communities from taking full advantage of the opportunity presented by aggregation.

Nearly half of the cities and towns in the Commonwealth do not yet have a program at all. Twenty-two of these municipalities have submitted aggregation plan proposals to the DPU for review, only to get stuck in the queue, often waiting well over a year, and in some cases for over four years, for a response. This excessive delay has deterred many of the remaining municipalities from even pursuing a program.

The DPU currently interprets the statute to require that aggregation plans include nearly every detail of program operations. Therefore, any adjustment to those details requires a community to file a plan amendment with the DPU for its review and approval. State level oversight is an important feature to ensure that programs function in a fair and equitable manner. However, additional guidance is needed from the legislature to recognize and clarify that aggregation rules must allow local municipal leaders to adapt their programs based on local decision making. H.3852 would do just that.

Under H.3852 and subject to review and approval by the DPU, aggregation plans would be required to describe the structural elements of the proposed programs: how they will be organized, how they will make decisions, and how they will set their rates. Any changes to these structural items would require a plan amendment and approval by the DPU. The implementation elements, such as specific renewable energy levels, electricity supply options, and format of letters to consumers, would be governed by the local decision-making process outlined in the plan, and changes would not require an amendment. This clarification of responsibilities and authority would provide municipal leaders with the much-needed flexibility to adapt program operations more effectively and reduce the regulatory burden for DPU. Importantly, H.3852 also retains all the critical consumer protections and adds additional provisions that promote program transparency and protect consumer data.

It is important to note that the DPU opened a proceeding in August 2023 to address some of the issues H.3852 seeks to solve, such as reducing review time and clarifying rules for aggregations. However, the proposal falls short because it codifies the DPU's current interpretation of the statute. As an example, without H.3852, if every aggregation program desired to add the same, simple new offering (say, a discount to low-income customers from Community Shared Solar), the DPU would have to review and approve over 150 amendments. Without H.3852, therefore, we can expect an ever-expanding approval backlog at DPU and continued restrictions on municipal decision-making. The result is that our aggregation programs will be unable to adapt to the needs of our communities or the market.

As communities across the Commonwealth feel the real-time environmental and economic consequences of the climate crisis and as we work to hit our statewide climate goals and transition to a just clean energy economy, it is more important than ever that Massachusetts electricity consumers have access to energy options that are as sustainable, reliable, and cost-effective as possible.

We, the undersigned municipal officials, join our colleagues in the Legislature in wholeheartedly and enthusiastically supporting H.3852 and respectfully request that you advance the bill favorably out of committee. Thank you for your support and consideration.

Respectfully,

The Millis Select Board,

Craig Schultze, Chair

Ellen Rosenfeld, Vice Chair

Erin Underhill, Clerk

23-191

Appointments



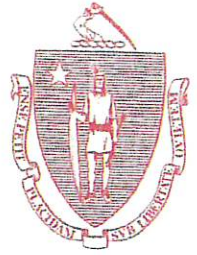
Richard Barrett
Chief

Millis Fire/Rescue

885 Main Street
Millis, Massachusetts 02054

Phone: 508-376-2361

Fax: 508-376-4339



Andrew Hladick
Deputy Chief

To: Mike Guzinski

Reg: Call Firefighters

Date: September 21, 2023

Mr. Guzinski,

Recently we have had several members leave our call department. Two members accepted full-time firefighter jobs in other departments, and another has retired. This opens 3 positions in our call department that I wish to fill. We interviewed several candidates, narrowed it down to 3 and administered our physical agility testing. After the testing we determined that all 3 candidates would be a good addition to our department.

I am requesting that you appoint Sean Kubacki, Ryan Smith and Damian Benitez as On Call Firefighter recruits. Initially their appointment will be as recruits until successful completion of the fire academy when they will be appointed as On Call firefighters.

All 3 candidates have passed a CORI, driving history, agility testing and will have to undergo a physical examination from the town's physician once appointed.

Respectfully submitted,

Richard Barrett

Fire Chief



Richard Barrett
Chief

Millis Fire/Rescue

885 Main Street
Millis, Massachusetts 02054

Phone: 508-376-2361
Fax: 508-376-4339



Andrew Hladick
Deputy Chief

To: Mike Guzinski

Reg: Acting Lieutenant

Date: September 21, 2023

Mr. Guzinski,

As you know, we have placed Lt. Scotland out OJI and therefore I am requesting that we appoint Brian Polimeno as Acting Lieutenant until the return of Lt. Scotland, effective immediately. Brian has acted in this role before, and I have all the faith in him to perform exceptionally in this role.

Respectfully submitted,



Richard Barrett

Fire Chief

23-192

Tri-County School Discussion

9/19/2023

Tri-County School Funding – Debt Exclusion – Proposition 2-1/2 Override Notification

On October 24th from 12:00 – 8:00pm, there will be a vote on building a new Tri-County school. This project is projected to cost approximately \$285,000,000. The cost will be spread out over the eleven towns in the Tri-county district, pro-rated on the number of children attending from each community on an annual basis. The cost to Millis is estimated to be between \$500,000 and \$800,000 per year (based on enrollment). This project will require a majority vote of all ballots cast in the Tri-county school district to pass, this is not just a Millis decision, as we will be bound by the district wide vote.

This vote is governed by a plan for Vocational-Technical High School funding, dating back to the 1970's. This plan allows the polls to be open for a maximum of 8 hours. The Tri-County school board, in conjunction with the town clerks of all eleven towns, have agreed that the vote will take place from noon till 8:00pm.

The Select Board has placed a debt exclusion on a second ballot on October 24th. If approved, this would authorize funding for the project via a tax increase beyond the limits of Proposition 2-1/2. Unlike other projects, the Tri-County school vote only authorizes the project to be built and commits the town to pay the cost... there is no funding mechanism attached to the vote. Should this pass without a debt exclusion, the Town may be compelled to institute corresponding cuts of \$500,000 to \$800,000 annually from other Town departments. To avoid the possibility of cuts, we are proposing a debt exclusion as the method to pay for this project (for example, the vote for the Clyde Brown School authorized the project and authorized a similar tax increase to pay for it). The cost of this debt exclusion will change annually, based on enrollment. The cost for a "typical" home in Millis (valued at \$510,586) would be between \$130 and \$290.

We encourage everyone to turn out and vote on both of the above-described ballots. A yes vote on both ballots would be a vote to approve both the project and the proposed debt exclusion. A yes vote on the project and a no vote on the debt exclusion would approve the project but require that the town fund its share within the Town's tax levy limit, as discussed above. A no vote on the project would result in defeating the school's proposal.

This will be discussed at a Select Board meeting on September 25th at 7:00pm. I encourage you to attend and ask questions and provide your feedback.

Craig Schultze, Chair Millis Select Board



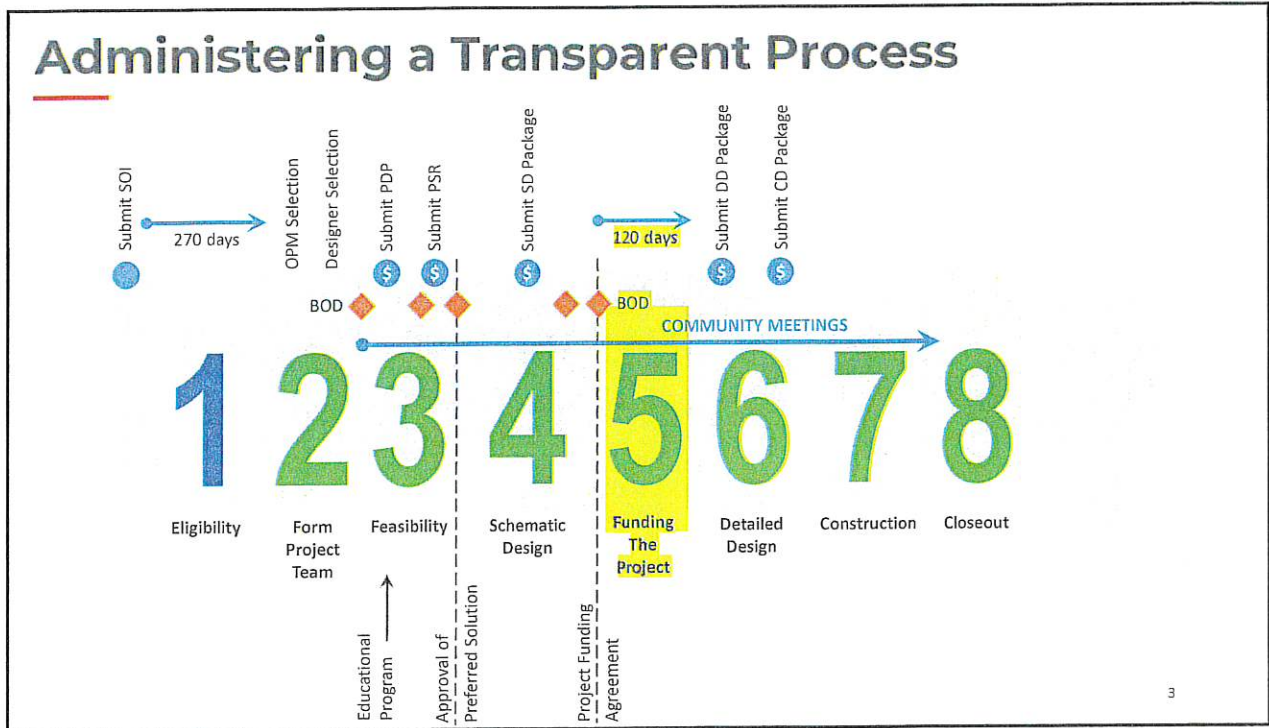
1

Tri-County Regional
 Vocational Technical High School
 Franklin, Massachusetts

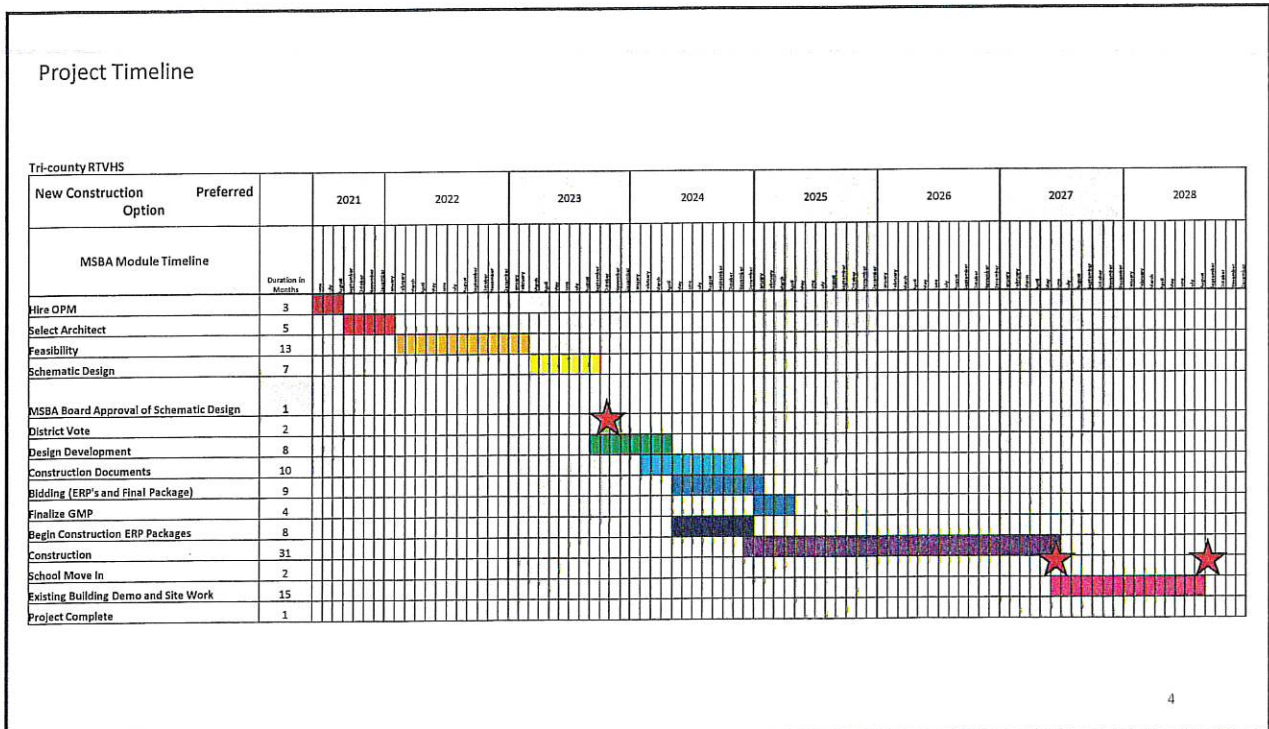
Serving the communities of:
 Franklin, Medfield, Medway, Millis, Norfolk, North Attleboro, Plainville, Seekonk, Sherborn, Walpole & Wrentham

MSBA | Facilities Assessment Subcommittee January 2023

2



3



4



5

District Vote Process

- District Ballot Election – Chapter 71 Section 16(n) (October 24, 2023)
- Debt Issue – 30 year bond
- Debt repayment assessment based on October 1 enrollment annually
- Assumed 5 pupil minimum for capital debt assessment

6

6

Tri-County Regional Vocational Technical School Building Project
 Enrollment 10/1/2022
 Assumption - District Share of 200 Million Borrowed for 30 years at 4.25%

	10/1/2022 Enrollment	Town Estimated Yearly Debt	Yearly Residential Impact House Value \$100,000	Yearly Residential Impact House Value \$250,000	Yearly Residential Impact House Value \$500,000
Franklin	164	2,081,813	\$28.77	\$71.93	\$143.86
Medfield	6	76,164	\$2.20	\$5.49	\$10.99
Medway	85	1,078,988	\$36.06	\$90.16	\$180.31
Millis	38	482,371	\$27.06	\$67.66	\$135.32
Norfolk	41	520,453	\$21.99	\$54.99	\$109.97
North Attleboro	238	3,021,168	\$56.86	\$142.14	\$284.28
Plainville	113	1,434,420	\$63.31	\$158.28	\$316.57
Seekonk	86	1,091,682	\$28.27	\$70.67	\$141.33
Sherborn	5	63,470	\$3.98	\$9.94	\$19.88
Walpole	90	1,142,458	\$17.97	\$44.92	\$89.84
Wrentham	73	926,661	\$29.26	\$73.16	\$146.32



Estimated Total Project
 Budget: \$285,992,692
 For taxpayer impact by Town please visit
 our website www.tri-countybuilding.com

NOTE: See above assumptions. The amount of District borrowing and interest rate are subject to change based on market conditions. Yearly town debt assessments will be affected by student enrollment. Future property valuations and tax rate key metrics will affect residential tax values.



23-193

Approve/Sign Election Warrant

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

NORFOLK, SS

To either of the Constables of the Town of Millis

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town who are qualified to vote in the Special Town Election at:

**VETERANS MEMORIAL BUILDING
900 MAIN STREET, MILLIS, MA**

On **TUESDAY, THE TWENTY-FOURTH DAY OF OCTOBER, 2023**, FROM 12:00 P.M. TO 8:00 P. M. for the following purpose:

To cast their votes in the Special Town Election for the following Debt Exclusion Question for Tri-County Regional Project:

Shall the Town of Millis be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bonds issued by the Tri-County Regional Vocational Technical School District to pay costs of designing, constructing and equipping a new high school to be located at 147 Pond Street, in Franklin, including the payment of all costs incidental or related thereto?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 25th day of September, 2023

SELECT BOARD OF THE TOWN OF MILLIS:

Craig W. Schultze, Chair

Ellen Rosenfeld, Vice-Chair

Erin T. Underhill, Clerk

A True Copy Attest:

POSTED IN FOUR PUBLIC PLACES

Town Clerk

Nathan Maltinsky, Constable

Dated: _____

23-194

10 Acorn Street Sewer Connection



dan@legacy-ce.com

508-376-8883(o)

508-868-8353(c)

730 Main Street

Suite 2C

Millis, MA 02054

August 22, 2023

Select Board
900 Main Street
Town Offices
Millis, MA 02054

Ref: 10 Acorn Street
Sewer Extension Permit Application

Dear Members of the Board:

On behalf of the Applicant, please find enclosed the following relative to our application for a sewer extension along Hammond Lane to provide service to 10 Acorn Street:

- ✓ One original and four copies of an application for Sewer Main Extension Application;
- ✓ A check in the amount of \$1,000 for the filing fee;
- ✓ A check in the amount of \$1,000 for the peer review fee; and
- ✓ One full-size and three 11x17 copies of the sewer extension plan.

As you may be aware, 10 Acorn Street is an existing commercial building with no water or sewer services. The Applicant seeks approval to extend a low-pressure sewer main along Hammond Lane to provide service to their property. Stubs will be provided to other existing lots along the route.

Regarding flow estimates, note the following:

- 10 Acorn: As a commercial building with only 2-3 employees, we expect max. day Title V flow rates to be ~45 gpd (15 gpd per person for an assumed three people).
- 34 Farm Street: An existing commercial building that appears to be a contractor's storage yard with an approximately 2,800 s.f. building. Activity at the site is minimal. For this property, we estimate a very conservative max. day Title V flow rate of 150 gpd (15 gpd per person for an assumed ten people) although actual discharges are likely to be much less.
- 1130-1140 Main Street: As an undeveloped commercial property, there is no way to predict what sewage flows may be generated by a future development on this site. While a stub is provided, we assume that any future use will require a separate sewer connection permit, so no additional flow for this site is included in this application.
- 1178 Main Street: The three parcels that comprise 1178 Main Street are the subject of a prior sewer connection approval. While a gravity stub has been provided for that use, no additional flow for these sites is included in this application as they are already included in the Town's prior approval.

Select Board
August 23, 2023
Page 2 of 2



dan@legacy-ce.com
508-376-8883(o)
508-868-8353(c)
730 Main Street
Suite 2C
Millis, MA 02054

Do not hesitate to contact me if you have any questions or comments.

Sincerely,

LEGACY ENGINEERING LLC

A handwritten signature in black ink that reads "Daniel Merrikin".

Digitally signed by Daniel J.
Merrikin, P.E.
Date: 2023.08.23 09:27:48 -04'00'

Daniel J. Merrikin, P.E.
President

cc: File



TOWN OF MILLIS, MASSACHUSETTS
SEWER MAIN EXTENSION APPLICATION

NAME OF APPLICANT: 10 Acorn LLC

LOCATION: 10 Acorn Street (via Hammond Lane)

SEWER AGREEMENT

The undersigned applicant hereby requests approval of its proposal to construct a sewer which shall eventually become a public sewer and herewith submits to the Town for its review, recommendation and approval, the design drawings and specifications of the proposed sewer. The undersigned applicant understands, covenants and agrees that the Board may, in its sole discretion, submit the said design information to its independent professional engineering firm for a review and recommendations, and that the undersigned shall be required to pay the full cost of any such engineering review without any surcharges or add-ons by the Town and that the said payment shall be made by the applicant directly to the engineering firm. Fees listed below shall be charged for in-house review of plans and field inspections during construction. The Town shall not approve, disprove or otherwise act on the said application until said payment has actually been made.

_____

Applicant Signature
Jeffrey Mushnick, Manager

8/22/2023_____

Date

Proposed No. Gallons per Day Discharge: 195 gpd (max day – see attached letter)

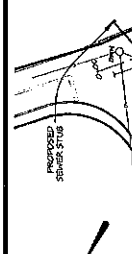
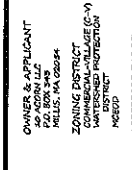
SEWER: L.F.: 615 l.f. No. of SMH's: 2 No. of Services: 4

- \$1,000 Deposit Fee (for Town's Consulting Engineers)
- \$1,000 Extension Fee
- _____ \$1,750 per sewer service (paid at time of building permit application)

- Classification: Residential Extension
 Commercial Extension
 Industrial Extension

SEWER SYSTEM NOTES:

- REFERENCE TOWN OF MILLIS SEWER CONSTRUCTION GUIDELINES GOVERNING SEWER WORK IN STANDARDS.
- ALL MATERIALS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- DIMENSIONS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- DIMENSIONS OF CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.



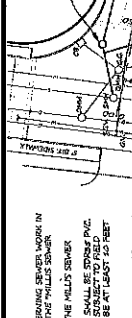
LEGEND & ABBREVIATIONS

- 2\"/>

UTILITY NOTES:

- ALL PRESURE LINE NOTES DESIGNATED IN THESE PLANS ARE HORIZONTAL DISTANCES.
- THE PRE-CONSTRUCTION CONDITION OF HAMMOND LANE AND FARM STREET SHALL BE MAINTAINED.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.
- CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE TOWN OF MILLIS SEWER STANDARDS.

OWNER & APPLICANT
ASSESSEE'S PARCEL
PLAN & DEED REFERENCE



10 ACORN STREET
SEWER EXTENSION
PLAN OF LAND
IN
MILLIS, MA

PLANNING DATE: AUGUST 22, 2023

LEGACY ENGINEERING
 730 MAIN STREET
 SUITE 2C
 MILLIS, MASSACHUSETTS 01946
 508-339-0300

C-1

September 20, 2023

Mr. Schultze, Chairman of Select Board
Town of Millis
900 Main Street
Millis, MA 02054

RE: 10 Acorn Street, (Map 31, Lot 8.), Sewer Extension Permit Application

Dear Mr. Schultze:

GCG has reviewed the following information for the Select Board Sewer Extension Permit application for the commercial building site at 10 Acorn Street in the Town of Millis Massachusetts.

Plan References: "10 Acorn Street, Sewer Extension, Plan of Land in Millis, MA.", prepared by Legacy Engineering (LE)., dated August 22, 2023, consists of 2 plan sheets, (C-1 and C-2).

Documents: Select Board Sewer Extension Permit application cover letter, prepared by LE. dated August 22, 2023.

Sewer Main Extension Application, Sewer Agreement, prepared by 10 Acorn LLC, dated August 22, 2023.

The applicant has submitted a Sewer Extension Permit application for the existing commercial site at 10 Acorn Street for sewer connection from the site building to the nearest municipal sewer main on Main Street with a 2" diameter low pressure forced sewer main along Hammond Lane to a proposed SMH and gravity flow to the existing SMH (#19) on Main Street.

Based upon our review of the above information, we offer the following comments with respect to compliance with Town of Millis Sewer Construction Guidelines (Guidelines). The numerical section of the regulations is referenced at the beginning of each comment as it relates to a specific Bylaw.

General Comment

10 Acorn Street is an existing commercial site in the Mixed-Use Development (Millis Center Economic Opportunity District) zoning district. The existing site consists of a one-story building with six services bays (3 at each end of the building), based on Google Street View. The building footprint is approximately 100 feet x 60 feet scaled from plan sheet 2-C.

Sewer Flow Estimate

The subject site has a single-story building footprint of approximately 6,000 s.f. with six high bay garage doors. The estimated sewer flow of 45 gpd (gallon per day) at 15 gpd per person for an assumed three people seems low. Based on the Title 5's Service Station [no gas] sewage design flow requirements at 150 gpd per bay, this building has a potential of 900 gpd sewage flow based on 150 gpd x 6 bays. The

applicant should provide a statement to state the existing and proposed building uses to justify the assumed 3 employees.

Plan Comments

Plan C-1:

1. Under Section 4.A.c. – “Pressure sewer system shall be considered by the Town when shown by the designer to be absolutely necessary to provide sewer service.” Plan C-1 Hammond Lane and plan C-2 Farm Street profile show the proposed SMH/CO at Farm Street Station 0+95, 9 feet left, with proposed rim elevation at 142.0+/- and the existing SMH at Hammond Lane Station 0+09, 3 feet left, with inverts (in and out) at elevation 132+/- . Assuming an 8” sewer main to be installed at the clean out manhole with invert elevation at 136.0 (6’ below rim grade). There is a 4 feet elevation drop from the SMH/CO invert and the existing SMH invert on Main Street. The pipe length is approximately 650 feet and should be suitable for a gravity sewer main instead of a forced sewer. However, a gravity sewer main would be at 14+/- feet deep at the Hammond Lane Station 1+60+/- vicinity. **Based upon this information it appears that the site could easily be served by installing a gravity sewer, which is the preferred method as indicted in the above regulations. GCG recommends a gravity sewer installation.**
2. The profile views of Hammond Lane and Farm Street stated vertical scale at 1” = 3’, but the profiles are shown at 1” = 2’.

Plan C-2:

1. The Low-Pressure Sewer Manhole Cleanout should be 5’ Diameter per Guidelines details. The plan shows a 4’ diameter proposed manhole. Flushing Port Profile View should be based on the Guidelines detail.
2. Section 4.A.b) - Typical Precast Concrete Manhole Details should be equipped with a 30” diameter access, concrete structure diameter should be specified, (minimum diameter should be 4’). The concrete structure should be dampproofed with bitumastic coating.
3. Sewer Trench Detail should include a Green Sewer Tracer Tape at 16” below finish grade.
4. Low-pressure sewer drop connection should be set in the brick table with invert channel. See Guidelines’ Force Main Connection Detail.
5. Low-Pressure Sewer Pump System Detail should include a gravity sewer cleanout (Section 4.A.e.). This detail called for minimum 5 feet cover over the 1-1/4” service lateral, Farm Street Plan View should show existing ground elevation to assure the minimum were meet, ductile Iron pipe and insulation may be required with less than 4’ of pipe cover.
6. Farm Street profile appeared to have vertical scale at 1” = 2’. The profile shows 4.5 feet cover over the low-pressure sewer main, a minimum 5’ cover is required unless approved.

Conclusion

The proposed low-pressure sewer main appeared to be a lower cost alternative for a gravity sewer system. The gravity system is a viable option.

If you have any questions regarding these matters, please contact our office.

Respectfully Submitted,
GCG Associates

Michael J. Carter

Michael J. Carter, P.E.
Project Manager

23-195

One-Day Alcohol License



TOWN OF MILLIS

OFFICE OF THE SELECT BOARD

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7041
townadministratorsoffice@millisma.gov

ONE-DAY SPECIAL ALCOHOL LICENSE

The Select Board of the Town of Millis has approved, pursuant to the provisions of Chapter 138 Section 14, issuance of a special license as described herein:

Date of Local Authority Approval: _____

Name of Applicant: Rich McCarthy on behalf of Bryce Matthew McCarthy Memorial Foundation

Name of Establishment: Oak Grove Farm

Address: 444 Exchange St. #400 Millis, MA 02054

Description of Establishment: Outdoor Field

Date(s) of Function(s): Saturday October 28th

Description of Function(s): Outdoor fundraiser event for Bryce's foundation

Hours of Sales: 1pm - 5pm

License is for sale of: All alcoholic beverages
 Wine & Malt

The establishment is: For profit
 Non-profit

Restrictions imposed by the Select Board: _____

License Fee - \$100 for profit / \$50 non-profit check # _____

Town of Millis Select Board:

Chair

Vice Chair

Clerk

23-196

Board/Committee Liaison Updates

23-197

DRAFT Minutes

**SELECT BOARD
MEETING MINUTES
Thursday September 14th, 2023
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Principal Assistant Victoria Schindler.

Announcements

The MBTA 3A Community survey will be available shortly online for the public to voice their opinions on proposed 3A zoning.

FEMA has proposed new Flood Insurance maps and are posted on the Town website. If you have any grievances about the maps please contact Robert Weiss, Town Planner.

The Board will have Tri-County School Project do a community outreach, more detail to come.

23-177 Vote to Open Fall Town Meeting Warrant

Sel. Rosenfeld made a motion that the Board vote to open the Fall Town Meeting Warrant for the meeting scheduled on November 6th, 2023, for a period of two weeks ending on September 28th, 2023, at 4:00pm. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-178 Library Proclamation & Anniversary Celebration Event Announcement

Sel. Rosenfeld made a motion to adopt the library proclamation as written and to declare Saturday October 14th, 2023, as "Friends of the Millis Public Library Day". Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-179 Appointments

- *Member of the Board of Assessors*
Sel. Rosenfeld made a motion to appoint Joy Ricciuto to the board of Assessor for a term ending June 30th, 2026. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.
- *Sealer of Measures and Weights*
Sel. Rosenfeld made a motion to appoint Erika Robertson as the Sealer of Weights and Measures for the Town of Millis for a term ending June 30th, 2024. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-180 Acceptance of Gift Check – Softball Scoreboard

Sel. Rosenfeld made a motion to accept the donation from Beth Smith in the amount of \$6,500.00 to be used towards the purchase and installation of a softball/sports scoreboard at Town Park. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-181 Approval of Equipment purchases for PFAS Treatment Plant

DPW Director Jim McKay gives a brief update regarding paving, Village Street and Plain Street will hopefully be done next week, Line painting will be done by the end of the year.

He then gave a brief update regarding the new PFAS Building. He stated the Conservation Commission would like stabilization of a slope between the two buildings on site. He is waiting for final word from the Conservation Commission.

Sel. Rosenfeld made a motion to approve the purchase of a Skyjack Electric Scissor Lift from Starlift Equipment Company in an amount not to exceed \$19,879.00 and two (2) Heavy Duty Shelving Units from Algonquin Products Company in an amount not to exceed \$4,430.00 to be funded with contingency funds from the PFAS treatment plant project and used at the PFAS treatment facility and to authorize the Town Administrator to sign on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-182 Acceptance of Community Compact Grants

Sel. Rosenfeld made a motion to approve two Community Compact grants as follows: Human Resources Centralization \$45,000.00 and Climate Action Plan Consulting \$60,000.00 and to authorize the Town Administrator to sign both agreements on the Town's behalf. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-183 Vote to Add Debt Exclusion Ballot Question for Tri-County School Building Project

Sel. Schultze discusses the upcoming Vote for the Tri-County School Building Project, he stated voters should know how they plan on paying for the new School building by having a separate ballot question of a debt exclusion vote.

Sel. Rosenfeld made a motion to place the debt exclusion ballot question for the Tri-County School Building Project, as provided by bond counsel, on an election ballot for an election to be held on October 24th, 2023. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-184 Discuss Community Outreach for Tri-County School Building Project

The Board would like Tri-County to do a presentation on the school project for the residents of Millis. Chair Schultze proposed to draft a letter to send out to residents to have them attend the Meeting on the 25th

23-185 Approve Intermunicipal Agreement for Sealer of Weights & Measures

Sel. Rosenfeld made a motion to approve the Intermunicipal Agreement for the Sealer of Weights and Measures with the Towns of Medway and Medfield as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-186 Approve Contract with Community Impact, Inc. for Services from 7/1/23-12/31/23

Sel. Rosenfeld made a motion to approve a contract with Community Impact, Inc., for a period ending 12/31/223 as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

23-187 Board/Committee Liaison updates

Sel. Rosenfeld attended the Energy Committee where they discussed other Town's Net Zero goals and started putting together their own Net Zero goals document.

Sel. Schultze attended the Capital Planning Committee where they received capital requests and plan on sending the master list back to departments to see if anything and what could come off. He also attended the MBTA 3a Advisory Committee where they discussed the upcoming community survey.

23-172 Approval of DRAFT Minutes

No DRAFT minutes to approve.

23-173 Approval of Water/Sewer Commitments

Sel Rosenfeld made a motion to approve the water and sewer commitment to the collector for August 2023 in the amount of \$2,179.40 and the commitment from 1st quarter FY24 in the amount of \$1,002,568.33. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Underhill made a motion to adjourn at 7:57. Sel. Rosenfeld seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler

DRAFT