



TOWN OF MILLIS

Erin T. Underhill, *Chair*
Craig W. Schultze, *Vice Chair*
Ellen Rosenfeld, *Clerk*

OFFICE OF THE SELECT BOARD
Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7041

Michael J. Guzinski
Town Administrator
mguzinski@millisma.gov

Karen Bouret DeMarzo
Assistant Town Administrator
kbouret@millisma.gov

SELECT BOARD MEETING AGENDA
MONDAY, OCTOBER 17, 2022; 7:00 PM
VETERANS MEMORIAL BUILDING ROOM 229

	Topic	Time	Speaker
I.	Call to Order	7:00 PM	Chair Underhill
II.	Announcements Town Meeting & State Election Dates Library Book Sale & Upcoming Rec Events		
III.	Scheduled Appointments & Hearings		
22-217	Appointment of MBTA 3A Advisory Committee	7:05 PM	Sel. Underhill
22-218	Hearing: Eversource Pole Relocation	7:15 PM	K. Bouret C. Cosby
22-219	Review Cemetery Committee Rules/Regulations and Update on Section G	7:25 PM	W. Simpson J. McKay
22-220	Proposed Feasibility Study for Middle/High School Presentation	7:40 PM	D. Gibbons S. Catalano
22-221	Capital Planning Committee Update	8:00 PM	J. Barry
22-222	Discuss Wells 3-6 PFAS Alternatives & Action Plan Results and Next Steps	8:20 PM	K. Ryan
22-223	Review of Asset Management Phase 3 Grant Program	8:40 PM	K. Ryan
22-224	Consideration of KENO To Go Installation at One Stop Liquors	8:50 PM	K. Bouret
22-225	Request for Road Opening – Route 109/McDonald's	8:55 PM	J. McKay
IV.	Open Session Items		
22-226	Discuss Proposed Sewer Policy		Sel. Rosenfeld

22-227	Discuss/Vote to Amend Sewer Moratorium	Sel. Underhill
22-228	Open Fall Annual Town Meeting Warrant	Sel. Underhill
22-229	Discuss, Add and/or Remove FATM Warrant Articles	M. Guzinski
22-230	Close, Vote to Approve, and Sign Final FATM Warrant	Sel. Underhill
22-231	Approve/Sign 11/8/2022 State Election Warrant	Sel. Underhill
22-232	Board/Committee Liaison Updates	Sel. Underhill
22-233	Review/Approval of Water/Sewer Commitment	M. Guzinski
22-234	Approval of DRAFT Minutes	Sel. Underhill

V. Executive Session
 To conduct strategy sessions in preparation for negotiations with union personnel.
 (SEIU/AFSCME/Police)

VI. Adjournment

Proposed Upcoming Meeting Schedule

Date	Time	Location
Monday, November 7, 2022	7:00 pm	Rm 229 VMB
Thursday, November 10, 2022	6:30 pm	MS/HS Library (Town Meeting)
Monday, November 14, 2022	7:00 pm	Room 229
Monday, December 5, 2022	7:00 pm	Rm 229 VMB
Thursday, December 19, 2022	7:00 pm	Rm 229 VMB
Wednesday, January 4, 2023	7:00 pm	Rm 229 VMB

Select Board meetings are broadcast whenever possible through Millis Community Media on Comcast channel 11 and Verizon channel 38 and Zoom

Zoom (Broadcast only)
 Meeting ID: 852 638 7223
 Passcode: SBMeeting

Announcements

Karen Bouret DeMarzo

From: Karen Bouret DeMarzo
Sent: Thursday, October 13, 2022 2:09 PM
To: info@adprintonline.com
Cc: Maureen Canesi; Mike Guzinski
Subject: Postcards for Town Meeting and Election

Importance: High

Hi Mike,

Could you please print large postcards on blue stock. I've attached the mailing information for you. I will need to pick them up on Monday, October 31st to drop at the post office. Will that work?



TO ALL MILLIS RESIDENTS

The **State Election** will be held on **Tuesday, November 8, 2022**, at the **Veterans Memorial Building, 900 Main Street.**

PLEASE NOTE: **Polls will open at 7:00 a.m. and close at 8:00 p.m.**

The **Fall Annual Town Meeting** will be held on **Thursday, November 10, 2022**, at the **Millis Middle/High School Auditorium, 245 Plain Street** beginning at **7:30 p.m.** Warrant articles include a proposal for a new Senior Center, funding for a feasibility study for the Middle/High School, and other important Town business. Your attendance at both Town events is strongly encouraged. EVERY vote counts!

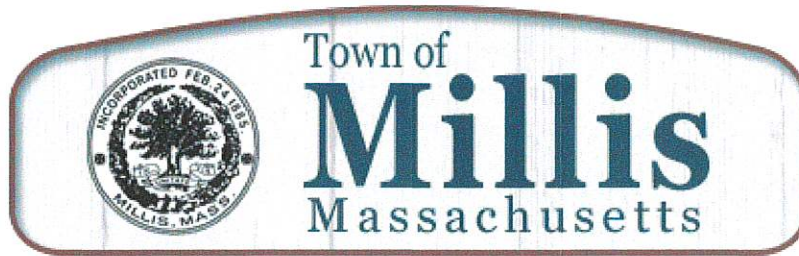
Additional information and updates can be found on the Town of Millis website at millisma.gov

Thank you,
Karen

Karen Bouret DeMarzo
Assistant Town Administrator
Human Resources Manager

900 Main Street
Millis, MA 02054
508.376.7041

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[Home](#) » [Town Clerk](#)

Early Voting Hours for November 8, 2022 Election

POSTED ON: OCTOBER 3, 2022 - 9:08AM

[Early Voting Hours – 900 Main Street – Room 130](#)

[October 22, 2022 – November 4, 2022](#)

Saturday, October 22, 2022	9:00 AM – 3:00 PM	
Monday, October 24, 2022	2:00 PM – 7:30 PM	
Tuesday, October 25, 2022	8:30 AM – 12:30 PM	
Wednesday, October 26, 2022	8:30 AM – 12:30 PM	
Thursday, October 27, 2022	12:30 PM – 4:30 PM	
Friday, October 28, 2022	8:30 AM – 12:30 PM	
Saturday, October 29, 2022 Day to Register to Vote)	9:00 AM – 5:00 PM	(Last
Monday, October 31, 2022	8:30 AM – 7:30 PM	

Tuesday, November 1, 2022

8:30 AM – 4:30 PM

Wednesday, November 2, 2022

8:30 AM – 4:30 PM

Thursday, November 3, 2022

8:30 AM – 4:30 PM

Friday, November 4, 2022

8:30 AM – 5:00 PM

Town Clerk Office Organizational Assessment 2019

Board of Registrars

Business Certificates

Citizen's Guide to Town Meeting

Dog Licenses

General Bylaws - Town of Millis

Home Rule Charter Amended 2019

Marriage Intentions & Licenses

Meeting Posting Form

Millis Census

Notary Service Guidelines

Open Meeting Law Information

Order Vitals Online

Plastic Bag Reduction Bylaw

Quick Reference for Posting Meetings

Raffle Permits

Town Reports

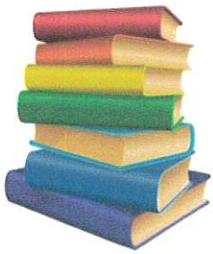
Vital Records

Voting & Elections

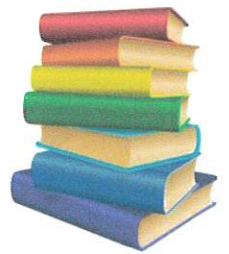
Friends of the Millis Library

Book Sale

October 21-23, 2022



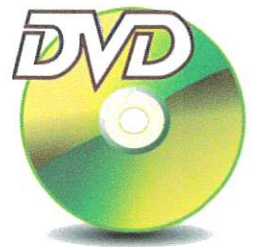
Friday 6PM-8PM
(Friends Only Preview Sale)



Saturday 9AM-1PM
Everyone welcome

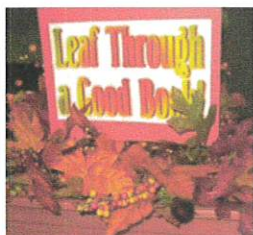


Sunday 1PM-3PM
\$5 Bag Sale *(Bags provided)*
Everyone welcome



Books, Games, DVDs, CDs, and Puzzles

*Book sales are treasure troves, who knows what you'll find?
Cash, Credit Cards and Checks accepted*



961 Main Street, Millis, MA 02054



22-217

Appoint MBTA 3A Advisory Committee

3A Advisory Committee Candidates

NAME	MILLIS RESIDENTIAL ADDRESS	
Nicole Riley	Village St	Attorney
Dan Merrikin		Local civil engineer
Wayne Carlson	Union St.	Local civil engineer
Jodie Garzon	Causeway St	R. E. Investment
Richard Barrett	Spring St.	Millis Fire Chief
Tucker Bugbee	Bow St	Attorney (formerly with DHCD)
Loring Barnes	Curve St.	Communication Strategist
Jeremy Stull	Walnut St.	Public budget analyst, director
Thomas St. Sauveur	Spring St.	Retired civil engineer (roadways)
Jeffrey Germagian		Local real estate agent
Owen Salerno	Farm St.	Architectural services

Madeleine Kosna Dover Rd.

Exec. Dir. Millis Community Media ✓

22-218

Hearing : Pole Relocation



157 Cordaville Road
Southborough, MA 01772

July 28, 2022

Select Board
Millis Town Hall
900 Main Street
Millis, MA 02054

RE: Causeway Street
Millis, MA
W.O. #6784970

Hearing Required

Dear Members of the Board:

The enclosed petition and plan are being presented by the NSTAR ELECTRIC COMPANY d/b/a as EVERSOURCE ENERGY and VERIZON for relocating one (1) pole #55/6 and installing one (1) new pole #55/6A.

This work is necessary to provide electric service to new residential development (Rivendell Lane).

If you have any further questions, contact Chris Cosby @ (508) 305-6989.
Your prompt attention to this matter would be greatly appreciated.

Very truly yours,

Richard M. Schifone

Richard M. Schifone
Rights and Permits, Supervisor

RMS/sky
Attachments



TOWN OF MILLIS

Erin T. Underhill, Chair
Craig W. Schultze, Vice Chair
Ellen Rosenfeld, Clerk

OFFICE OF THE SELECT BOARD & TOWN ADMINISTRATOR

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7041
Townadministratorsoffice@millisma.gov

Michael Guzinski
Town Administrator
mguzinski@millisma.gov

Karen Bouret DeMarzo
Assistant Town Administrator
karen.bouret.demarzo@millisma.gov

October 5th, 2022

Faria Realty Trust
Reinaldo Faria Trustee
3 Glen Street
Framingham, MA 01702

Sample
of notice
to abotter 15

This letter serves as notification that The Millis Select Board will hold a public hearing on October 17, 2022, at 7:15pm in Room 229 of the Veterans Memorial Building located at 900 Main Street, Millis, MA: Petition of NSTAR Electric Company dba Eversource Energy and other companies for joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line, said poles to be located, substantially as shown on the plans made by T. Thibault, dated April 5, 2022 and filled herewith, upon along and across the following public ways of Millis:

Causeway Street – Southeasterly side approximately 580+/- feet southwest of Ridge Street; Install one (1) new pole

Causeway Street – Southeasterly side approximately 580+/- feet southwest of Ridge Street; Remove one (1) pole #55/6, Install one (1) pole #55/6

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for making connections with such poles and buildings as each of said petitioners may desire for distributing purposes. The petitioners agree to reserve space for one Crossarm at a suitable point upon each of said poles for the telephone, fire and police signal wires owned by the town and used for municipal purposes.

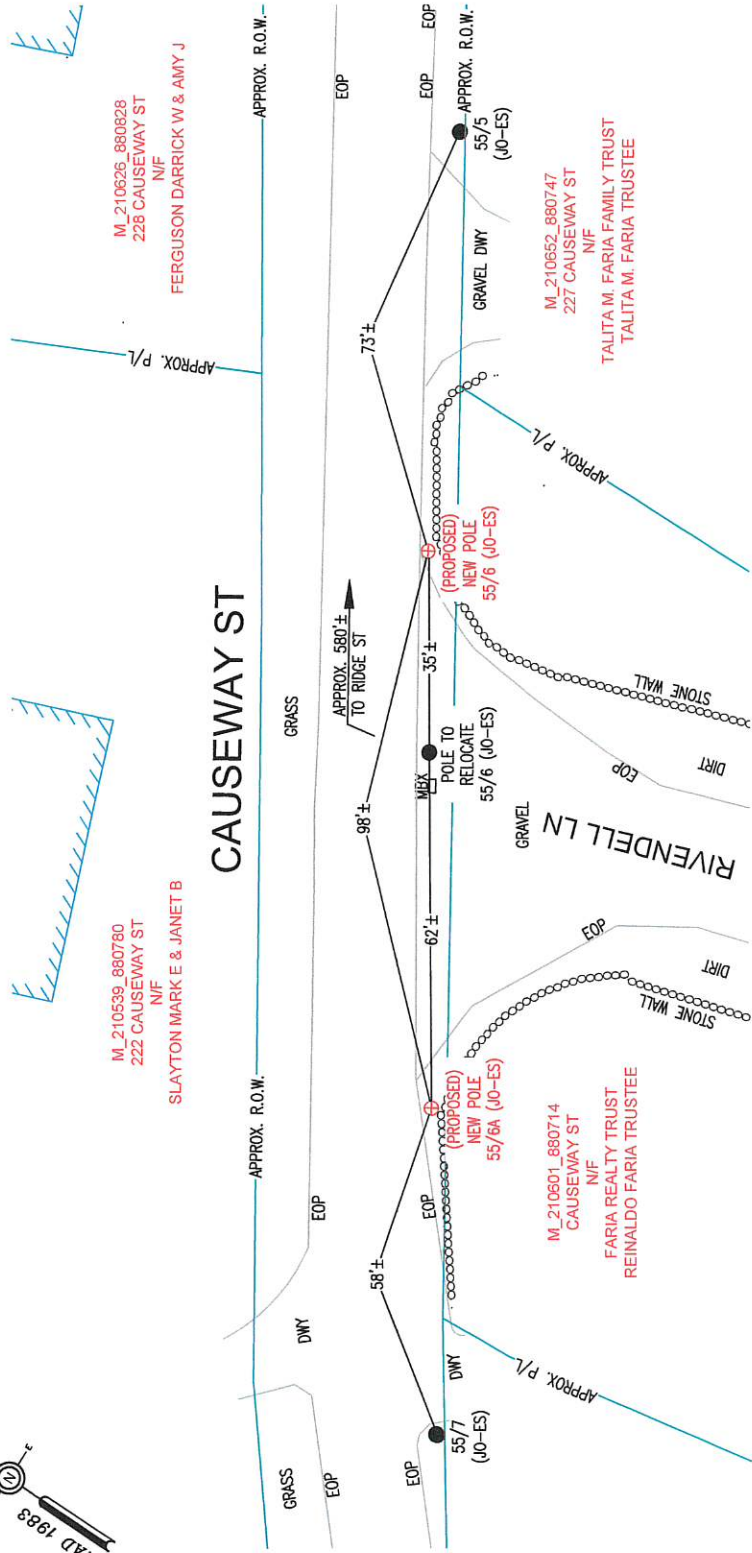
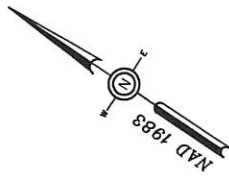
If you have any questions regarding this hearing notice please contact Karen Bouret DeMarzo at 508-376-7041 or karen.bouret.demarzo@millisma.gov.

Thank you,



Karen Bouret DeMarzo

Plan to accompany petition of EVERSOURCE ENERGY.
To Relocate Existing Pole #55/6 to Provide Electric Service
to New Residential Development at Causeway St.



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED, UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE OF THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

- Proposed pole locations shown thus ⊕
- Pole locations to be abandoned, shown thus ○
- Proposed Anchor Guy shown thus T
- Proposed Hip Guy shown thus TF
- Proposed Underground location shown thus _____
- Proposed Push Brace shown thus ⊕
- Existing Pole location shown thus ●

C#	
Ward #	
Work Order #	6784970
Surveyed by:	BP/GR
Research by:	JC
Plotted by:	GR
Proposed Structures:	GR
Approved:	T THIBAUT
P#	

NSTAR EVERSOURCE
 electric
 gas

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

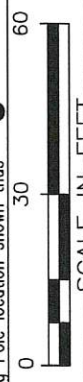
Plan of CAUSEWAY ST, MILLIS

Showing PROPOSED POLE LOCATION

Scale 1" = 30'

Date APRIL 5, 2022

SHEET 1 of 1



PETITION OF NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY AND OTHER COMPANIES FOR JOINT OR IDENTICAL LOCATIONS FOR POLE

To the Select Board of the Town of Millis, Massachusetts:

Respectfully represent **NSTAR ELECTRIC COMPANY dba Eversource Energy** and **VERIZON NEW ENGLAND, INC.** companies subject to Chapter 166 of the General Laws (Ter.Ed.), that they desire to construct a line upon, along and across the public way or ways hereinafter specified.

WHEREFORE, your petitioners pray that after due notice and hearing as provided by law the **Select Board** may by Order grant your petitioners joint or identical locations for the erection or construction of poles, to be owned and used in common by them, and for such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line, said poles to be located, substantially as shown on the plans made by **T. Thibault, dated April 5, 2022** and filled herewith, upon along and across the following public way or ways of said town:

**Causeway Street - Southeasterly side approximately 580± feet southwest of Ridge Street
Install one (1) new pole #55/6A**

**Causeway Street – Southeasterly side approximately 580± feet southwest of Ridge Street
Remove one (1) pole #55/6
Install one (1) pole #55/6**

Hearing Required

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for making connections with such poles and buildings as each of said petitioners may desire for distributing purposes. Your petitioners agree to reserve space for one Crossarm at a suitable point upon each of said poles for the telephone, fire and police signal wires owned by the town and used for municipal purposes.

**NSTAR ELECTRIC COMPANY
dba EVERSOURCE ENERGY**

By: Richard M. Schifone
Richard M. Schifone
Rights and Permits, Supervisor

VERIZON NEW ENGLAND INC.

By: Albert Bessette

Dated this _____ day of _____ 2022

Town of MILLIS, Massachusetts
Received and filed _____ 2022

22-219

Review Cemetery Rules/Regs

Section G Update

TOWN OF MILLIS
PROSPECT HILL CEMETERY

Rules and Regulations

1. All unsold plots, including the Veteran's section, are to be sold to residents or former residents of the town of Millis. Unused lots may not be resold to anyone except the town of Millis.
2. Sites shall be set aside for any Veteran without funds.
3. All plots shall be recorded by the Millis Town Clerk and become part of the permanent record of the town.
4. The Board of Select Board or Department of Public Works shall first approve any change in any plot.
5. Gathering flowers; breaking or cutting trees, shrubs, or plants; or defacing or damaging any monument, fence, or other structure is forbidden.
6. Discharging firearms unless it is in connection with a ceremony is prohibited.
7. Trees or shrubs may not be planted by anyone without the approval of the Department of Public Works.
8. Placement of flowers, plants, or adornments are restricted to a space not to exceed twelve (12) inches around the monument or gravestone. Winter covering must be removed from the gravesite by March 1. Any adornment which the Cemetery Committee deems inappropriate or hazardous is prohibited and will be removed.
9. Cement vaults shall be used in all graves for the interment of a casket except in the baby section.

20. Plot owners and/or funeral directors are responsible for the purchase and placement of concrete vaults. Vault companies are responsible for delivery and installation. Vault company trucks shall be permitted only on roadways within the cemetery.

21. It shall be the responsibility of the funeral director or vault company to provide lowering device and personnel to lower the casket into the vault after the service.

22. Persons in violation of these rules and regulations will be prosecuted.

22-220

Feasibility Study MS/HS



Millis Middle/High School MSBA Opportunity

Frequently Asked Questions

Q. What is the MS/HS Project?

A. The Town of Millis has been invited to participate in a grant process with the Massachusetts School Building Authority (MSBA) based on a Statement of Interest (SOI) submitted in 2021. The SOI was submitted to ease the financial burden of major system replacements and repairs needed in the building.

Q. What is the MSBA?

A. The Massachusetts School Building Authority is a government authority, created to assist in the building and renovation of affordable, sustainable, energy efficient and educationally appropriate school buildings. With a dedicated revenue stream of one penny of every dollar of the state's 6.25% sales tax, the MSBA collaborates with municipalities to equitably invest in right-sized solutions to create safe, sound and sustainable learning environments. To learn more please visit:

(<https://www.massschoolbuildings.org/index.php/about>)

Q. What is the benefit of working with the MSBA?

A. The MSBA will reimburse between 45-50% of all eligible costs of the feasibility study, as well as the future building project, should the Town approve the funding in the required timeline. Town approval of feasibility study funding is required by March 28, 2023. In addition to funding, the MSBA has a proven process of renovating and building schools, with guidelines and requirements at every milestone. The MSBA structure ensures that each building in their program is both educationally appropriate and fiscally responsible, protecting the investment of both the State and the Town.

Q. Why perform a feasibility study now?

A. Repairs at the Middle/High school are coming due as systems are beyond their useful life. The Town will be faced with those costs with or without MSBA involvement. With the invitation from the MSBA, Millis has the opportunity for the state to fund 45-50% of the costs, while addressing both system and building needs to support 21st century learning.

Q. What does the feasibility study include?

A. As an outcome of the feasibility study the Town will receive multiple options to address facility and educational needs at the MS/HS as well as:

- Schematic designs for each option
- Construction estimates for each option
- Project Management services for the length of the project
- Design/Engineer services to design and scope options
- Community outreach throughout the project
- All documentation required by the MSBA

Q. Why is the cost \$1.3 million?

A. The \$1.3 million cost estimate was determined after consulting with the MSBA, an external consultant and following a review of recent, similar projects in the MSBA program. The \$1.3 million will fund the following:

- \$260k Project Management Fees (20%)
- \$845k Design/Engineer Fees (65%)
- \$130k Environment Studies (10%)
- \$65k Contingency(5%)

Q. What are the current MS/HS facility needs?

A. Approximately \$8.3 million in repairs have been identified at the MS/HS. These needs include a \$5.4 million HVAC system replacement and a full roof replacement estimated at \$2.9 million. In addition, based on facility studies, there are additional needs to address security and technology upgrades as well as space constraints.

Q. Does this project need to happen now?

A. With the systems and roofing past their useful life, it is a certainty that these items will need replacement. An MSBA building project timeframe is 6 years from start to finish. To lessen the financial burden on the Town, and to gain the maximum value of tax dollars spent, leveraging this opportunity for State funding ensures that the Town does not bear the entire burden of the \$8.3 million in repairs, that will not include any educational benefit.

Should the Town decline funding for the feasibility study Millis will be removed from the program and will lose the funding opportunity. The Town will then resubmit annually in an attempt to be invited into the program. The Clyde Brown School project took 5 years of submissions before an invitation was offered. During the resubmission time frame the Town will likely be faced with the need to fund one or both of the repair items, estimated at \$8.3 million, without additional funding from the State.

Q. Where can I go to learn more?

A. If you have additional questions please email schoolcommittee@millisschools.org. In addition, presentations will be held on 10/12 at the Finance Committee Meeting, 10/17 at the Select Board meeting, and at all School Committee meetings (10/25 and 11/8) leading up to Town Meeting on 11/10.



Millis Middle/High School Project

Massachusetts School Building
Authority Funding Opportunity





Middle/High School Project

- Project Summary
- Massachusetts School Building Authority (MSBA) Opportunity
- Facility Needs
- Feasibility Study Overview
- Next Steps



Project Summary

- District reviews facility needs annually
- MS/HS building remains overcrowded with outdated systems
- Facility assessments performed in 2014 and 2020
- Repair and replacement costs outlined in capital plan
- Town submitted Statement of Interest to MSBA in Spring 2021
- Currently in feasibility phase to secure Town funding for \$1.3M feasibility study



MSBA Funding Opportunity

- Massachusetts School Building Authority (MSBA)
 - Funded by state's 6.25% sales tax
 - Allocates funds to schools for repair/renovation/rebuild
- Submission requested funding to address three priorities
 - Replacement of aged school facility systems
 - Addition/renovation of building to support 21st century learning
 - Elimination of existing overcrowding



Why Now

- Building repairs needed as major systems beyond useful life
- MSBA involvement:
 - Defrays cost of necessary repairs
 - Provides educational improvements along with facility needs
- No option to defer MSBA invitation
- Declining opportunity removes Millis from MSBA program
- Resubmission annually until re-invited - CFB took 5 years
- Secures state funding to support educational and facility improvements
- Without MSBA funding Town faced with \$8.5 million for repairs with no educational benefit

Existing Needs - Systems

- Middle/High facility needs significant repair
- Major systems past useful life
- Estimated cost of urgent system repairs is \$8.5 million
 - HVAC \$ 5.4 million (*second option - \$9.3 million)
 - Roof Replacement \$ 2.9 million
 - Electrical \$ 200k
- Additional systems needs include
 - Security upgrades
 - Technology upgrades
- Funding required with or without MSBA project

*CPI Engineering provided two HVAC options. Enhanced second option quoted at \$9.3 million making total costs with second option \$12.4 million.



Existing Needs - Space

- Overcrowding
 - Overall classroom count under MSBA guidelines
 - Classroom sizes under MSBA requirements
 - Closets converted to classrooms and therapy spaces
 - Lack of dedicated STEAM spaces
 - Lack of meeting and teacher preparation spaces
 - Lack of storage space forces storage in offices and classrooms
 - Undersized cafeteria causes lunch times starting at 10:30 am



Feasibility Study

- Estimated at \$1,300,000
- MSBA Reimbursement (estimated between 45 – 50%)
- Feasibility study includes
 - Detailed review of District Educational Program
 - Initial Space Summary
 - Evaluation of Existing Conditions
 - Site Development Requirements
 - Environment Studies
 - Traffic Studies
- Feasibility study provides
 - Multiple options for Town consideration
 - Schematic designs
 - Construction cost estimates
 - All MSBA required documentation



Benefits of the MSBA Opportunity

- Reimbursement of 45-50% of all eligible costs
- Project results in facility and educational plan improvements
- Approval in current timetable supports ability to address system needs prior to failures while enhancing educational programming



Next Steps

- Ongoing community educational efforts
- Completion of MSBA documentation requirements
- Feasibility study warrant article vote at Town meeting on November 10th, 7:30pm at Millis Middle/High School



Additional Information

- Contact School Committee at schoolcommittee@millisschools.org
- Visit Millis school website to review FAQs
- Learn more about the MSBA at www.massschoolbuildings.org



Questions

22-221

Capital Planning Update

Capital Planning Committee Report – November 2022

The Capital Planning Committee (CPC) is pleased to present the Town with our capital planning report for November 2022. The committee was established by the Select Board in May of 2017 with the mandate of creating a long-term capital plan for the Town of Millis which could help citizens attain a more complete understanding of expenditures that the Town may need to undertake in coming years. The CPC has worked with the Select Board, Town Administrator, School, DPW, COA, Police, Fire and other town departments to compile the information provided in this report.

For those items considered, the CPC went through a process to rank the priorities for the various projects, which accounted such factors as public safety, integration with broader projects, and overall benefit to the Town. Based on this ranking, the committee then grouped the various capital items into three categories 1) highest priorities 2) medium priorities and 3) lower priorities. It should be noted that the CPC does not choose projects for consideration at Town Meeting based on availability of funding. The Select Board selects projects for inclusion in the Warrant and the Finance Committee makes its recommendation for action at Town Meeting.

The department requests for fiscal year 2023 that the CPC considered are shown in the table below:

	# of projects	Total estimated cost
Highest priorities	5	\$ 1,598,907
Medium priorities	1	25,000
Lower priorities	0	-
Total	6	\$ 1,623,907

Highest priorities include a feasibility study for renovations to the Middle High School, an engineering study for a preliminary design for a new PFAS treatment plant, a new pickup truck and air compressor for the DPW and air conditioning equipment for the Veterans Memorial Building. Medium priorities include a keyless entry system for the VMB.

It is noted that the feasibility study for the Middle High School is one step in a process that could eventually lead to a significant renovation project in the future. This study is required as part of the State MSBA program, which would provide access to state funding for some portion of the project, the level and timing of which is still to be determined.

The Committee also reviewed the proposal for a new Senior Center that will appear on the Town Warrant. This analysis concluded that the project would have been placed on a list of the highest priorities due to the inadequacy of the current facility in the basement of the Veterans Memorial Building, the dramatic increase in the senior population and the opportunity to construct a modern facility providing a broad range of senior services. The Committee commends the Council on Aging and Permanent Building Committee for developing options for the Town to consider and providing opportunity for the Town's residents to provide feedback on the proposals through various open meetings held on the subject. Due to the fact that the building proposal requires a debt exclusion vote, the Committee decided that prioritizing this over other capital needs should be a decision left to the voters.

It is noted that the Committee did not assess any of the petitioned articles relating to alternate proposals for the Senior Center that appear on the warrant as they were not submitted by town departments or committees and fall outside of the scope of the Capital Planning Committee.

Also included in this report is a schedule that summarizes the Town's known long-term capital needs for the next 10-years and beyond that have been identified by the various departments. The intent of the Committee is to provide the citizens of Millis with as much transparency as possible to the evolving future capital needs of the town, and as you will see, they are significant, totaling approximately \$92 million.

The report breaks down the capital items into several categories, including Facilities, Public Safety, Public Works, Schools and other. The items are then subcategorized by department.

It is noted that there are many capital needs that appear on the attached schedule that need to be deferred into the future when funding is available to proceed on these items. It is also noted that there are several projects on the horizon which will likely require resources beyond available discretionary funding and debt capacity. In addition to the Senior Center and Middle High School renovations noted above, the Town is currently assessing options for the Lansing Millis Building, and use of open space, including athletic fields. The Capital Planning Committee is working with various Town Departments and Committees to assess potential costs for these projects and have included preliminary estimates in our long-term capital plan.

Since the Committee first compiled information on the Town's capital needs, we have refined the prioritization process, however, we recognize that there are areas that will need to be further developed within the capital planning process, and as such, the Committee expects that the long term capital plan and the annual recommendation process will evolve over time to meet the needs of the Select Board, other relevant committees, department heads, and most importantly, the citizens of the Town of Millis.

The members of the Committee have regularly scheduled meetings where the public is welcome to attend and ask any questions regarding this report and we look forward to working with all interested parties on this important initiative.

Respectfully submitted,

Town of Millis Capital Planning Committee

Jonathan Barry – Chair, Member at Large

Peter Berube (Finance Committee representative)

John Corcoran – Member at Large

Peter Jurmain – Member at Large

James McCaffrey – Member at Large

Marc Conroy (School Committee representative)

Craig Schultze (Select Board representative)

Capital Planning Committee Priorities for November 2022 Town Warrant

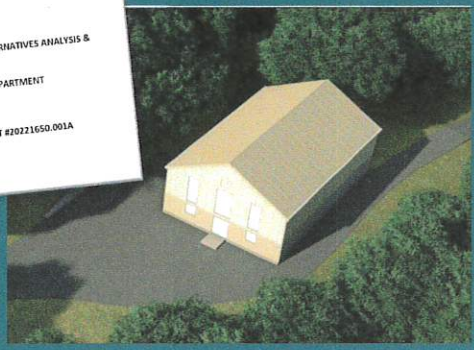
Highest priorities			
Department	Description	Estimated Cost	Comment
DPW	Chevy Silverado	61,940	
DPW	Compressor	26,967	
School	MHS Feasibility study	1,300,000	
VMB	Air conditioning equipment	45,000	
DPW	PFAS engineering study	165,000	
		1,598,907	
Subtotal			
Medium priorities			
VMB	Keyless entry system	25,000	
		25,000	
Subtotal			
Lower priorities			
	N/A		
		0	
Subtotal			
Total		\$1,623,907	

Town of Millis
 Capital Planning Committee
 Summary of Capital Needs for FY 2023-2032

Row Labels	Sum of 2023	Sum of 2024	Sum of 2025	Sum of 2026	Sum of 2027	Sum of 2028	Sum of 2029	Sum of 2030	Sum of 2031	Sum of 2032	Sum of Indefinite	Sum of 10-Year total
Facilities	2,408,105	870,697	781,159	260,450	52,000	45,000	227,000	96,878	497,000	452,000	35,903,754	41,594,043
COA											16,000,000	16,000,000
DPW											500,000	500,000
Facilities												
Multi												
School	2,044,105	437,697	741,159	28,450				26,878			18,503,500	21,781,789
VMB	364,000	433,000	40,000	232,000	52,000	45,000	227,000	70,000	497,000	452,000	900,254	3,312,254
Fire												
Rec department												
Other	25,000	68,000	50,000	25,000	25,000	25,000	75,000	25,000	25,000	25,000	9,170,000	9,538,000
Administration	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000		250,000
Building Department												
Equipment												
Fields												
Lansing Millis											7,170,000	7,170,000
Library		18,000	25,000								2,000,000	2,000,000
Oak Grove												43,000
Town Clerk												
Vehicle		25,000					50,000					75,000
Public Safety	344,990	212,500	332,350	220,500	257,450	243,500	592,480	202,495	212,500	500		2,619,265
Equipment	178,990	500	76,350	220,500	204,450	125,500	111,480	202,495	500	500		1,121,265
Vehicle	166,000	212,000	256,000	-	53,000	118,000	481,000		212,000			1,498,000
Public Works	3,187,810	2,942,334	2,920,333	2,397,000	2,422,000	2,487,000	2,397,000	2,397,000	2,552,000	1,840,000	6,722,000	32,264,477
Equipment	103,767											103,767
Infrastructure	3,032,043	2,730,334	2,730,333	2,397,000	2,397,000	2,397,000	2,397,000	2,397,000	2,397,000	1,700,000	6,520,000	31,094,710
Vehicle	52,000	212,000	190,000	-	25,000	90,000			155,000	140,000	202,000	1,066,000
Schools	858,891	749,858	664,409	747,974	531,610	395,399	364,886	608,062	594,536	150,600		5,826,125
Equipment	362,030	307,058	236,433	335,034	254,570	179,870	244,358	517,798	534,536			2,971,687
School	125,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000		665,000
Vehicle	371,861	382,800	367,976	352,940	217,040	155,529	60,528	30,264		90,600		2,189,438
(blank)												
(blank)												
Grand Total	6,824,796	4,843,389	4,748,251	3,650,924	3,288,060	3,195,899	3,656,366	3,329,436	3,881,036	2,468,100	51,795,754	91,841,910

22-222

Wells 3-6 PFAS Action Plan



Wells 3 Through 6 PFAS Treatment Alternatives & Action Plan

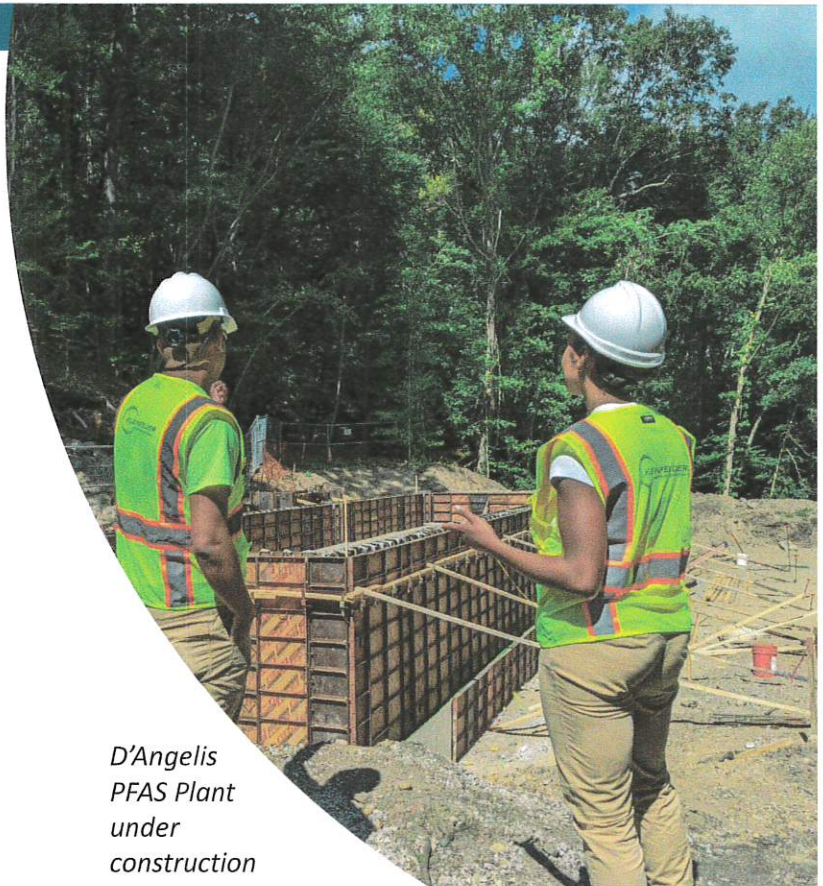


Kirsten Ryan, Senior Project Manager
Kleinfelder
Boston



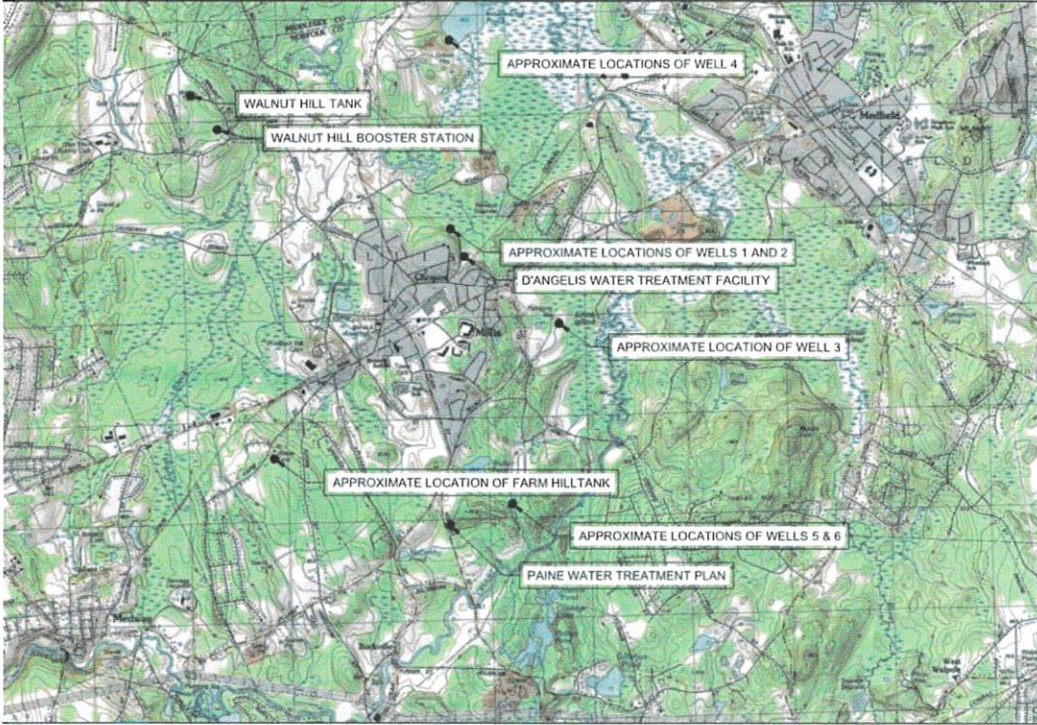
Project Purpose and Benefit

- Wells 3, 4, 5, and 6 all have PFAS detections
- ✓ Assessment of Existing Conditions each Well site.
- ✓ Recommendation for most PFAS-free supply capacity for the lowest cost and quickest timeline.
- ✓ Concept plan & budget for Millis to pursue design & construction funding.



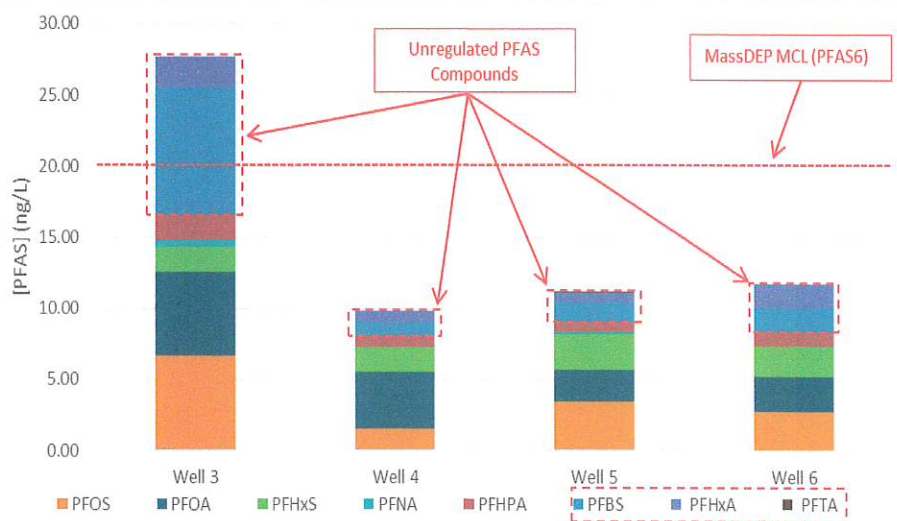
*D'Angelis
PFAS Plant
under
construction*

Millis Water Supply Wells



Water Quality

- Wells 3-6 all have detected PFAS6
- none currently exceeding the MassDEP MCL of 20 ppt
- EPA new Health Advisories (HA) June 2022
 - below current detectable levels (2ppt)
 - recommend install treatment if detected
 - Federal MCL expected in Late 2023
 - Could be 'Zero Goal MCL'



Which well(s) should Millis invest in?

How much water does Millis need?

- Average Daily Demand (ADD)

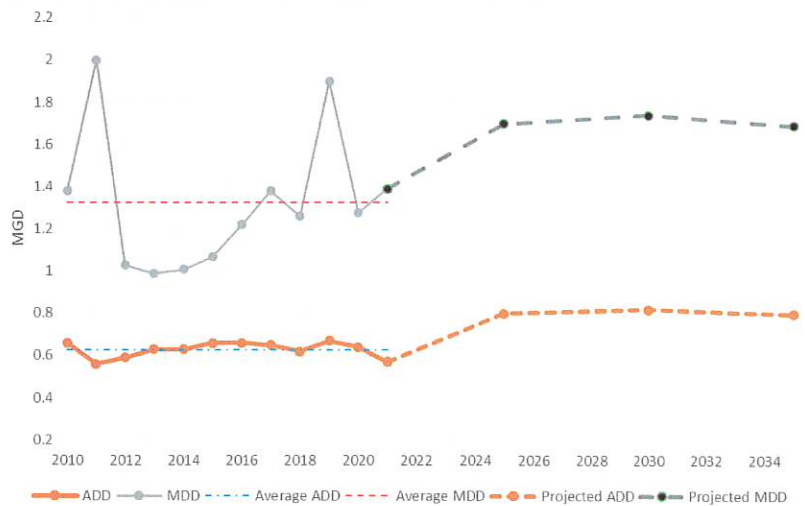
- 0.63 MGD current
- 0.82 MGD projected 2035

- Max Daily Demand (MDD)

- 1.33 MGD current
- 1.5 - 1.7 projected 2035

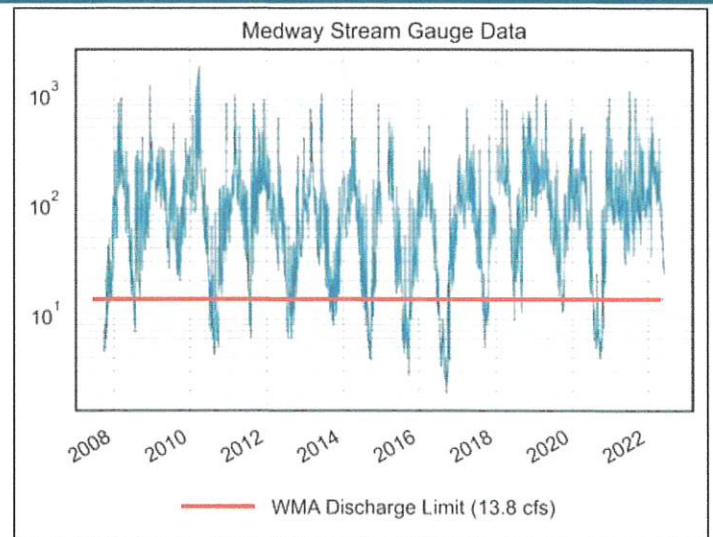
- D'Angelis will supply 1.22 MGD;

- **Currently Millis is meeting demand by exceeding permit limits at 5&6**
- **Need at least one additional well with treatment**



Supply (Cont'd)

- Highest demand in the summertime (May – September) with
 - Well 3: 5.3 MG / month
 - Well 4: 4.9 MG / month
 - Wells 5&6: 5.64 MG / month
 - BUT - Wells 5&6 has WMA restrictions tied to stream gauge and cannot pump when baseflow is below 13.8 cfs
- 13 of past 15 years, stream has fallen below and restricted use for an average of 44 days per year (June – November)



Conclusion: Treating Wells 5& 6 by expanding the Paine WTP is not sufficient to meet future summer MDD

Water Quality – Other Contaminants

- Well 4 has elevated levels of Manganese
- Well 4 will need treatment for Fe/Mn in addition to PFAS
- This will increase cost significantly compared to Well 3 treatment

Table 3-5: Water Quality Summary of Wells 3-6

Analyte	Unit	Regulatory Limit	Well 3	Well 4	Well 5	Well 6
Alkalinity, Total	mg/L as CaCO ₃	-	80.67	119.00	63.88	68.75
Aluminum	mg/L	.05-2 *	0.01	0.02	0.03	0.01
Barium	mg/L	2 ⁽¹⁾	0.03	0.02	0.02	0.02
Calcium	mg/L	-	29.67	28.40	15.98	17.06
Chloride	mg/L	250*	122.57	17.58	44.25	44.52
Copper	mg/L	1.3 ⁽²⁾	0.02	0.05	0.16	0.08
Fluoride	mg/L	4 ⁽¹⁾	0.80	0.61	0.93	0.61
Hardness, Total	mg/L as CaCO ₃	-	98.70	108.33	80.70	68.43
Iron	mg/L	0.3*	0.00	0.15	0.00	0.00
Magnesium	mg/L	-	6.78	8.11	5.14	5.39
Manganese	mg/L	0.05*	0.00	0.15	0.00	0.01
Nitrate	mg/L	10 ⁽²⁾	2.46	1.80	0.42	0.61
Nitrite	mg/L	10 ⁽²⁾	0.00	0.00	0.00	0.00
Odor	s.u.	3*	0.82	0.83	0.75	0.75
Perchlorate	ug/L	2 ⁽¹⁾	0.06	0.08	0.08	0.08
PFAS6	ng/L	20*	13.59	5.19	6.56	4.24
pH	s.u.	6.5-8.5*	7.75	7.22	7.53	7.48
Potassium	mg/L	-	2.45	2.72	1.57	1.54
Sodium	mg/L	20*	70.91	27.17	34.73	29.94
Sulfate	mg/L	250*	12.13	9.10	10.31	10.99
Total Dissolved Solids	mg/L	500*	294.55	173.00	172.50	174.75
Turbidity	mg/L	-	0.03	0.50	0.11	0.05
Zinc	mg/L	5*	0.01	0.01	0.01	0.01
Volatile Organic Compounds (Total)						
1,1-Dichloroethane	ug/L	7 ⁽²⁾	---	0.1	---	---
1,2-Dichloroethane	ug/L	5 ⁽²⁾	0.06	0.075	---	---
Bromodichloromethane	ug/L	-	---	0.231	---	---
Bromoform	ug/L	-	---	0.277	---	---
Chlorodibromomethane	ug/L	-	0.042	0.392	0	0.102
Chloroform	ug/L	7 ⁽²⁾	0.319	0.266	---	---
Cis-1,2-Dichloroethylene	ug/L	7 ⁽²⁾	---	0.085	---	---
Dibromoethane	ug/L	-	---	0.142	---	---
Dichloromethane	ug/L	5 ⁽²⁾	---	1.038	---	---
Methyl Tertiary Butyl Ether	ug/L	70 ⁽²⁾	0.067	---	---	---
Tetrachloroethylene	ug/L	5 ⁽²⁾	0.093	---	---	---
Trichloroethylene	ug/L	5 ⁽²⁾	---	0.067	---	---
Vinyl Chloride	ug/L	2 ⁽²⁾	0.00	0.00	0.00	0.00
Synthetic Organic Compounds (Total)						
Dinoseb	ug/L	7 ⁽²⁾	---	0.2	---	---

(1) - Massachusetts Maximum Contaminant Level
 (2) - Office of Research and Standard Guidelines
 * - Secondary Maximum Contaminant Level

Alternatives Evaluation - Estimated Costs

Preliminary/order of magnitude cost comparison of Alternative 2 individual Plants

- Based upon cost of D'Angelis facility and escalated

Treatment Facility	Permitted Capacity	Estimated Capital Cost
<i>George D'Angelis (Wells 1&2)</i>	<i>1.22 MGD</i>	<i>\$6.2 Million</i>
Village Street (Well 3)	0.75 MGD	\$6-6.5 Million
South End Pond (Well 4)	0.86 MGD	\$7-7.5 Million
Paine (Well 5&6)	1.5 MGD	\$9-9.5 Million

Costs are preliminary for comparison purposes only. Not for budgeting use.



Alternatives Evaluation

Evaluated supply capacity, capital cost, O&M, resiliency, site suitability and constraints, permitting:

Alternatives:	Evaluation Findings
3. INTERCONNECTION OR PURCHASE ALTERNATIVE	ELIMINATED – <ul style="list-style-type: none">• ability of neighbors to supply is uncertain,• more costly than Alt 2• may have water quality compatibility issues related to corrosion
4. NO ACTION	ELIMINATED – <ul style="list-style-type: none">• won't meet water quality and demand needs



Alternatives Evaluation

Evaluated supply capacity, cost, O&M, resiliency, site suitability and constraints, permitting:

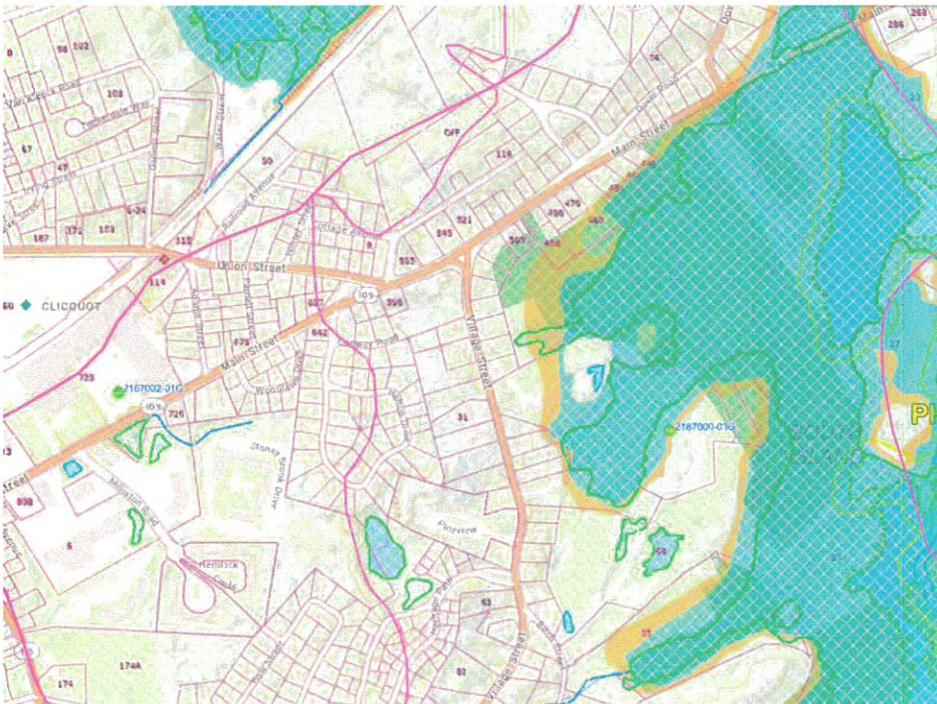
Alternatives:	Evaluation Findings
1. CENTRALIZED TREATMENT FACILITY	<ul style="list-style-type: none">• Most costly alternative• Projected Demand does not warrant all wells to be treated.• Single property would be difficult to find• new transmission mains for multiple wells significant additional cost and roadway disruption
2. TREATMENT AT A SINGLE SELECTED WELL SITE	<ul style="list-style-type: none">a) Well 3 – least costly, no restrictions of flow due to WMA permittingb) Well 4 – more costly than Well 3 (for Manganese treatment), possible future flow restrictions (new permit conditions)c) Well 5/6 – largest combined source, but has restrictions on flow in summer when needed most

Alternatives Evaluation - Scoring

- Alternative Scoring – highest score is best alternative.

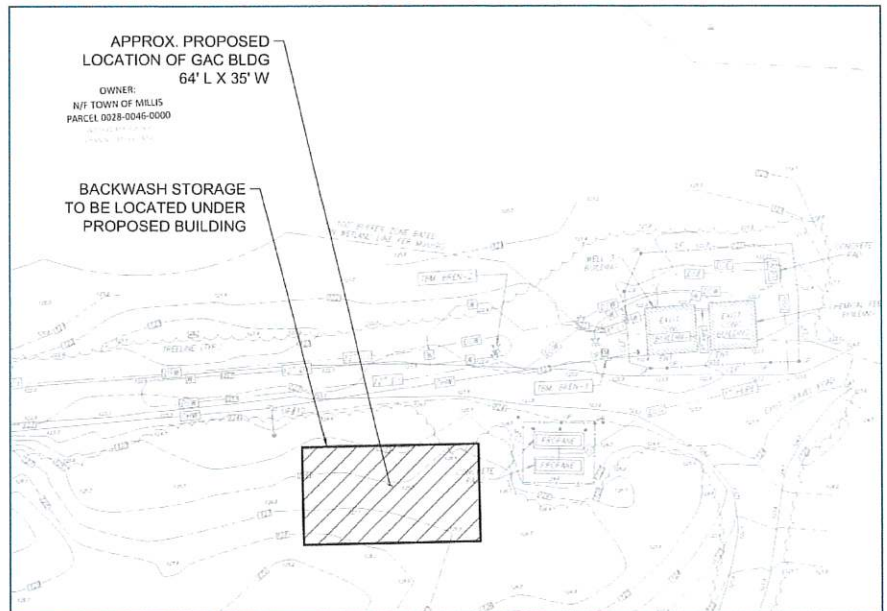
	Capital Cost	Water Supply	O&M Costs	Resiliency	Site Suitability	Permitting and Environmental Impact	Score
<i>Weight (%)</i>	35	30	20	5	5	5	100
Alternative 1 Central WTP	9	30	5	5	1	1	52
Alternative 2a. Well 3	35	8	20	5	3	5	76
Alternative 2b. Well 4	27	15	10	5	2	5	64
Alternative 2c. Well 5&6	18	23	15	3	5	5	69

Well 3 – Preferred Alternative Investigation

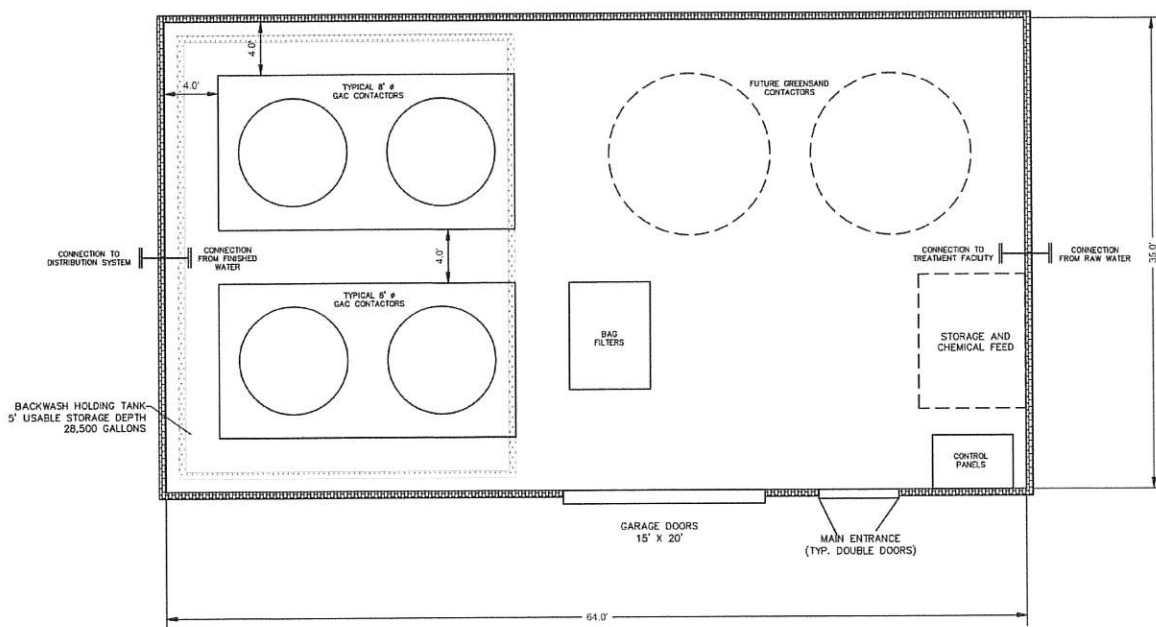


- ✓ Watershed review
- ✓ Topographic Site Survey & wetland flagging
- ✓ Geotechnical Boring
- ✓ Facility Assessment
- ✓ Electrical / Power Assessment
- ✓ Conceptual Layout

Well 3 – Proposed Site Layout



Well 3 – Proposed Equipment Layout



- Similar concept as for D'Angelis
- Bag filters for pre-treatment
- 4 x 8' diameter GAC contactors (2 trains)
- Upgrades to pumps, electrical, and chemical feed systems
- Leave space to add future filters for Fe, Mn if needed.

Well 3 - Next Steps & Schedule; Funding

Milestone	Timing
Town Meeting Article for Piloting & Prelim Design: \$165,000	Nov 2022
Pilot Testing & Preliminary Design Report	Dec '22-Mar 2023
Town Meeting Article for Final Design	May 2023
Final Design and Permitting (100%)	May-Oct 2023
Town Meeting Article for Construction Funds	Nov 2023
Bidding	Dec '22 -Feb 2023
Construction Start	Spring 2024
Plant Start up and Commissioning	Summer 2025

Currently this project is not eligible for PFAS subsidies for design via MassDEP State Revolving Funds.

Only sources exceeding 20ppt regulated PFAS6 compounds are currently eligible for SRF Emergency Financing with 0% loan.

This schedule does not assume SRF Funding sought. SRF Loan could potentially provide some principal forgiveness for PFAS projects, but the level of subsidy is currently unknown. Seeking SRF funding would extend the schedule by at least 12 months and also add procurement complexity (e.g. BABA or waiver)

22-223

Asset Management Phase 3

**Asset Management Program
Phase 3 Grant:
Proposed Project for Nov. Warrant**

Select Board Meeting, October 17, 2022

Kirsten Ryan, Program Manager
Kleinfelder





PROJECT OVERAL GOALS BY PHASE

PHASE 1 (FY19)

Asset Management Startup
Preliminary Capital Improvement Recommendations

PHASE 2 (FY20)

Expanded Asset Inventory; Updated Water system model
Refined Capital Improvement Recommendations
**FOCUS ON WATER SYSTEM

PHASE 3 (CURRENT)

Detailed Investigations & Inventory
Comprehensive Recommendations for Capital Improvements
** FOCUS on SEWER / STORM



PHASE 1 (FY19)

Grant Award: \$88,500

INITIAL ASSET MANAGEMENT

- ✓ Inventoried infrastructure
- ✓ Assessed data gaps and the condition of infrastructure
- ✓ Defined levels of service objectives
- ✓ Developed approach to prioritizing improvements
- ✓ Completed an assessment of water main risk
- ✓ Developed a preliminary 5-year Capital Improvement Plan (CIP)
- ✓ Purchased and began configuration of Cityworks software



PHASE 2 (FY20)

Grant Award: \$129,000

EXPANDED ASSET MANAGEMENT

- ✓ Improved asset inventory, focused on facilities
- ✓ Expanded use of Cityworks
- ✓ Inspected assets (outfalls, facilities, etc.) and modelled water system
- ✓ Completed a Water Management Plan and CIP
- ✓ Developed a rate analysis for the stormwater utility based on anticipated revenues and expenditures
- ✓ Refined the preliminary Capital Improvement Plan (CIP)



CURRENT PHASE (FY23)

Grant Award: \$150,000

PROPOSED PROJECT TASKS

- Update Capital Improvement Plan & Asset Management Plan
- Digitize Town records & update to GIS
- Field inspect ≈ 50 sewer manholes, 1 mile of sewers, & 16 watersheds
- Analyze risk & provide targeted recommendations Town sewers, drains, & water infrastructure
- Analyze rates for sewer and water utilities based on anticipated revenues and expenditures
- Expand Cityworks software across Town platforms



CURRENT PHASE (2022-2023)

BUDGET AND GRANT FUNDING

\$250,000 Total Project Cost
-\$150,000 MassDEP Grant
-\$13,500 Town In-Kind Service Credit
\$86,500 Capital Cost to Town
(34.6% of total value)

22-224

KENO To Go Consideration



Massachusetts State Lottery Commission

DEBORAH B. GOLDBERG
Treasurer and Receiver General

MARK WILLIAM BRACKEN
Interim Executive Director

October 6, 2022

Millis Select Board
900 Main Street
Millis, MA 02054

Dear Sir/Madam:

The Massachusetts State Lottery is offering a KENO monitor to existing KENO To Go agent/s in your city/town, to display the game at their location. In accordance with M.G.L. c 10, section 27A, as amended, you are hereby notified of the Lottery’s intent to install a monitor at the following location/s in your community:

One Stop Liquors
979 Main St.
Millis, MA

If the city/town objects to the issuance of the KENO license, it must claim its right to a Hearing before the MSLC within twenty-one (21) days of receipt of this notice. In accordance with section 27A(b), the objection of the city/town must be “as a result of an official action” taken by said city or town regarding the KENO applicant. In order to be fair and apply the same criteria to all cities, towns, and applicants, the MSLC defines an “official action” to be one in which the applicant appeared, or was given the opportunity to appear, before the licensing authority to discuss the issue at the local level in an open hearing or meeting prior to the Hearing at the MSLC.

If you object to these agent(s) receiving a monitor, you must do so, in writing, within twenty-one (21) days of receipt of this letter. If applicable, please address your written objection to the Massachusetts State Lottery Commission, Legal Department, 150 Mount Vernon Street, Dorchester, MA 02125 and send via email to cporche@masslottery.com or by mail. Should you have any questions regarding this program or any other issues relative to the Lottery, please call the Lottery’s General Counsel, Greg Polin, at 781-917-6057 or via email at gpolin@masslottery.com. We look forward to working with you as the Lottery continues its efforts to support the 351 cities and towns of the Commonwealth.

Very truly yours,

MSLC Licensing Department

Kbouret@millisma.gov; townadministratoroffice@millisma.gov

Location Name	Street Address	City/Town
One Stop Liquors	979 Main St.	Millis

22-225

Road Opening – McDonalds



Sellia Companies
PO BOX 902
Spencer MA, 01562
508-885-9011

To whom it will concern:

This letter is to ask to be seen by the Select Board.. We seek approval for a previously denied application to allow Eversource cut into the street to connect Millis McDonald's to natural gas utilities.

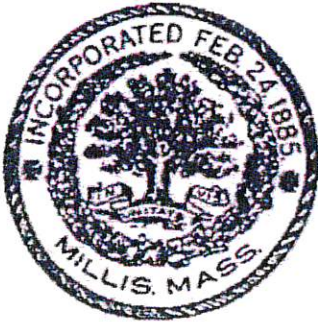
We were denied on July 27th, 2022, and were asked to seek a connection via easement with our neighbor. Unfortunately, our neighbor has rejected our request.

We hope the Select Board will allow an audience on October 17th, 2022, to revisit connecting into the street as we have exhausted all other available avenues.

Thank you in advance,

Vincent Spadea
Joseph Spadea
Patricia Spadea
David Balducci
Barbara Spadea Balducci

Not approved January 7/22/23



TOWN OF MILLIS
STREET
OPENING/TRENCH
PERMIT
MILLIS DPW
7 WATER ST.
MILLIS, MA 02054
508-376-5424
FAX 508-376-2442

Permit #: _____

Date Issued: _____

Expiration Date: _____

(X) Paid Fee: \$50.00

Inspection Fee \$100.00

Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq.(as amended)
and Millis Trench Regulations

THIS PERMIT MUST BE FULLY COMPLETED PRIOR TO CONSIDERATION

Name of Applicant Eversource Gas of MA			Phone 508-384-4769	Cell Megan.condon@eversource.com
Street Address 604 Thurston St				
City/Town Wrentham	MA	ZIP 02093	Emergency phone: 1-800-572-0038	
Name of Excavator (if different from applicant) same as above			Phone	Cell
Street Address				
City/Town	MA	ZIP		
Name of Owner(s) of Property			Phone	Cell
Street Address 808 Main St.				
City/Town Millis	MA	ZIP 02054		
Other Contact(s):				
Description, location and purpose of proposed trench: Please describe the exact location of the proposed trench and its purpose (include a description of what is (or is intended) to be laid in proposed trench (eg; pipes/cable lines etc..) Please use reverse side if additional space is needed.				
Installing a new gas service at the McDonald's located at 808 Main st in Millis. 4'X 6' ROAD CUT. (1)				
ABANDONING OLD GAS STUB. 4'X6' ROAD CUT. (2)				
TWO ROAD CUTS.				
Insurance Certificate #: 3190004 (attach copy)				
Name and Contact Information of Insurer: Associated Electric & Gas Insurance Services Limited				
Policy Expiration Date: 03/15/2023				
Dig Safe #: 20222907587				

Name of Competent Person (as defined by 520 CMR 7.02): Jason Conly	
Massachusetts Hoisting License # HE-161407	
License Grade: 1B, 2A	Expiration Date: 9/24/2023

BY SIGNING THIS FORM, THE APPLICANT, OWNER, AND EXCAVATOR ALL ACKNOWLEDGE AND CERTIFY THAT THEY ARE FAMILIAR WITH, OR, BEFORE COMMENCEMENT OF THE WORK, WILL BECOME FAMILIAR WITH, ALL LAWS AND REGULATIONS APPLICABLE TO WORK PROPOSED, INCLUDING OSHA REGULATIONS, G.L. c. 82A, 520 CMR 7.00 et seq., AND ANY APPLICABLE MUNICIPAL ORDINANCES, BY-LAWS AND REGULATIONS AND THEY COVENANT AND AGREE THAT ALL WORK DONE UNDER THE PERMIT ISSUED FOR SUCH WORK WILL COMPLY THEREWITH IN ALL RESPECTS AND WITH THE CONDITIONS SET FORTH BELOW.

THE UNDERSIGNED OWNER AUTHORIZES THE APPLICANT TO APPLY FOR THE PERMIT AND THE EXCAVATOR TO UNDERTAKE SUCH WORK ON THE PROPERTY OF THE OWNER, AND ALSO, FOR THE DURATION OF CONSTRUCTION, AUTHORIZES PERSONS DULY APPOINTED BY THE MUNICIPALITY TO ENTER UPON THE PROPERTY TO MONITOR AND INSPECT THE WORK FOR CONFORMITY WITH THE CONDITIONS ATTACHED HERETO AND THE LAWS AND REGULATIONS GOVERNING SUCH WORK.

THE UNDERSIGNED APPLICANT, OWNER AND EXCAVATOR AGREE JOINTLY AND SEVERALLY TO REIMBURSE THE MUNICIPALITY FOR ANY AND ALL COSTS AND EXPENSES INCURRED BY THE MUNICIPALITY IN CONNECTION WITH THIS PERMIT AND THE WORK CONDUCTED THEREUNDER, INCLUDING BUT NOT LIMITED TO ENFORCING THE REQUIREMENTS OF STATE LAW AND CONDITIONS OF THIS PERMIT, INSPECTIONS MADE TO ASSURE COMPLIANCE THEREWITH, AND MEASURES TAKEN BY THE MUNICIPALITY TO PROTECT THE PUBLIC WHERE THE APPLICANT OWNER OR EXCAVATOR HAS FAILED TO COMPLY THEREWITH INCLUDING POLICE DETAILS AND OTHER REMEDIAL MEASURES DEEMED NECESSARY BY THE MUNICIPALITY.

THE UNDERSIGNED APPLICANT, OWNER AND EXCAVATOR AGREE JOINTLY AND SEVERALLY TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE MUNICIPALITY AND ALL OF ITS AGENTS AND EMPLOYEES FROM ANY AND ALL LIABILITY, CAUSES OR ACTION, COSTS, AND EXPENSES RESULTING FROM OR ARISING OUT OF ANY INJURY, DEATH, LOSS, OR DAMAGE TO ANY PERSON OR PROPERTY DURING THE WORK CONDUCTED UNDER THIS PERMIT.

APPLICANT SIGNATURE

Megan Condon DATE 7/20/2022

EXCAVATOR SIGNATURE

Eversource Gas of MA DATE 7/20/2022

OWNER'S SIGNATURE

DATE:

APPROVED BY TRENCH PERMITTING AUTHORITY,

BUILDING INSPECTOR/TRENCH PERMITTING AUTHORITY

DATE:

STEPHANIE THISTLE
EVERSOURCE ENERGY
995 BELMONT ST.
BROCKTON MA 02301-5586

1318

DATE 7/21/22 88-767/1130

PAY TO THE
ORDER OF

Millis DPW

\$ 50

fifty dollars

DOLLARS

Not Valid For Amount Over \$1000

J.P.Morgan

JPMorgan Chase Bank, N.A.
Commercial Credit Card Access Check

MEMO

Permit fee

Stephanie Thistle

⑆ 13007673⑆ 5287656927305⑆ 1318

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UNIVERSAL

22-226

Proposed Sewer Policy

MILLIS SEWER POLICY

PURPOSE

It is the purpose of this Policy to regulate the connections to and extensions of the Town's sewer system, in order to preserve and manage limited treatment capacity pursuant to an inter-municipal agreement with the Charles River Pollution Control District ("CRPCD"). Providing solutions for wastewater problems (i.e., failed septic systems) will be given priority.

DEFINITIONS

Available Capacity – Available capacity is flow that is available via inter-municipal agreement or other sources that has not been previously allocated by the Town of Millis.

Change of Use or Expansion of Use in Existing Facilities – Any undertaking on a property whether involving material changes to structure or not, which results in an increase of design flow on the property from the existing conditions.

Reserve Capacity – The flow capacity reserved for use by property owners along the sewer ways.

Uncommitted Reserve Capacity – The flow capacity that has not been reserved for use by property owners along the sewer ways. The Sewer Commission shall determine the Uncommitted Reserve Capacity on a quarterly basis.

Sewer Commission – The duly elected Select Board is the Water Sewer Commission and is responsible for laying out, planning, constructing, maintaining and operating a system or systems of common sewers within the Town of Millis. The provision of service shall be under the jurisdiction and control of the Commission. No person shall extend or construct a sanitary sewer intended to be connected to any municipal common sewer to serve property, or any portion of property, without permission of the Commission.

CONNECTION ELIGIBILITY

Developed parcels of land or portions of parcels of land that abut a public way in which a sewer has been laid shall be eligible to connect existing buildings to the sanitary sewer unless said property is subject to a waiver deed restriction.

Any undeveloped single-family lot, undeveloped commercial or industrial lot, or any undeveloped parcel of land created out of a pre-existing developed lot, provided it has at least ___ feet of frontage along the sewer way, shall be eligible to connect and shall be limited to ___ gallons per day of capacity. Additional capacity for said parcels may be granted by a majority vote of the Commission, subject to available capacity.

Sewer connections shall be located entirely on the property they are to serve. The connection must enter the property directly from the public way in which the sewer is located. No connections shall be allowed via an easement. A sewer line must remain within the parcel that it serves.

APPROVAL REQUIRED FOR CHANGE OR EXPANSION OF PROPERTY USE

Any proposed change or expansion of property use, which results in an increase in flow allocation or change in type of flow (i.e., residential to commercial or commercial to industrial) for a property shall be reviewed by the Sewer Commission. An application completed by the property owner on a form approved by the Sewer Commission shall accurately and completely indicate the existing use and the proposed use and the associated flows calculated pursuant to the State Sanitary Code 310 CMR 15.000 Title V. At the discretion of the Sewer Commission, applications may be approved based upon available capacity.

ABANDONMENT OF SEPTIC SYSTEMS AT PROPERTIES TO BE SERVED BY MUNICIPAL SEWER

Within thirty (30) days of connection to the sewer system, the on-site subsurface sewage disposal system shall be abandoned in accordance with the Millis Board of Health regulations and the State Sanitary Code, Title V.

22-227

Discuss Sewer Moratorium

22-228

Open FATM

22-229

Discuss/Add/Remove Articles FATM

22-230

Close/Approve/Sign FATM

22-231

Sign State Election Warrant

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2022 STATE ELECTION

NORFOLK SS.

To the Constables of the Town of MILLIS

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections to vote at:

PRECINCT 1, 2 & 3

900 MAIN STREET, MILLIS, MA 02054

On **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

GOVERNOR and LIEUTENANT GOVERNOR.....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER.....	FOR THIS COMMONWEALTH
AUDITOR.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	FOURTH DISTRICT
COUNCILLOR.....	SECOND DISTRICT
SENATOR IN GENERAL COURT.....	NORFOLK, WORCESTER, MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT (Prec. 1).....	NINTH NORFOLK DISTRICT
REPRESENTATIVE IN GENERAL COURT (Prec. 2 & 3).....	EIGHTH MIDDLESEX DISTRICT
DISTRICT ATTORNEY.....	NORFOLK DISTRICT
SHERIFF.....	NORFOLK COUNTY
COUNTY COMMISSIONER.....	NORFOLK COUNTY

QUESTION 1: PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on June 12, 2019 (yeas 147 – nays 48); and again on June 9, 2021 (yeas 159 – nays 41)?

SUMMARY

This proposed constitutional amendment would establish an additional 4% state income tax on that portion of annual taxable income in excess of \$1 million. This income level would be adjusted annually, by the same method used for federal income-tax brackets, to reflect increases in the cost of living. Revenues from this tax would be used, subject to appropriation by the state Legislature, for public education, public colleges and universities; and for the repair and maintenance of roads, bridges, and public transportation. The proposed amendment would apply to tax years beginning on or after January 1, 2023.

A **YES VOTE** would amend the state Constitution to impose an additional 4% tax on that portion of incomes over one million dollars to be used, subject to appropriation by the state Legislature, on education and transportation.

A **NO VOTE** would make no change in the state Constitution relative to income tax.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

SUMMARY

This proposed law would direct the Commissioner of the Massachusetts Division of Insurance to approve or disapprove the rates of dental benefit plans and would require that a dental insurance carrier meet an annual aggregate medical loss ratio for its covered dental benefit plans of 83 percent. The medical loss ratio would measure the amount of premium dollars a dental insurance carrier spends on its members' dental expenses and quality improvements, as opposed to administrative expenses. If a carrier's annual aggregate medical loss ratio is less than 83 percent, the carrier would be required to refund the excess premiums to its covered individuals and groups. The proposed law would allow the Commissioner to waive or adjust the refunds only if it is determined that issuing refunds would result in financial impairment for the carrier.

The proposed law would apply to dental benefit plans regardless of whether they are issued directly by a carrier, through the connector, or through an intermediary. The proposed law would not apply to dental benefit plans issued, delivered, or renewed to a self-insured group or where the carrier is acting as a third-party administrator.

The proposed law would require the carriers offering dental benefit plans to submit information about their current and projected medical loss ratio, administrative expenses, and other financial information to the Commissioner. Each carrier would be required to submit an annual comprehensive financial statement to the Division of Insurance, itemized by market group size and line of business. A carrier that also provides administrative services to one or more self-insured groups would also be required to file an appendix to their annual financial statement with information about its self-insured business. The proposed law would impose a late penalty on a carrier that does not file its annual report on or before April 1.

The Division would be required to make the submitted data public, to issue an annual summary to certain legislative committees, and to exchange the data with the Health Policy Commission. The Commissioner

would be required to adopt standards requiring the registration of persons or entities not otherwise licensed or registered by the Commissioner and criteria for the standardized reporting and uniform allocation methodologies among carriers.

The proposed law would allow the Commissioner to approve dental benefit policies for the purpose of being offered to individuals or groups. The Commissioner would be required to adopt regulations to determine eligibility criteria.

The proposed law would require carriers to file group product base rates and any changes to group rating factors that are to be effective on January 1 of each year on or before July 1 of the preceding year. The Commissioner would be required to disapprove any proposed changes to base rates that are excessive, inadequate, or unreasonable in relation to the benefits charged. The Commissioner would also be required to disapprove any change to group rating factors that is discriminatory or not actuarially sound.

The proposed law sets forth criteria that, if met, would require the Commissioner to presumptively disapprove a carrier's rate, including if the aggregate medical loss ratio for all dental benefit plans offered by a carrier is less than 83 percent.

The proposed law would establish procedures to be followed if a proposed rate is presumptively disapproved or if the Commissioner disapproves a rate.

The proposed law would require the Division to hold a hearing if a carrier reports a risk-based capital ratio on a combined entity basis that exceeds 700 percent in its annual report.

The proposed law would require the Commissioner to promulgate regulations consistent with its provisions by October 1, 2023. The proposed law would apply to all dental benefit plans issued, made effective, delivered, or renewed on or after January 1, 2024.

A YES VOTE would regulate dental insurance rates, including by requiring companies to spend at least 83% of premiums on member dental expenses and quality improvements instead of administrative expenses, and by making other changes to dental insurance regulations.

A NO VOTE would make no change in the law relative to the regulations that apply to dental insurance companies.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

SUMMARY

This proposed law would increase the statewide limits on the combined number of licenses for the sale of alcoholic beverages for off-premises consumption (including licenses for “all alcoholic beverages” and for “wines and malt beverages”) that any one retailer could own or control: from 9 to 12 licenses in 2023; to 15 licenses in 2027; and to 18 licenses in 2031.

Beginning in 2023, the proposed law would set a maximum number of “all alcoholic beverages” licenses that any one retailer could own or control at 7 licenses unless a retailer currently holds more than 7 such licenses.

The proposed law would require retailers to conduct the sale of alcoholic beverages for off-premises consumption through face-to-face transactions and would prohibit automated or self-checkout sales of alcoholic beverages by such retailers.

The proposed law would alter the calculation of the fine that the Alcoholic Beverages Control Commission may accept in lieu of suspending any license issued under the State Liquor Control Act. The proposed law would modify the formula for calculating such fee from being based on the gross profits on the sale of alcoholic beverages to being based on the gross profits on all retail sales.

The proposed law would also add out-of-state motor vehicle licenses to the list of the forms of identification that any holder of a license issued under the State Liquor Control Act, or their agent or employee, may choose to reasonably rely on for proof of a person's identity and age.

A YES VOTE would increase the number of licenses a retailer could have for the sale of alcoholic beverages to be consumed off premises, limit the number of “all-alcoholic beverages” licenses that a retailer could acquire, restrict use of self-checkout, and require retailers to accept customers’ out-of-state identification.

A NO VOTE would make no change in the laws governing the retail sale of alcoholic beverages.

QUESTION 4: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on May 26, 2022?

SUMMARY

This law allows Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a standard driver's license or learner's permit if they meet all the other qualifications for a standard license or learner's permit, including a road test and insurance, and provide proof of their identity, date of birth, and residency. The law provides that, when processing an application for such a license or learner's permit or motor vehicle registration, the registrar of motor vehicles may not ask about or create a record of the citizenship or immigration status of the applicant, except as otherwise required by law. This law does not allow people who cannot provide proof of lawful presence in the United States to obtain a REAL ID.

To prove identity and date of birth, the law requires an applicant to present at least two documents, one from each of the following categories: (1) a valid unexpired foreign passport or a valid unexpired Consular Identification document; and (2) a valid unexpired driver's license from any United States state or territory, an original or certified copy of a birth certificate, a valid unexpired foreign national identification card, a valid unexpired foreign driver's license, or a marriage certificate or divorce decree issued by any state or territory of the United States. One of the documents presented by an applicant must include a photograph and one must include a date of birth. Any documents not in English must be accompanied by a certified

translation. The registrar may review any documents issued by another country to determine whether they may be used as proof of identity or date of birth.

The law requires that applicants for a driver's license or learner's permit shall attest, under the pains and penalties of perjury, that their license has not been suspended or revoked in any other state, country, or jurisdiction.

The law specifies that information provided by or relating to any applicant or license-holder will not be a public record and shall not be disclosed, except as required by federal law or as authorized by Attorney General regulations, and except for purposes of motor vehicle insurance.

The law directs the registrar of motor vehicles to make regulations regarding the documents required of United States citizens and others who provide proof of lawful presence with their license application.

The law also requires the registrar and the Secretary of the Commonwealth to establish procedures and regulations to ensure that an applicant for a standard driver's license or learner's permit who does not provide proof of lawful presence will not be automatically registered to vote.

The law takes effect on July 1, 2023.

A YES VOTE would keep in place the law, which would allow Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a driver's license or permit if they meet the other requirements for doing so.

A NO VOTE would repeal this law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of OCTOBER, 2022.

_____, Chair

_____, Vice Chair

_____, Clerk

Millis Select Board

_____, 2022
Constable Date

Posted in Four Public Places

22-232

Committee Liaison Updates

22-233

Approve Water/Sewer Commitment



**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MILLIS**

WATER / SEWER DEPARTMENT COMMITMENT TO COLLECTOR

To: Jennifer Scannell, Collector of Taxes for the Town of Millis, in the County of Norfolk
IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the utility billing list herewith committed to you the amount of the utility charges assessed to each such person on Water and Sewer services to include Capital Assessment charges as set for the below, with interest and miscellaneous charges, the sum total of such list being.

ACCT #	COMMIT #	WATER	FINAL	SEWER	CROSS CONNECT	ON OFF	PAINE	TOTAL
401807400	F3548	44.15	47.25					91.40
219985000	F3549	102.50	47.25					149.75
101234300	F3551	40.26	47.25					87.51
401315300	F3552	59.71	47.25	126.16				233.12
301557100	F3553	40.26	47.25					87.51
35200002	F3554	28.59	47.25	61.84				137.68
100908300	F3555	75.27	47.25	158.32				280.84
100900800	F3556	71.38	47.25	150.28				268.91
400308500	F3557	79.16	47.25	166.36				292.77
35001060	F3558	28.59	47.25	61.84				137.68
35000080	F3559	28.59	47.25	61.84				137.68
351000211	F3560	28.59	47.25	61.84				137.68
201470200	F3561	51.93	47.25	110.08				209.26
401281510	F3562	36.37	47.25	77.92				161.54
301599700	F3563	24.70	47.25	53.80				125.75
22245343	F3571	44.15	47.25	94.00				185.40
22245344	F3572	28.59	47.25	61.84				137.68
350001046	F3574	24.70	47.25	53.80		40.43		166.18
223131009	F3575	601.66	47.25					648.91
Total Commitment for September 2022					3677.25			

And you are to pay over said charges, fees, and interest to the Treasurer of Millis and also to give the Treasurer an account of all charges, fees and interest collected by you.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by laws of the Commonwealth upon Collectors.

Given under our hands this _____ day of _____, 2022

Town of Millis Water Commissioners: _____

22-234

Approve DRAFT Minutes