



TOWN OF MILLIS

Erin T. Underhill, *Chair*
Craig W. Schultze, *Vice Chair*
Ellen Rosenfeld, *Clerk*

OFFICE OF THE SELECT BOARD

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7041

Michael J. Guzinski
Town Administrator
mguzinski@millisma.gov

Karen Bouret DeMarzo
Assistant Town Administrator
kbouret@millisma.gov

SELECT BOARD MEETING AGENDA MONDAY, NOVEMBER 7, 2022; 7:00 PM VETERANS MEMORIAL BUILDING ROOM 229

| | Topic | Time | Speaker |
|--------|--------------------------------------------------------------------------------------|---------|--------------------------------|
| I. | Call to Order | 7:00 PM | Chair Underhill |
| II. | Announcements Upcoming Election & Town Meeting | | |
| III. | Hearings | | |
| 22-235 | Hearing: Road Acceptance for Pearl Street, Debrah Lane, Teresa Drive as Public Ways | 7:00 PM | D. Merrikin |
| 22-236 | Approval of Millis's Green Communities Annual Report for FY2022 | 7:20 PM | R. Weiss |
| 22-237 | Discuss Sewer Policy Proposal | 7:30 PM | Sel. Underhill Town Counsel |
| 22-238 | Discuss and Vote on FATM Warrant Articles | 7:50 PM | Sel. Underhill M. Guzinski |
| 22-239 | Assignment of FATM Warrant Articles to Select Board Members | 8:10 PM | Sel. Underhill |
| 22-240 | Ratification of Police Union Contract Adjustment to Increase Sick Leave Bank Maximum | 8:15 PM | M. Guzinski |
| 22-241 | Request for Reimbursement - LaBarge | 8:30 PM | J. McKay S. LaBarge |
| 22-242 | Appointment of Election Workers (2) Appointment of Fire Lieutenants (2) | | M. Guzinski |
| 22-243 | Approval of Quote for Unit Ventilator Actuator Valve Replacements at Town Hall | | K. Bouret |
| 22-244 | Board/Committee Liaison Updates | | |
| 22-245 | Review/Approval of Water/Sewer & Stormwater Commitments | | M. Guzinski |

| | | |
|---------------|---------------------------|-------|
| 22-246 | Approval of DRAFT Minutes | Chair |
|---------------|---------------------------|-------|

IV. Executive Session
 To conduct strategy sessions in preparation for negotiations with union and non-union personnel.
 (SEIU/AFSCME/Town Administrator)

V. Adjournment

Proposed Upcoming Meeting Schedule

| Date | Time | Location |
|-----------------------------|----------------|------------------------------|
| Thursday, November 10, 2022 | 6:45 pm | MS/HS Library (Town Meeting) |
| Monday, November 14, 2022 | 7:00 pm | Room 229 |
| Monday, December 5, 2022 | 7:00 pm | Rm 229 VMB |
| Monday, December 19, 2022 | 7:00 pm | Rm 229 VMB |
| Wednesday, January 4, 2023 | 7:00 pm | Rm 229 VMB |

Select Board meetings are broadcast whenever possible through Millis Community Media on Comcast channel 11 and Verizon channel 38 and Zoom

Zoom (Broadcast only)
 Meeting ID: 852 638 7223
 Passcode: SBMeeting

Announcements

22-235

Hearing: Street Acceptance

Hickory Hills



dan@legacy-ce.com
508-376-8883(o)
508-868-8353(c)
730 Main Street
Suite 2C
Millis, MA 02054

August 18, 2022

Select Board
Planning Board
Town Offices
900 Main Street
Millis, MA 02054

Ref: Hickory Hills Subdivision
Street Acceptance

Dear Members of the Board:

With respect to the proposed acceptance of Pearl Street, Teresa Drive and Debra Lane, please find enclosed asbuilt and acceptance plans for review and approval. The only substantive deviation we have observed is that the upper two tiers of infiltration basin #2 were built lower than designed (the lower tier is at the correct elevation). These upper tiers only receive rainwater that falls into them along with some adjacent sheet flow from yard areas. No roadway runoff passes through these sections of the basin. For this reason, it would appear unnecessarily disruptive to the nearby homes to dig up these sections to raise their elevation. We would be happy to review the issue with the Planning Board's consultant. We also note that the three stormwater basins outlet headwalls are being slightly modified to match the design dimensions. We will update the asbuilt plan when that work is complete.

Do not hesitate to contact me should you have any questions or comments.

Yours Truly,

LEGACY ENGINEERING LLC

Digitally signed by Daniel J.
Merrikin, P.E.
Date: 2022.08.18 14:06:09 -04'00'

Daniel J. Merrikin, P.E.
President





TOWN OF MILLIS

Richard Nichols, *Chair*
Nicole Riley, *Clerk*
Bodha B. Raut Chhetry
Alan Handel
Joshua Guerrero
George Yered, *Associate*

OFFICE OF THE PLANNING BOARD

900 Main Street • Millis, MA 02054

Phone: 508-376-7045

Fax: 508-376-7053

<https://www.millisma.gov/planning-board>

Camille Standley
Administrative Assistant
cstandley@millisma.gov

September 15, 2022

Ms. Erin Underhill, Chair
Select Board
Town of Millis
900 Main Street
Millis, MA 02054

Re: Hickory Hills Definitive Subdivision – Street Acceptance Recommendation
Debrah Lane, Pearl Street and Teresa Drive

Dear Ms. Underhill:

At a scheduled meeting of the Millis Planning Board held on Tuesday, September 13, 2022, the Planning Board met with Mr. Daniel Merrikin, PE, of Legacy Engineering, representing the applicant, to discuss the completion status of the Hickory Hills subdivision.

On a motion made by Mr. Richard Nichols, seconded by Ms. Nicole Riley, it was unanimously voted to recommend to the Select Board that Debrah Lane be approved as a public way in the town of Millis.

On a motion made by Mr. Richard Nichols, seconded by Ms. Nicole Riley, it was unanimously voted to recommend to the Select Board that Pearl Street be approved as a public way in the town of Millis.

On a motion made by Mr. Richard Nichols, seconded by Ms. Nicole Riley, it was unanimously voted to recommend to the Select Board that Teresa Drive be approved as a public way in the town of Millis.

Voting on these motions was: Richard Nichols, Nicole Riley, and Joshua Guerrero.

Respectfully yours,

Richard Nichols, Chair

Ad Preview

PEARL ST, DEBRAH LN,
TERESA DR
LEGAL NOTICE

The Town of Millis Select Board will hold a hearing on Monday, November 7, 2022 at 7:00pm in Room 229 at the Veterans Memorial Building located at 900 Main Street, Millis, MA, for the following reason: To see if the Town will vote to accept Pearl Street, Debrah Lane, and Teresa Drive as public ways in accordance with G.L. c. 82, s. 23, said ways being depicted on plans entitled Pearl Street Acceptance Plan of Land in Millis, MA, Debrah Lane Street Acceptance Plan of Land in Millis, MA, and Teresa Drive Street Acceptance Plan of Land in Millis, MA, all dated August 11, 2022, a copy of which has placed on file with the Town Clerk's office at least seven (7) days prior to Town Meeting; and, further to authorize the Select Board to accept deeds and/or easements in such ways, along with any appurtenant drainage or utility easements that the Select Board deems necessary for such purposes.

#7879001
DN 10/24/22

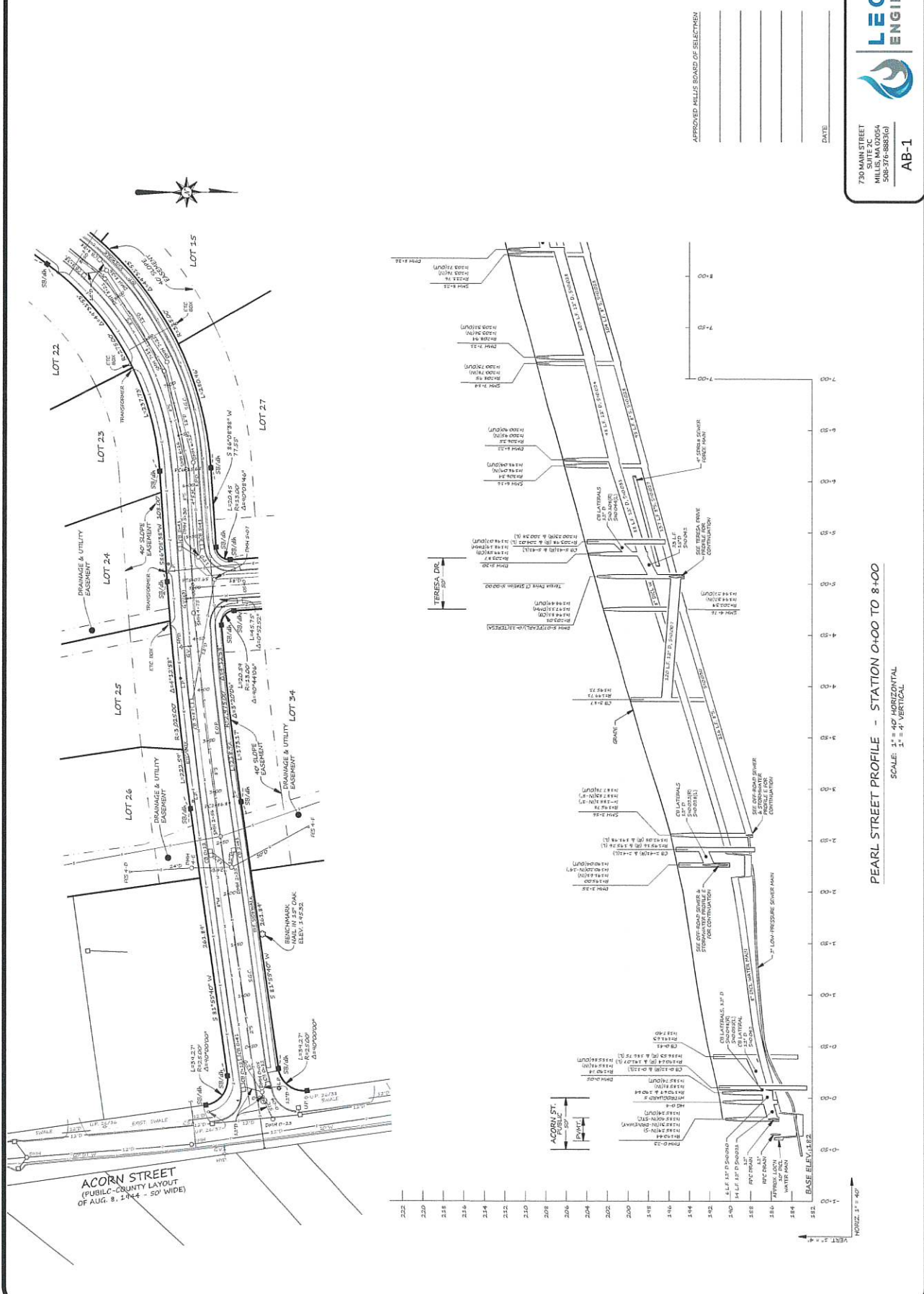


PLAN SCALE: 1" = 40'
 Digitally signed by Daniel J. Merritt, P.E.
 DN: cn=Daniel J. Merritt, o=Professional Engineer, ou=State of Massachusetts, email=dmerritt@state.ma.us

| NO. | DATE | REVISION |
|-----|------|----------|
| | | |
| | | |
| | | |
| | | |

HICKORY HILLS
 ASBUILT
 PEARL STREET PROFILE
 PLAN OF LAND IN
 MILLIS, MA

LEGACY ENGINEERING
 710 MAIN STREET
 SUITE 2C
 MILLIS, MA 01938
 508-376-8850
 AB-1





Digitally signed by Daniel
Date: 2022.08.18 13:22:06
UTC-04'



PLAN SCALE: 1" = 40'

| REVISION | DATE | BY |
|----------|------|----|
| | | |
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PLAN DATE: AUGUST 18, 2022

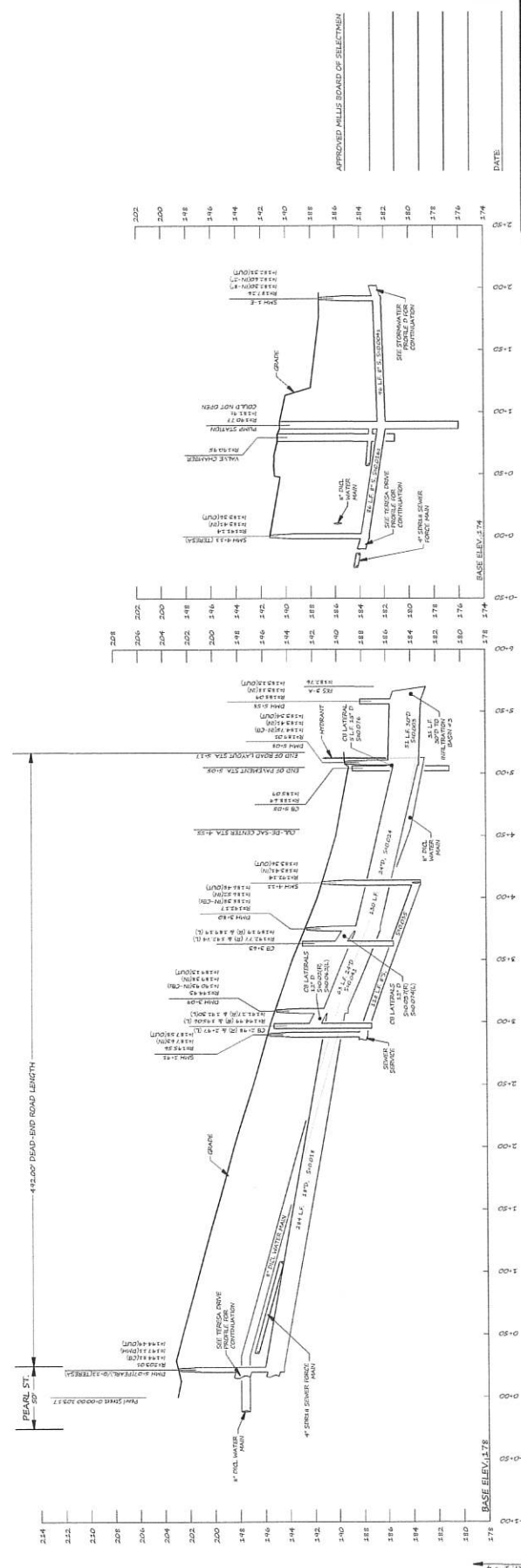
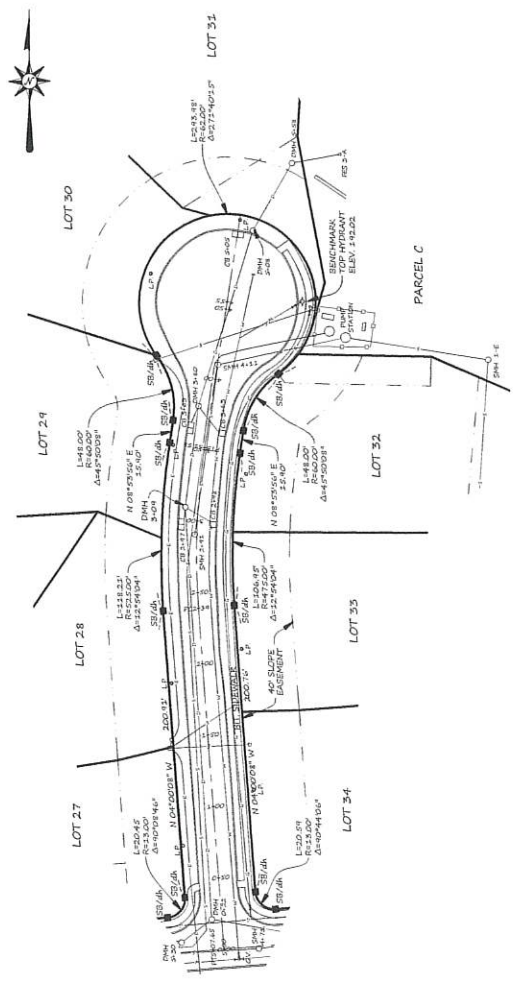
HICKORY HILLS
ASBUILT
TERESA DRIVE PROFILE
MILLS, MA



730 MAIN STREET
SUITE 2C
MILLS, MA 01928
508-376-8830(x)

AB-5

DWG-01



SEWER PROFILE F
SCALE: 1" = 40' HORIZONTAL
1" = 4' VERTICAL

TERESA DRIVE PROFILE - STATION 0+00 TO END
SCALE: 1" = 40' HORIZONTAL
1" = 4' VERTICAL

APPROVED MILLS BOARD OF SELECTMEN

DATE

22-236

FY22 Green Communities Report

GREEN COMMUNITY ANNUAL REPORT

Annual Report Tab Coloring Key

| | |
|--|--------------------------|
| | Community input required |
| | Examples |
| | Guidance |

SELECT COMMUNITY NAME

Millis

1) In order for a municipality to maintain its Green Community Designation and be eligible for the next available Green Communities Competitive Grant, reports must be submitted **no later than 5:00 PM November 4, 2022 for the reporting period July 1, 2021 – June 30, 2022**

Late reports WILL deem a community ineligible for the 2023 Competitive Grant.

2) Please be certain to address all areas in full. If certain requested information does not apply, then please note it as "N/A."

3) Please follow the instruction for reporting on each Criteria on the individual Criterion Excel Sheets.

4) If you have any questions on these reporting requirements, contact your DOER Green Communities Regional Coordinator (RC). The objective is to have a dialogue with Green Communities staff **BEFORE** the report is due so that minimal follow-up with the municipality is required after the due date.

5) Submit your community's full Excel file electronically as Excel via email with any other supporting files to Grant Administrator Jane Pfister - jane.pfister@mass.gov and your Regional Coordinator. **This page must be signed, made into a PDF, and submitted as a separate file.** Please submit only **one Excel file** for the annual report. DOER will not accept multiple spreadsheets

6) NOTE: In the case of any criteria violations(e.g. a vehicle purchased that does not meet the fuel efficient vehicle policy), the municipality will be asked to provide a corrective action plan. A first-time violation will be factored into consideration when DOER awards funds under the next available Green Communities funding opportunity. A second violation may prohibit the municipality from being eligible for any funds in the next available Green Communities funding opportunity.

8) Fields highlighted in yellow should be completed by Green Communities.

9) Review the "AR Compliance Checklist" tab and ensure that no items are missing. If any items cannot be provided please offer an explanation.

Annual Report is complete.

Date Designated:

December-15

PLEASE NOTE: For a municipality designated in 2021, the reporting period is 18 months, Jan 1, 2021 - June 30 2022

Date of Annual Report Submission

Name of Preparer of Annual Report

Robert Weiss

Title

Energy Manager

Municipality Name

Millis

I confirm that I have reviewed this report and verify all information is true.

Signature of Chief Executive Officer

The Chief Executive Officer is defined as the manager in any city having a manager and in any town having a city form of government, the mayor in any other city, and the board of selectmen in any other town unless some other officer or body is designated to perform the functions of a chief executive officer under the provisions of a local charter or laws having the force of a charter. Any signatures of designees will be considered an attestation that the signatory has been designated the designee by the municipality.

22-237

Sewer Policy Discussion



August 12, 2022

Mr. James McKay, Director
Public Works/Highway Department
Town Hall
900 Main Street
Millis, MA 02054

RE: Millis Sanitary Sewer System
Annual Capacity Update

Dear Mr. McKay:

The intent of this letter report is to review existing sewage flows and update the existing available sewage capacity based upon committed flows and permitted flows. GCG Associates last reviewed the sewer system capacity for the Town of Millis on January 23, 2019 and recommended that the sewer flows be reviewed and adjusted annually to actual flows.

ACTUAL SEWAGE FLOWS

GCG has reviewed the reported flows provided by the Millis Public Works department to determine an average daily flow. Based upon the last three (3) years the average daily flow to the Charles River Pollution Control District was 390,000 gallons per day (gpd) and was developed from flows reported during 2019 through 2021. The average daily flow reported during 2021 was 420,000 gpd and the six (6) year average daily flow is 393,000 gpd beginning with 2016. An annual average daily flow summary can be found in Appendix A at the end of the report.

The Town of Millis has an agreement with the Charles River Pollution Control District (CRPCD) to discharge up to 628,000 (gpd) on an average daily flow basis with maximum daily flows not to exceed 1,465,000 gpd to the CRPCD's wastewater treatment facility in the Town of Medway. Based upon the updated average daily flow of 393,000 gpd and the permitted flow of 628,000 gpd, the available average daily capacity would be 235,000 gpd. The available average daily capacity remains unchanged when compared to the flow reported in a letter provided to the town in 2020.

POTENTIAL SEWER CONNECTIONS

A committed sewage flow analysis letter was prepared on February 2, 2022, which reviewed existing parcels which have not connected to sewer. GCG Associates determined the reserve sewer flows based upon Millis DPW data from October 2021 by determining the parcels in town that have a sewer along the frontage and can connect to the existing sanitary sewer system. The reserve flows were further reviewed to determine the parcels with/without buildings and betterments. The analysis did not include projects which were pending approval and did not include active construction projects. GCG has now updated the reserve flows in this report based upon available data ending in December of 2021 as provided by the Millis DPW. GCG Associates found 378 parcels which can connect to the existing sewer system with a combined estimated Title V reserve flow of 138,050 gpd. Table 1 below summarizes our findings.

Table 1: Summary of Potential Sewer Connections

| Potential Sewer Connection Type | Number of Parcels | Flow (gpd) |
|-------------------------------------------------------|-------------------|----------------|
| Parcel with Betterment(s) and with Building(s) | 126 | 47,080 |
| Parcel with Betterment(s) and without Building(s) | 26 | 9,900 |
| Parcel without Betterment(s), and with Building(s) | 156 | 57,970 |
| Parcel without Betterment(s), and without Building(s) | 70 | 23,100 |
| Total Potential Sewer Connections* | 378 | 138,050 |

*On going permitted projects are not included within this table.

A detailed breakdown of these parcels in Table 1 can be found in Table 2 and 3 in Appendix A at the end of the report.

The sewer flows shown in Table 1, were calculated based on the number of assessed bedrooms on each parcel. If a property had zero (0) assessed bedrooms, the flow was calculated by assuming three (3) bedrooms. The design flow of 110 gpd per bedroom was used for calculations.

ALLOCATED PERMITTED FLOWS

GCG completed a review of the current permitted projects with the Millis DPW and the results are summarized in Table 4 below. The table shows the updated estimate of the balance of the remaining permitted sewer flows and is based upon the Millis DPW records of approved projects and connected units ending in December of 2021. A connected unit consists of 2, 3- or 4-bedrooms depending upon the project design. The permitted flow estimates are based upon the approved project design and Title V guidelines of 110 gpd per bedroom per unit. The town currently has a balance of 96,617 GPD of permitted flows not yet connected to the sewer system as shown in Table 4.

Table 4 – Permitted Flows

| Permitted Projects | Permitted Flow (gpd) | Connected Units | Balance of Flow (gpd) |
|------------------------------------|-----------------------------|------------------------|------------------------------|
| Dover Road Residence | 12,330 | 0 | 12,330 |
| Acorn Place | 11,000 | 38 | 1,320 |
| Regency at Glen Ellen | 71,087 | 168 | 29,507 |
| Emerson Place- Ridge Street | 18,920 | 0 | 18,920 |
| 114 Union Street | 18,480 | 0 | 18,480 |
| Gateway @ Millis 268 Main Street | 6,160 | 0 | 6,160 |
| 1178 Main Street | 4,180 | 0 | 4,180 |
| Cobble Knoll 1344/1366 Main Street | 5,720 | 0 | 5,720 |
| Total | 147,877 | | 96,617 |

Projects that were completed and accepted by the Town were removed from the list developed for the 2020 report. The associated sewer extension and Town projects with betterments within Sewer Areas A, B1, E and Phase 1A that were not connected to the sewer system were incorporated into the reserve flows and are summarized in Tables 1, 2 and 3.

GCG also reviewed with the Millis DPW the projects that are pending approval and the only project is summarized in Table 5 below.

Table 5 – Projects Pending Approval

| Pending Projects | Estimated Flow (gpd) |
|-------------------------|-----------------------------|
| Cottage Street | 21,120 |
| Total | 21,120 |

SUMMARY

Based upon the data collected, the total of the reserve flow, and the permitted project and pending project flows total 255,787 gpd which exceeds the current available capacity of 235,000 gpd by 20,787 gpd.

During various conversation with town officials and meetings the question has been raised what actual flows versus permitted flows are, we performed a simple analysis for this comparison for your understanding. The analysis compares the Title 5 design flows to actual flows. GCG recognizes that the Title 5 design flow of 110 gpd per bedroom is conservative and is considered approximately 200% of the average daily flows. The design flow was also developed prior to the widespread use of low flow fixtures and the promotion of water conservation throughout the municipalities. If the Town uses the average daily flow of 55 gpd to annually evaluate and update the sewer system capacity with actual flows, the following analysis of capacity would result as shown below in Table 6. The intent of this analysis is to show the actual versus permitted. Regulations require the use of the permitted numbers and not the actual numbers.

Table 6 – Reserved/Permitted using 55gpd/bedroom flow rate

| Allocated Flows | Estimated Flow (gpd) |
|----------------------------|-----------------------------|
| Reserved Flows | 69,025 |
| Balance of Permitted Flows | 48,309 |
| Pending Project Flow | 10,560 |
| Total | 127,894 |

GCG continues to recommend that the Town of Mills consider the following.

- Encourage in some way the residents in the areas of the town projects to connect to the sewer.
- Monitor and update the flows as units connect which takes them off the allocation side of the analysis and would free up capacity.
- Develop a requirement on a time frame for connections to occur with an end date in a permit.

If you have any questions or require additional information, please call this office.

Sincerely,
GCG ASSOCIATES, INC.

Michael J. Carter

Michael J. Carter, P.E.
President

APPENDIX A



GCG ASSOCIATES, INC.

CIVIL ENGINEERING AND LAND SURVEYING

84 Main Street

Wilmington, Massachusetts 01887

Phone: (978) 657-9714

Millis Annual Average Daily Sewer Flows

| <u>Calendar Year</u> | <u>Sewer Flow</u> |
|----------------------|-------------------|
| 2016 | 355,512 gpd |
| 2017 | 388,417 gpd |
| 2018 | 445,675 gpd |
| 2019 | 381,033 gpd |
| 2020 | 367,989 gpd |
| 2021 | 420,018 gpd |
| 6 Year Average | 393,107 gpd |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|-----------------|-------------------|----------------------------|------------|
| 20053A | 84 | | A RIDGE ST | 4 | 1 | 440 |
| 31035 | 0 | | ACORN ST | 0 | 0 | 330 |
| 31068 | 0 | | ACORN ST | 0 | 0 | 330 |
| 31069 | 0 | | ACORN ST | 0 | 0 | 330 |
| 31070 | 0 | | ACORN ST | 0 | 0 | 330 |
| 34001 | 0 | | ACORN ST | 0 | 0 | 330 |
| 31061 | 24 | | ACORN ST | 03 | 0 | 330 |
| 31062 | 26 | | ACORN ST | 03 | 0 | 330 |
| 31073 | 65 | | ACORN ST | 03 | 0 | 330 |
| 31072 | 67 | | ACORN ST | 03 | 0 | 330 |
| 31071 | 69 | | ACORN ST | 03 | 0 | 330 |
| 34003 | 70 | | ACORN ST | 04 | 0 | 440 |
| 34073 | 71 | | ACORN ST | 03 | 0 | 330 |
| 34087 | 72 | | ACORN ST | 03 | 0 | 330 |
| 34072 | 73 | | ACORN ST | 03 | 0 | 330 |
| 34088 | 74 | | ACORN ST | 03 | 0 | 330 |
| 34089 | 76 | | ACORN ST | 03 | 0 | 330 |
| 34002 | 77 | | ACORN ST | 03 | 0 | 330 |
| 34006 | 78 | | ACORN ST | 03 | 0 | 330 |
| 34009 | 80 | | ACORN ST | 02 | 0 | 220 |
| 34008 | 82 | | ACORN ST | 03 | 0 | 330 |
| 34086 | 83 | | ACORN ST | 03 | 0 | 330 |
| 34071 | 84 | | ACORN ST | 03 | 0 | 330 |
| 34085 | 85 | | ACORN ST | 03 | 0 | 330 |
| 34084 | 87 | | ACORN ST | 04 | 0 | 440 |
| 34083 | 89 | | ACORN ST | 03 | 0 | 330 |
| 34082 | 91 | | ACORN ST | 03 | 0 | 330 |
| 34081 | 93 | | ACORN ST | 03 | 0 | 330 |
| 24063 | 30 | | ADAMS ST | 0 | 0 | 330 |
| 32013 | 3 | | ALMA RD | 04 | 1 | 440 |
| 32017 | 10 | | ALMA RD | 03 | 0 | 330 |
| 29061 | 7 | | BOW ST | 02 | 1 | 220 |
| 29036 | 8 | | BOW ST | 03 | 1 | 330 |
| 29097 | 48 | | BOW ST | 03 | 1 | 330 |
| 41084 | 3 | | BRANDYWINE TERR | 03 | 1 | 330 |
| 41007 | 9 | | BRANDYWINE TERR | 04 | 1 | 440 |
| 26024F | 0 | | BRIDGE ST | 0 | 0 | 330 |
| 18005 | 0 | | BRIDGE ST | 0 | 0 | 330 |
| 26038 | 15 | | BRIDGE ST | 04 | 0 | 440 |
| 26018 | 20 | | BRIDGE ST | 03 | 0 | 330 |
| 26049 | 21 | | BRIDGE ST | 03 | 0 | 330 |
| 26019 | 29 | | BRIDGE ST | 03 | 0 | 330 |
| 53029 | 34 | | BRIDGE ST | 06 | 0 | 660 |
| 53030 | 40 | | BRIDGE ST | 04 | 0 | 440 |
| 53031 | 50 | | BRIDGE ST | 02 | 0 | 220 |
| 53033 | 52 | | BRIDGE ST | 03 | 0 | 330 |
| 53032 | 60 | | BRIDGE ST | 03 | 0 | 330 |
| 36025 | 12 | | CASTLE RD | 04 | 1 | 440 |
| 31003 | 9 | | CEDAR ST | 04 | 0 | 440 |
| 31065 | 11 | | CEDAR ST | 04 | 0 | 440 |
| 19178 | 12 | | CLARK RD | 03 | 0 | 330 |
| 29105 | 11 | | CLEWES RD | 04 | 1 | 440 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|-------------|-------------------|----------------------------|------------|
| 29077 | 17 | | CLEWES RD | 03 | 1 | 330 |
| 29078 | 21 | | CLEWES RD | 03 | 1 | 330 |
| 33043 | 6 | | CONCORD CIR | 03 | 1 | 330 |
| 33046 | 11 | | CONCORD CIR | 03 | 1 | 330 |
| 25095 | 5 | | CONWAY RD | 03 | 1 | 330 |
| 25093 | 11 | | CONWAY RD | 03 | 1 | 330 |
| 25002 | 0 | | COTTAGE AVE | 0 | 0 | 330 |
| 25126 | 0 | | COTTAGE AVE | 0 | 1 | 330 |
| 23031 | 0 | | CURVE ST | 0 | 1 | 330 |
| 23146 | 0 | | CURVE ST | 0 | 1 | 330 |
| 24031 | 136 | | CURVE ST | 0 | 0 | 330 |
| 23144 | 224 | | CURVE ST | 03 | 1 | 330 |
| 25047 | 4 | | DOVER RD | 03 | 1 | 330 |
| 25058 | 33 | | DOVER RD | 03 | 1 | 330 |
| 26036 | 8 | -10 | EDEN ST | 04 | 1 | 440 |
| 26037 | 17 | | EDEN ST | 04 | 0 | 440 |
| 26017 | 25 | | EDEN ST | 03 | 0 | 330 |
| 26032 | 26 | | EDEN ST | 03 | 0 | 330 |
| 26016 | 27 | | EDEN ST | 04 | 0 | 440 |
| 26039 | 28 | | EDEN ST | 0 | 0 | 330 |
| 23046 | 0 | | EXCHANGE ST | 0 | 0 | 330 |
| 23050 | 0 | | EXCHANGE ST | 0 | 0 | 330 |
| 19057 | 273 | | EXCHANGE ST | 03 | 1 | 330 |
| 11026 | 431 | | EXCHANGE ST | 05 | 0 | 550 |
| 11025 | 435 | | EXCHANGE ST | 03 | 0 | 330 |
| 11024 | 437 | | EXCHANGE ST | 03 | 0 | 330 |
| 11023 | 439 | | EXCHANGE ST | 03 | 0 | 330 |
| 33024 | 0 | | FARM ST | 0 | 1 | 330 |
| 30074 | 0 | | FARM ST | 0 | 0 | 330 |
| 32046 | 0 | | FARM ST | 0 | 0 | 330 |
| 41031 | 0 | | FARM ST | 0 | 0 | 330 |
| 33022 | 0 | | FARM ST | 0 | 0 | 330 |
| 23093 | 0 | | FARM ST | 0 | 0 | 330 |
| 31018 | 64 | | FARM ST | 03 | 0 | 330 |
| 31019 | 70 | | FARM ST | 03 | 0 | 330 |
| 31020 | 76 | | FARM ST | 03 | 0 | 330 |
| 31077 | 77 | | FARM ST | 03 | 0 | 330 |
| 31004 | 79 | | FARM ST | 4 | 0 | 440 |
| 31023 | 87 | | FARM ST | 03 | 0 | 330 |
| 31024 | 89 | | FARM ST | 03 | 0 | 330 |
| 31032 | 90 | | FARM ST | 04 | 0 | 440 |
| 31031 | 94 | | FARM ST | 03 | 0 | 330 |
| 31025 | 97 | | FARM ST | 01 | 0 | 110 |
| 31059 | 98 | | FARM ST | 02 | 0 | 220 |
| 31051 | 99 | | FARM ST | 0 | 0 | 330 |
| 31055 | 100 | | FARM ST | 04 | 0 | 440 |
| 31029 | 103 | | FARM ST | 03 | 0 | 330 |
| 32004 | 107 | | FARM ST | 03 | 0 | 330 |
| 32029 | 112 | | FARM ST | 04 | 0 | 440 |
| 32005 | 115 | | FARM ST | 03 | 0 | 330 |
| 32048 | 119 | | FARM ST | 04 | 0 | 440 |
| 32042 | 120 | | FARM ST | 03 | 0 | 330 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|------------------|-------------------|----------------------------|------------|
| 32006 | 121 | | FARM ST | 03 | 0 | 330 |
| 32047 | 123 | | FARM ST | 03 | 0 | 330 |
| 32040 | 124 | | FARM ST | 03 | 0 | 330 |
| 32039 | 126 | | FARM ST | 04 | 0 | 440 |
| 32007 | 129 | | FARM ST | 02 | 0 | 220 |
| 32030 | 130 | | FARM ST | 03 | 0 | 330 |
| 32038 | 132 | | FARM ST | 03 | 0 | 330 |
| 32045 | 132 | R | FARM ST | 0 | 0 | 330 |
| 32010 | 133 | | FARM ST | 04 | 1 | 440 |
| 32012 | 151 | | FARM ST | 04 | 1 | 440 |
| 32011 | 153 | | FARM ST | 03 | 1 | 330 |
| 33007 | 185 | | FARM ST | 03 | 1 | 330 |
| 33015 | 201 | | FARM ST | 03 | 1 | 330 |
| 33017 | 205 | | FARM ST | 03 | 1 | 330 |
| 33019 | 209 | | FARM ST | 04 | 1 | 440 |
| 33035 | 214 | | FARM ST | 03 | 1 | 330 |
| 41017 | 222 | | FARM ST | 03 | 1 | 330 |
| 41023 | 238 | | FARM ST | 04 | 0 | 440 |
| 41026 | 244 | | FARM ST | 04 | 0 | 440 |
| 41027 | 246 | | FARM ST | 03 | 0 | 330 |
| 41075 | 248 | | FARM ST | 04 | 0 | 440 |
| 41085 | 250 | | FARM ST | 03 | 0 | 330 |
| 29185 | 0 | | HERITAGE PATH | 0 | 0 | 330 |
| 28053 | 0 | | HERITAGE PATH | 0 | 0 | 330 |
| 28027 | 0 | | HERITAGE PATH | 0 | 0 | 330 |
| 24142 | 19 | | HILLTOP DR | 03 | 0 | 330 |
| 29016 | 25 | | HILLTOP DR | 02 | 0 | 220 |
| 29019 | 30 | | HILLTOP DR | 03 | 0 | 330 |
| 29021 | 31 | | HILLTOP DR | 02 | 0 | 220 |
| 28011 | 43 | | HILLTOP DR | 03 | 0 | 330 |
| 28002 | 48 | | HILLTOP DR | 02 | 0 | 220 |
| 41069 | 0 | | INDEPENDENCE LN | 0 | 1 | 330 |
| 41077 | 13 | | INDEPENDENCE LN | 03 | 1 | 330 |
| 41082 | 16 | | INDEPENDENCE LN | 04 | 1 | 440 |
| 19154B | 5 | | IRVING ST | 03 | 0 | 330 |
| 19143 | 87 | | IRVING ST | 02 | 0 | 220 |
| 52033 | 0 | | ISLAND RD | 0 | 0 | 330 |
| 15037 | 0 | | ISLAND RD | 0 | 0 | 330 |
| 15036 | 0 | | ISLAND RD | 0 | 0 | 330 |
| 16043 | 37 | -39 | ISLAND RD | 05 | 0 | 550 |
| 16116 | 48 | | ISLAND RD | 0 | 0 | 330 |
| 16013 | 79 | | ISLAND RD | 04 | 0 | 440 |
| 16056 | 80 | | ISLAND RD | 04 | 0 | 440 |
| 16009 | 84 | | ISLAND RD | 08 | 0 | 880 |
| 16051 | 86 | | ISLAND RD | 04 | 0 | 440 |
| 16068 | 88 | | ISLAND RD | 04 | 0 | 440 |
| 27066 | 7 | | LARCH RD | 03 | 1 | 330 |
| 27018 | 23 | | LARCH RD | 04 | 1 | 440 |
| 24008 | 0 | | LAVENDER ST | 0 | 0 | 330 |
| 33072 | 3 | | LEXINGTON LN | 04 | 1 | 440 |
| 27012 | 0 | | MAIN & DWIGHT ST | 0 | 0 | 330 |
| 27062 | 0 | | MAIN ST | 0 | 0 | 330 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|--------------|-------------------|----------------------------|------------|
| 24085 | 0 | | MAIN ST | 0 | 0 | 330 |
| 22018 | 0 | | MAIN ST | 0 | 0 | 330 |
| 26048 | 0 | | MAIN ST | 0 | 0 | 330 |
| 22013 | 0 | | MAIN ST | 0 | 1 | 330 |
| 27017B | 0 | | MAIN ST | 0 | 0 | 330 |
| 25042 | 0 | | MAIN ST | 0 | 1 | 330 |
| 26023 | 0 | | MAIN ST | 0 | 1 | 330 |
| 24110 | 0 | | MAIN ST | 0 | 0 | 330 |
| 21029 | 0 | | MAIN ST | 0 | 1 | 330 |
| 21026 | 0 | | MAIN ST | 0 | 1 | 330 |
| 22024 | 0 | | MAIN ST | 0 | 1 | 330 |
| 24109 | 0 | | MAIN ST | 0 | 0 | 330 |
| 22025 | 0 | | MAIN ST | 0 | 0 | 330 |
| 22012 | 0 | | MAIN ST | 0 | 1 | 330 |
| 21034 | 0 | | MAIN ST | 0 | 1 | 330 |
| 22006 | 0 | | MAIN ST | 0 | 1 | 330 |
| 27008 | 39 | | MAIN ST | 0 | 0 | 330 |
| 27006 | 65 | | MAIN ST | 0 | 0 | 330 |
| 26021F | 181 | | MAIN ST | 0 | 0 | 330 |
| 26022 | 183 | | MAIN ST | 03 | 1 | 330 |
| 26020F | 199 | | MAIN ST | 0 | 0 | 330 |
| 26020 | 199 | | MAIN ST | 05 | 1 | 550 |
| 25060 | 405 | | MAIN ST | 02 | 1 | 220 |
| 25061 | 413 | | MAIN ST | 03 | 1 | 330 |
| 25084 | 460 | | MAIN ST | 02 | 1 | 220 |
| 25082 | 480 | | MAIN ST | 03 | 1 | 330 |
| 25046 | 485 | | MAIN ST | 04 | 1 | 440 |
| 25080 | 488 | | MAIN ST | 03 | 1 | 330 |
| 25079 | 500 | | MAIN ST | 03 | 1 | 330 |
| 25039 | 513 | | MAIN ST | 03 | 1 | 330 |
| 24083A | 661 | | MAIN ST | 03 | 0 | 330 |
| 24083B | 663 | | MAIN ST | 02 | 0 | 220 |
| 24059 | 823 | | MAIN ST | 0 | 0 | 330 |
| 23092 | 1098 | | MAIN ST | 0 | 0 | 330 |
| 22027 | 1280 | | MAIN ST | 0 | 0 | 330 |
| 22007 | 1293 | | MAIN ST | 03 | 1 | 330 |
| 22004 | 1313 | | MAIN ST | 0 | 2 | 660 |
| 21010 | 1420 | | MAIN ST | 0 | 1 | 330 |
| 21028 | 1480 | | MAIN ST | 0 | 1 | 330 |
| 21041 | 1485 | | MAIN ST | 0 | 1 | 330 |
| 21009 | 1486 | | MAIN ST | 0 | 0 | 330 |
| 21025 | 1512 | | MAIN ST | 0 | 0 | 330 |
| 21050 | 1575 | | MAIN ST | 0 | 0 | 330 |
| 23077 | 979 | | MAIN ST 1-3 | 00 | 0 | 330 |
| 16024 | 11 | | MAPLE AVE | 03 | 0 | 330 |
| 35043Q | 17 | | MEADOWBROOK | 02 | 1 | 220 |
| 11047 | 0 | | MIDDLESEX ST | 0 | 4 | 1320 |
| 11046 | 0 | | MIDDLESEX ST | 0 | 1 | 330 |
| 11043 | 9 | | MIDDLESEX ST | 04 | 1 | 440 |
| 11044 | 11 | | MIDDLESEX ST | 04 | 1 | 440 |
| 11045 | 15 | | MIDDLESEX ST | 04 | 1 | 440 |
| 11004 | 18 | | MIDDLESEX ST | 03 | 1 | 330 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|--------------|-------------------|----------------------------|------------|
| 11003 | 22 | | MIDDLESEX ST | 03 | 1 | 330 |
| 11002 | 24 | | MIDDLESEX ST | 03 | 1 | 330 |
| 11001 | 26 | | MIDDLESEX ST | 02 | 1 | 220 |
| 08019 | 30 | | MIDDLESEX ST | 03 | 1 | 330 |
| 08018 | 32 | | MIDDLESEX ST | 03 | 1 | 330 |
| 29044 | 5 | | MONROE ST | 03 | 0 | 330 |
| 19202 | 53 | | MORSE AVE | 03 | 0 | 330 |
| 19006 | 12 | | OAKVIEW AVE | 03 | 1 | 330 |
| 09001H | 0 | | ORCHARD ST | 4 | 0 | 440 |
| 06006 | 101 | | ORCHARD ST | 04 | 0 | 440 |
| 06011 | 104 | | ORCHARD ST | 04 | 0 | 440 |
| 06029 | 105 | | ORCHARD ST | 03 | 0 | 330 |
| 06028 | 107 | | ORCHARD ST | 04 | 0 | 440 |
| 06027 | 109 | | ORCHARD ST | 04 | 0 | 440 |
| 06013 | 110 | | ORCHARD ST | 04 | 0 | 440 |
| 06014 | 112 | | ORCHARD ST | 04 | 0 | 440 |
| 06015 | 114 | | ORCHARD ST | 03 | 0 | 330 |
| 06025 | 115 | | ORCHARD ST | 04 | 0 | 440 |
| 06024 | 117 | | ORCHARD ST | 04 | 0 | 440 |
| 06023 | 119 | | ORCHARD ST | 04 | 0 | 440 |
| 06004 | 120 | | ORCHARD ST | 05 | 0 | 550 |
| 06021 | 123 | | ORCHARD ST | 04 | 0 | 440 |
| 06020 | 125 | | ORCHARD ST | 04 | 0 | 440 |
| 06019 | 127 | | ORCHARD ST | 04 | 0 | 440 |
| 06003 | 148 | | ORCHARD ST | 08 | 0 | 880 |
| 06039 | 170 | | ORCHARD ST | 05 | 0 | 550 |
| 06037 | 172 | | ORCHARD ST | 04 | 0 | 440 |
| 07033F | 173 | | ORCHARD ST | 0 | 0 | 330 |
| 07033 | 173 | | ORCHARD ST | 04 | 0 | 440 |
| 06038 | 174 | | ORCHARD ST | 04 | 0 | 440 |
| 07086 | 176 | | ORCHARD ST | 04 | 0 | 440 |
| 07087 | 178 | | ORCHARD ST | 04 | 0 | 440 |
| 07088 | 180 | | ORCHARD ST | 04 | 0 | 440 |
| 07034 | 189 | | ORCHARD ST | 03 | 0 | 330 |
| 07032 | 196 | | ORCHARD ST | 04 | 0 | 440 |
| 12002 | 203 | | ORCHARD ST | 03 | 0 | 330 |
| 07037 | 204 | | ORCHARD ST | 03 | 0 | 330 |
| 07039 | 208 | | ORCHARD ST | 03 | 0 | 330 |
| 07040 | 212 | | ORCHARD ST | 03 | 0 | 330 |
| 12006 | 216 | | ORCHARD ST | 03 | 0 | 330 |
| 12007 | 220 | | ORCHARD ST | 03 | 0 | 330 |
| 12008 | 226 | | ORCHARD ST | 04 | 0 | 440 |
| 12028 | 227 | | ORCHARD ST | 02 | 1 | 220 |
| 12009 | 230 | | ORCHARD ST | 03 | 0 | 330 |
| 12010 | 234 | | ORCHARD ST | 03 | 1 | 330 |
| 12011 | 236 | | ORCHARD ST | 03 | 1 | 330 |
| 12026 | 237 | | ORCHARD ST | 03 | 1 | 330 |
| 12012 | 238 | | ORCHARD ST | 04 | 1 | 440 |
| 12043 | 239 | | ORCHARD ST | 03 | 1 | 330 |
| 12025 | 244 | | ORCHARD ST | 03 | 1 | 330 |
| 12042 | 245 | | ORCHARD ST | 04 | 1 | 440 |
| 12041 | 247 | | ORCHARD ST | 03 | 1 | 330 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|--------------|-------------------|----------------------------|------------|
| 12020 | 256 | | ORCHARD ST | 03 | 1 | 330 |
| 12038 | 257 | | ORCHARD ST | 04 | 1 | 440 |
| 11005 | 260 | | ORCHARD ST | 03 | 1 | 330 |
| 11039 | 263 | | ORCHARD ST | 03 | 1 | 330 |
| 11007 | 266 | | ORCHARD ST | 03 | 1 | 330 |
| 11008 | 268 | | ORCHARD ST | 04 | 1 | 440 |
| 11010 | 274 | | ORCHARD ST | 05 | 1 | 550 |
| 11028 | 277 | | ORCHARD ST | 03 | 1 | 330 |
| 11014 | 278 | | ORCHARD ST | 03 | 1 | 330 |
| 11029 | 279 | | ORCHARD ST | 04 | 1 | 440 |
| 11015 | 280 | | ORCHARD ST | 02 | 1 | 220 |
| 11016 | 284 | | ORCHARD ST | 03 | 1 | 330 |
| 11012 | 288 | | ORCHARD ST | 05 | 1 | 550 |
| 15084 | 3 | | PADDOCK LN | 0 | 0 | 330 |
| 15085 | 5 | | PADDOCK LN | 0 | 0 | 330 |
| 24081 | 22 | | PARNELL ST | 03 | 0 | 330 |
| 35044 | 0 | | PERSHING AVE | 0 | 0 | 330 |
| 29086 | 0 | | PLAIN ST | 0 | 0 | 330 |
| 24121 | 111 | | PLAIN ST | 03 | 1 | 330 |
| 29014 | 174 | | PLAIN ST | 0 | 0 | 330 |
| 29015 | 174 | A | PLAIN ST | 02 | 1 | 220 |
| 29047 | 215 | | PLAIN ST | 03 | 0 | 330 |
| 29048 | 233 | | PLAIN ST | 04 | 0 | 440 |
| 29133 | 240 | | PLAIN ST | 05 | 0 | 550 |
| 29132 | 260 | | PLAIN ST | 03 | 0 | 330 |
| 29088 | 270 | | PLAIN ST | 04 | 0 | 440 |
| 29080B | 246 | | PLAIN ST B | 03 | 0 | 330 |
| 35040 | 0 | | PLEASANT ST | 0 | 0 | 330 |
| 23155 | 5 | -7 | PLEASANT ST | 0 | 0 | 330 |
| 23094 | 9 | | PLEASANT ST | 03 | 0 | 330 |
| 30001 | 23 | | PLEASANT ST | 03 | 0 | 330 |
| 30008 | 34 | | PLEASANT ST | 03 | 0 | 330 |
| 30029 | 40 | | PLEASANT ST | 02 | 0 | 220 |
| 19128 | 28 | | POLLARD DR | 03 | 1 | 330 |
| 20036 | 29 | | POLLARD DR | 03 | 1 | 330 |
| 25081 | 488 | | R MAIN ST | 0 | 1 | 330 |
| 08013 | 0 | | RIDGE ST | 01 | 0 | 110 |
| 23004H | 18 | A | RIDGE ST | 0 | 1 | 330 |
| 20014 | 75 | | RIDGE ST | 03 | 0 | 330 |
| 20056 | 78 | | RIDGE ST | 04 | 0 | 440 |
| 20050 | 81 | | RIDGE ST | 03 | 1 | 330 |
| 12044 | 174 | | RIDGE ST | 04 | 1 | 440 |
| 12013 | 186 | | RIDGE ST | 3 | 1 | 330 |
| 12014 | 194 | | RIDGE ST | 04 | 2 | 880 |
| 12019 | 195 | | RIDGE ST | 03 | 1 | 330 |
| 07112 | 206 | | RIDGE ST | 04 | 1 | 440 |
| 12015 | 207 | | RIDGE ST | 03 | 1 | 330 |
| 07113 | 208 | | RIDGE ST | 04 | 1 | 440 |
| 07114 | 210 | | RIDGE ST | 04 | 1 | 440 |
| 07029 | 220 | | RIDGE ST | 03 | 4 | 1320 |
| 08013H | 233 | | RIDGE ST | 0 | 0 | 330 |
| 08014H | 234 | | RIDGE ST | 0 | 0 | 330 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|-------------------|-------------------|----------------------------|------------|
| 15066 | 13 | | ROLLING MEADOW DR | 0 | 0 | 330 |
| 42008 | 2 | | ROSE RD | 04 | 0 | 440 |
| 19042 | 7 | | SHANNON LN | 0 | 1 | 330 |
| 29111 | 4 | | SHERMAN RD | 03 | 1 | 330 |
| 36005 | 9 | | SHERMAN RD | 04 | 1 | 440 |
| 36022 | 15 | | SHERMAN RD | 03 | 1 | 330 |
| 36031 | 20 | | SHERMAN RD | 03 | 1 | 330 |
| 30048H | 0 | | SPRING ST | 4 | 1 | 440 |
| 30077 | 0 | | SPRING ST | 0 | 0 | 330 |
| 30072 | 59 | | SPRING ST | 04 | 1 | 440 |
| 30014 | 75 | | SPRING ST | 02 | 1 | 220 |
| 30027 | 101 | | SPRING ST | 03 | 2 | 660 |
| 30024 | 110 | | SPRING ST | 03 | 1 | 330 |
| 30068 | 116 | | SPRING ST | 03 | 1 | 330 |
| 36035 | 188 | | SPRING ST | 04 | 1 | 440 |
| 29007 | 0 | | STONE BROOK DR | 0 | 0 | 330 |
| 31107 | 0 | | TERESA DR | 0 | 0 | 330 |
| 33093 | 33 | | TICONDEROGA LN | 03 | 1 | 330 |
| 41066 | 42 | | TICONDEROGA LN | 04 | 1 | 440 |
| 19227 | 0 | | TIMBERLINE RD | 0 | 0 | 330 |
| 16072 | 3 | | TIMBERLINE RD | 03 | 0 | 330 |
| 25032 | 0 | R | UNION ST | 0 | 1 | 330 |
| 24068 | 91 | | UNION ST | 0 | 1 | 330 |
| 24021 | 150 | | UNION ST | 0 | 0 | 330 |
| 24014 | 153 | | UNION ST | 0 | 0 | 330 |
| 15041 | 434 | | UNION ST | 03 | 1 | 330 |
| 15040 | 437 | | UNION ST | 03 | 1 | 330 |
| 15039 | 439 | | UNION ST | 03 | 1 | 330 |
| 15020 | 449 | | UNION ST | 02 | 0 | 220 |
| 19069 | 92 | | VAN KLEECK RD | 03 | 0 | 330 |
| 29027 | 0 | | VILLAGE ST | 0 | 0 | 330 |
| 41086 | 0 | | VILLAGE ST | 0 | 0 | 330 |
| 35021H | 0 | | VILLAGE ST | 0 | 0 | 330 |
| 25075 | 7 | | VILLAGE ST | 04 | 2 | 880 |
| 25076 | 8 | | VILLAGE ST | 03 | 1 | 330 |
| 36008 | 120 | | VILLAGE ST | 03 | 1 | 330 |
| 36015 | 121 | | VILLAGE ST | 03 | 1 | 330 |
| 36017 | 129 | | VILLAGE ST | 02 | 1 | 220 |
| 36019 | 131 | | VILLAGE ST | 03 | 1 | 330 |
| 36032 | 135 | | VILLAGE ST | 02 | 1 | 220 |
| 36052 | 138 | | VILLAGE ST | 02 | 1 | 220 |
| 36033 | 139 | | VILLAGE ST | 03 | 1 | 330 |
| 36104 | 142 | | VILLAGE ST | 04 | 1 | 440 |
| 36050 | 152 | | VILLAGE ST | 03 | 1 | 330 |
| 36107 | 154 | | VILLAGE ST | 04 | 1 | 440 |
| 36079 | 157 | | VILLAGE ST | 03 | 1 | 330 |
| 36085 | 160 | | VILLAGE ST | 0 | 1 | 330 |
| 36083 | 163 | | VILLAGE ST | 6 | 1 | 660 |
| 36111 | 164 | | VILLAGE ST | 0 | 0 | 330 |
| 36086 | 166 | | VILLAGE ST | 04 | 1 | 440 |
| 36089 | 168 | | VILLAGE ST | 03 | 1 | 330 |
| 36090 | 170 | | VILLAGE ST | 01 | 1 | 110 |

TABLE 2: RESERVED SEWER FLOWS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | FLOW (GPD) |
|--------|---------------|--------|-------------|-------------------|----------------------------|------------|
| 36087 | 172 | | VILLAGE ST | 03 | 1 | 330 |
| 39014 | 213 | | VILLAGE ST | 04 | 0 | 440 |
| 39048 | 235 | | VILLAGE ST | 03 | 0 | 330 |
| 39038 | 236 | | VILLAGE ST | 03 | 0 | 330 |
| 39022 | 238 | | VILLAGE ST | 03 | 0 | 330 |
| 39042 | 240 | | VILLAGE ST | 04 | 0 | 440 |
| 39023 | 242 | | VILLAGE ST | 03 | 0 | 330 |
| 39047 | 244 | | VILLAGE ST | 04 | 0 | 440 |
| 39008 | 245 | | VILLAGE ST | 02 | 0 | 220 |
| 39044 | 246 | | VILLAGE ST | 04 | 0 | 440 |
| 39045 | 258 | | VILLAGE ST | 04 | 0 | 440 |
| 39046 | 260 | | VILLAGE ST | 04 | 0 | 440 |
| 41016 | 431 | | VILLAGE ST | 0 | 0 | 330 |
| 42026 | 432 | | VILLAGE ST | 03 | 0 | 330 |
| | | | | | Total | 138,050 |

TABLE 3: RESERVED SEWER FLOWS WITH BETTERMENT UNITS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | PERMITTED FLOW (GPD) |
|--------|---------------|--------|-----------------|-------------------|----------------------------|----------------------|
| 20053A | 84 | | A RIDGE ST | 4 | 1 | 440 |
| 32013 | 3 | | ALMA RD | 04 | 1 | 440 |
| 29061 | 7 | | BOW ST | 02 | 1 | 220 |
| 29036 | 8 | | BOW ST | 03 | 1 | 330 |
| 29097 | 48 | | BOW ST | 03 | 1 | 330 |
| 41084 | 3 | | BRANDYWINE TERR | 03 | 1 | 330 |
| 41007 | 9 | | BRANDYWINE TERR | 04 | 1 | 440 |
| 36025 | 12 | | CASTLE RD | 04 | 1 | 440 |
| 29105 | 11 | | CLEWES RD | 04 | 1 | 440 |
| 29077 | 17 | | CLEWES RD | 03 | 1 | 330 |
| 29078 | 21 | | CLEWES RD | 03 | 1 | 330 |
| 33043 | 6 | | CONCORD CIR | 03 | 1 | 330 |
| 33046 | 11 | | CONCORD CIR | 03 | 1 | 330 |
| 25095 | 5 | | CONWAY RD | 03 | 1 | 330 |
| 25093 | 11 | | CONWAY RD | 03 | 1 | 330 |
| 25126 | 0 | | COTTAGE AVE | 0 | 1 | 330 |
| 23031 | 0 | | CURVE ST | 0 | 1 | 330 |
| 23146 | 0 | | CURVE ST | 0 | 1 | 330 |
| 23144 | 224 | | CURVE ST | 03 | 1 | 330 |
| 25047 | 4 | | DOVER RD | 03 | 1 | 330 |
| 25058 | 33 | | DOVER RD | 03 | 1 | 330 |
| 26036 | 8 | -10 | EDEN ST | 04 | 1 | 440 |
| 19057 | 273 | | EXCHANGE ST | 03 | 1 | 330 |
| 33024 | 0 | | FARM ST | 0 | 1 | 330 |
| 32010 | 133 | | FARM ST | 04 | 1 | 440 |
| 32012 | 151 | | FARM ST | 04 | 1 | 440 |
| 32011 | 153 | | FARM ST | 03 | 1 | 330 |
| 33007 | 185 | | FARM ST | 03 | 1 | 330 |
| 33015 | 201 | | FARM ST | 03 | 1 | 330 |
| 33017 | 205 | | FARM ST | 03 | 1 | 330 |
| 33019 | 209 | | FARM ST | 04 | 1 | 440 |
| 33035 | 214 | | FARM ST | 03 | 1 | 330 |
| 41017 | 222 | | FARM ST | 03 | 1 | 330 |
| 41069 | 0 | | INDEPENDENCE LN | 0 | 1 | 330 |
| 41077 | 13 | | INDEPENDENCE LN | 03 | 1 | 330 |
| 41082 | 16 | | INDEPENDENCE LN | 04 | 1 | 440 |
| 27066 | 7 | | LARCH RD | 03 | 1 | 330 |
| 27018 | 23 | | LARCH RD | 04 | 1 | 440 |
| 33072 | 3 | | LEXINGTON LN | 04 | 1 | 440 |
| 22013 | 0 | | MAIN ST | 0 | 1 | 330 |
| 25042 | 0 | | MAIN ST | 0 | 1 | 330 |
| 26023 | 0 | | MAIN ST | 0 | 1 | 330 |
| 21029 | 0 | | MAIN ST | 0 | 1 | 330 |
| 21026 | 0 | | MAIN ST | 0 | 1 | 330 |
| 22024 | 0 | | MAIN ST | 0 | 1 | 330 |
| 22012 | 0 | | MAIN ST | 0 | 1 | 330 |
| 21034 | 0 | | MAIN ST | 0 | 1 | 330 |
| 22006 | 0 | | MAIN ST | 0 | 1 | 330 |
| 26022 | 183 | | MAIN ST | 03 | 1 | 330 |
| 26020 | 199 | | MAIN ST | 05 | 1 | 550 |
| 25060 | 405 | | MAIN ST | 02 | 1 | 220 |
| 25061 | 413 | | MAIN ST | 03 | 1 | 330 |
| 25084 | 460 | | MAIN ST | 02 | 1 | 220 |
| 25082 | 480 | | MAIN ST | 03 | 1 | 330 |

TABLE 3: RESERVED SEWER FLOWS WITH BETTERMENT UNITS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | PERMITTED FLOW (GPD) |
|--------|---------------|--------|--------------|-------------------|----------------------------|----------------------|
| 25046 | 485 | | MAIN ST | 04 | 1 | 440 |
| 25080 | 488 | | MAIN ST | 03 | 1 | 330 |
| 25079 | 500 | | MAIN ST | 03 | 1 | 330 |
| 25039 | 513 | | MAIN ST | 03 | 1 | 330 |
| 22007 | 1293 | | MAIN ST | 03 | 1 | 330 |
| 22004 | 1313 | | MAIN ST | 0 | 2 | 660 |
| 21010 | 1420 | | MAIN ST | 0 | 1 | 330 |
| 21028 | 1480 | | MAIN ST | 0 | 1 | 330 |
| 21041 | 1485 | | MAIN ST | 0 | 1 | 330 |
| 35043Q | 17 | | MEADOWBROOK | 02 | 1 | 220 |
| 11047 | 0 | | MIDDLESEX ST | 0 | 4 | 1320 |
| 11046 | 0 | | MIDDLESEX ST | 0 | 1 | 330 |
| 11043 | 9 | | MIDDLESEX ST | 04 | 1 | 440 |
| 11044 | 11 | | MIDDLESEX ST | 04 | 1 | 440 |
| 11045 | 15 | | MIDDLESEX ST | 04 | 1 | 440 |
| 11004 | 18 | | MIDDLESEX ST | 03 | 1 | 330 |
| 11003 | 22 | | MIDDLESEX ST | 03 | 1 | 330 |
| 11002 | 24 | | MIDDLESEX ST | 03 | 1 | 330 |
| 11001 | 26 | | MIDDLESEX ST | 02 | 1 | 220 |
| 08019 | 30 | | MIDDLESEX ST | 03 | 1 | 330 |
| 08018 | 32 | | MIDDLESEX ST | 03 | 1 | 330 |
| 19006 | 12 | | OAKVIEW AVE | 03 | 1 | 330 |
| 12028 | 227 | | ORCHARD ST | 02 | 1 | 220 |
| 12010 | 234 | | ORCHARD ST | 03 | 1 | 330 |
| 12011 | 236 | | ORCHARD ST | 03 | 1 | 330 |
| 12026 | 237 | | ORCHARD ST | 03 | 1 | 330 |
| 12012 | 238 | | ORCHARD ST | 04 | 1 | 440 |
| 12043 | 239 | | ORCHARD ST | 03 | 1 | 330 |
| 12025 | 244 | | ORCHARD ST | 03 | 1 | 330 |
| 12042 | 245 | | ORCHARD ST | 04 | 1 | 440 |
| 12041 | 247 | | ORCHARD ST | 03 | 1 | 330 |
| 12020 | 256 | | ORCHARD ST | 03 | 1 | 330 |
| 12038 | 257 | | ORCHARD ST | 04 | 1 | 440 |
| 11005 | 260 | | ORCHARD ST | 03 | 1 | 330 |
| 11039 | 263 | | ORCHARD ST | 03 | 1 | 330 |
| 11007 | 266 | | ORCHARD ST | 03 | 1 | 330 |
| 11008 | 268 | | ORCHARD ST | 04 | 1 | 440 |
| 11010 | 274 | | ORCHARD ST | 05 | 1 | 550 |
| 11028 | 277 | | ORCHARD ST | 03 | 1 | 330 |
| 11014 | 278 | | ORCHARD ST | 03 | 1 | 330 |
| 11029 | 279 | | ORCHARD ST | 04 | 1 | 440 |
| 11015 | 280 | | ORCHARD ST | 02 | 1 | 220 |
| 11016 | 284 | | ORCHARD ST | 03 | 1 | 330 |
| 11012 | 288 | | ORCHARD ST | 05 | 1 | 550 |
| 24121 | 111 | | PLAIN ST | 03 | 1 | 330 |
| 29015 | 174 | A | PLAIN ST | 02 | 1 | 220 |
| 19128 | 28 | | POLLARD DR | 03 | 1 | 330 |
| 20036 | 29 | | POLLARD DR | 03 | 1 | 330 |
| 25081 | 488 | | R MAIN ST | 0 | 1 | 330 |
| 08013 | 0 | | RIDGE ST | 01 | 0 | 110 |
| 23004H | 18 | A | RIDGE ST | 0 | 1 | 330 |
| 20050 | 81 | | RIDGE ST | 03 | 1 | 330 |
| 12044 | 174 | | RIDGE ST | 04 | 1 | 440 |
| 12013 | 186 | | RIDGE ST | 3 | 1 | 330 |

TABLE 3: RESERVED SEWER FLOWS WITH BETTERMENT UNITS

| PARCEL | STREET NUMBER | SUFFIX | STREET NAME | ASSESSED BEDROOMS | NUMBER OF BETTERMENT UNITS | PERMITTED FLOW (GPD) |
|--------|---------------|--------|----------------|-------------------|----------------------------|----------------------|
| 12014 | 194 | | RIDGE ST | 04 | 2 | 880 |
| 12019 | 195 | | RIDGE ST | 03 | 1 | 330 |
| 07112 | 206 | | RIDGE ST | 04 | 1 | 440 |
| 12015 | 207 | | RIDGE ST | 03 | 1 | 330 |
| 07113 | 208 | | RIDGE ST | 04 | 1 | 440 |
| 07114 | 210 | | RIDGE ST | 04 | 1 | 440 |
| 07029 | 220 | | RIDGE ST | 03 | 4 | 1320 |
| 19042 | 7 | | SHANNON LN | 0 | 1 | 330 |
| 29111 | 4 | | SHERMAN RD | 03 | 1 | 330 |
| 36005 | 9 | | SHERMAN RD | 04 | 1 | 440 |
| 36022 | 15 | | SHERMAN RD | 03 | 1 | 330 |
| 36031 | 20 | | SHERMAN RD | 03 | 1 | 330 |
| 30048H | 0 | | SPRING ST | 4 | 1 | 440 |
| 30072 | 59 | | SPRING ST | 04 | 1 | 440 |
| 30014 | 75 | | SPRING ST | 02 | 1 | 220 |
| 30027 | 101 | | SPRING ST | 03 | 2 | 660 |
| 30024 | 110 | | SPRING ST | 03 | 1 | 330 |
| 30068 | 116 | | SPRING ST | 03 | 1 | 330 |
| 36035 | 188 | | SPRING ST | 04 | 1 | 440 |
| 33093 | 33 | | TICONDEROGA LN | 03 | 1 | 330 |
| 41066 | 42 | | TICONDEROGA LN | 04 | 1 | 440 |
| 25032 | 0 | R | UNION ST | 0 | 1 | 330 |
| 24068 | 91 | | UNION ST | 0 | 1 | 330 |
| 15041 | 434 | | UNION ST | 03 | 1 | 330 |
| 15040 | 437 | | UNION ST | 03 | 1 | 330 |
| 15039 | 439 | | UNION ST | 03 | 1 | 330 |
| 25075 | 7 | | VILLAGE ST | 04 | 2 | 880 |
| 25076 | 8 | | VILLAGE ST | 03 | 1 | 330 |
| 36008 | 120 | | VILLAGE ST | 03 | 1 | 330 |
| 36015 | 121 | | VILLAGE ST | 03 | 1 | 330 |
| 36017 | 129 | | VILLAGE ST | 02 | 1 | 220 |
| 36019 | 131 | | VILLAGE ST | 03 | 1 | 330 |
| 36032 | 135 | | VILLAGE ST | 02 | 1 | 220 |
| 36052 | 138 | | VILLAGE ST | 02 | 1 | 220 |
| 36033 | 139 | | VILLAGE ST | 03 | 1 | 330 |
| 36104 | 142 | | VILLAGE ST | 04 | 1 | 440 |
| 36050 | 152 | | VILLAGE ST | 03 | 1 | 330 |
| 36107 | 154 | | VILLAGE ST | 04 | 1 | 440 |
| 36079 | 157 | | VILLAGE ST | 03 | 1 | 330 |
| 36085 | 160 | | VILLAGE ST | 0 | 1 | 330 |
| 36083 | 163 | | VILLAGE ST | 6 | 1 | 660 |
| 36086 | 166 | | VILLAGE ST | 04 | 1 | 440 |
| 36089 | 168 | | VILLAGE ST | 03 | 1 | 330 |
| 36090 | 170 | | VILLAGE ST | 01 | 1 | 110 |
| 36087 | 172 | | VILLAGE ST | 03 | 1 | 330 |
| | | | | | TOTAL | 56,980 |

22-238

FATM Warrant Articles



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

A handwritten signature in blue ink, appearing to read "Michael Guzinski", is written over the "FROM:" line.

DATE: November 3, 2022

RE: Recommendation & Assignment of the Fall Annual Town Meeting Articles

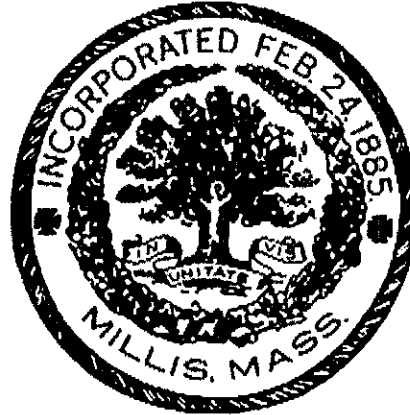
Greetings,

The Board will be voting on recommendations for each of the 28 articles on the Fall Annual Town Meeting Warrant (except for Article 8 which you've already voted on).

The Board will also be assigning articles to individual members in case the need arises for a board member to address questions/concerns regarding specific articles.

Please let me know if you have any questions in regards to this matter.

Thank you.



MOTIONS

2022

**FALL ANNUAL
TOWN MEETING**

**TOWN OF MILLIS
COMMONWEALTH OF MASSACHUSETTS**

NORFOLK, SS.

GREETING:

To either of the Constables of the Town of Millis in said county, in the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millis qualified to vote in elections and in town affairs, to meet on Thursday, the tenth day of November, AD 2022 at 7:30 p.m. in the Middle-Senior High School auditorium in said Millis:

**FOR THE BUSINESS MEETING, THEN AND THERE,
TO ACT ON THE FOLLOWING ARTICLES, VIZ**

FALL 2022 TOWN MEETING ARTICLE LIST

- 1. Unpaid Bills**
- 2. FY23 Operational Budget Adjustments**
- 3. Personnel Plan Changes**
- 4. Capital Items**
- 5. Road & Sidewalk Construction, Design and Repair**
- 6. Repairs to Baseball & Softball Fields**
- 7. Feasibility Study – Middle/High School Renovation**
- 8. New Senior/Community Center**
- 9. Adoption of MGL c.59, 5, Clause 22H Gold Star Families**
- 10. Reduce Veterans Residency Requirements for Local Tax Exemptions/Abatements**
- 11. 12-14 Exchange Street- Environmental Settlement and Phase 2 Report**
- 12. Repayment to Advesa for Cannabis HCA Deposit**
- 13. Funding for FY22 Snow & Ice Deficit**
- 14. Lead Line Service Inventory and Replacement Plan**
- 15. Water Management Act - Permit Renewal Support**
- 16. Preliminary Design of a PFAS Treatment Plant at Well #3**
- 17. Sewer & Stormwater Asset Management System**
- 18. Engineering Services for Infiltration & Inflow Investigation**
- 19. Unemployment Account**
- 20. Acceptance of Pearl Street, Debrah Lane, and Teresa Drive**
- 21. OPEB Funding**
- 22. Ch. 41 Section 111F Injury Leave Indemnity Fund**
- 23. Establish Stabilization Account under MGL Ch. 40, Sect. 5B for the Purchase and Operation of Town Ambulances**
- 24. Stabilization Fund**
- 25. Article By Petition**
- 26. Article By Petition**
- 27. Article By Petition**
- 28. Article By Petition**

ARTICLE 1. I move that the Town vote to transfer from Free Cash the sum of **\$7,317.42**, transfer the sum of **\$2,419.11** from Sewer Enterprise Reserves, and transfer the sum of **\$4,383.12** from Water Enterprise Reserves, for a total sum of **\$14,119.65** for unpaid bills as written in the warrant.

| DEPARTMENT | VENDOR | AMOUNT |
|--------------------------------------------|--------------------------------|--------------------|
| Animal Control | WB Mason | \$599.94 |
| DPW | J.C. Madigan | \$146.22 |
| DPW | K & K Mulch | \$648.00 |
| DPW | Grainger | \$225.28 |
| DPW | Williams Scotsman | \$35.00 |
| DPW | Direct Energy | \$231.82 |
| DPW | United Construction & Forestry | \$83.52 |
| Select Board | Rocky's Ace Hardware | \$49.97 |
| Select Board | Innovex | \$206.52 |
| Select Board | Eversource | \$442.65 |
| Building | Verizon Wireless | \$113.82 |
| Building | Town of Millis – Postage | \$140.97 |
| Building | WB Mason | \$627.40 |
| Town Clerk | D2G Group | \$867.01 |
| Library | Staff Longevity Payment | \$750.00 |
| Zoning Board | Staff Payroll | \$161.88 |
| Fire | Staff Retro Payroll | \$1,954.44 |
| Elections | WB Mason | \$35.98 |
| TOTAL GENERAL FUND UNPAID BILLS | | \$7,317.42 |
| DPW | Williams Scotsman | \$35.00 |
| DPW | Direct Energy | \$231.83 |
| DPW | Univars | \$2,152.28 |
| TOTAL SEWER ENTERPRISE UNPAID BILLS | | \$2,419.11 |
| DPW | Williams Scotsman | \$35.00 |
| DPW | Ad Print | \$210.00 |
| DPW | Thomas Frasca | \$145.00 |
| DPW | Our Town Publishing | \$369.00 |
| DPW | Direct Energy | \$231.83 |
| DPW | Univars | \$2,152.29 |
| DPW | Roberts Chemicals | \$1,240.00 |
| TOTAL WATER ENTERPRISE UNPAID BILLS | | \$4,383.12 |
| TOTAL UNPAID BILLS | | \$14,119.65 |

4/5ths Vote

ARTICLE 2. I move that the Town vote to transfer from Marijuana Impact Fees (Free Cash) the sum of **\$204,285.42** for additional wages and expenses not sufficiently funded under Article 3 - Operating Budgets, of the May 2, 2022 Annual Town Meeting, as written in the warrant.

| <u>Department</u> | <u>Description of Expense</u> | <u>Total Expenses</u> |
|------------------------------------------------|------------------------------------------|-----------------------|
| Administration | Administrative Support for HCA | \$9,200.00 |
| Administration | Social Work Services – Entire Community | \$35,000.00 |
| Police | School Resource Officer Salary | \$40,678.92 |
| Recreation | Teen Program Coordinator | \$11,960.00 |
| School | School Adjustment Counselor – 1.0 FTE | \$71,631.00 |
| School | Social Emotional Program Teacher -1.0FTE | <u>\$35,815.50</u> |
| Marijuana Impact Funds Request - FY2023 | | \$204,285.42 |

Majority Vote

ARTICLE 3. I move that the Town vote to adopt amendments to Schedules A, B, and C of the Town of Millis Personnel Plan effective as of the beginning of FY23, as shown in the Finance Committee Report.

Majority Vote

ARTICLE 4. I move that the Town vote to transfer from Free Cash the sum of **\$92,226.75**, and transfer from Water Enterprise Reserves the sum of **\$22,226.75**, and transfer from Sewer Enterprise Reserves the sum of **\$22,226.75**, and transfer from Stormwater Enterprise Reserves the sum of **\$22,226.75**, for a total sum of **\$158,907** to fund the following Capital items:

| # | Department | Item | Cost |
|----------|-------------------|------------------------------------|------------------|
| 1. | Town Buildings | VMB – Chiller Coil Replacement | \$45,000 |
| 2. | Town Buildings | VMB & Library Keyless Entry System | \$25,000 |
| 3. | DPW | Air Compressor | \$26,967 |
| 4. | DPW | Chevy Silverado with Plow | <u>\$61,940</u> |
| Total | | | \$158,907 |

Majority Vote

ARTICLE 5. I move that the Town vote to transfer from Free Cash the sum of **\$500,000**, for Road/Sidewalk Construction, Design, Repair, and Maintenance.

Majority Vote

ARTICLE 6. I move that the Town vote to transfer from Free Cash the sum of **\$45,000**, to pay for repairs to Majors Field and Softball Fields 1 and 2.

Majority Vote

ARTICLE 7. I move that the Town of Millis appropriates **one million, three hundred thousand dollars (\$1,300,000)** for the purpose of paying costs of conducting a **feasibility study of the renovation, addition, or replacement of the Millis Middle High School** located at 245 Plain Street in Millis, Massachusetts, 02054, including the payment of all costs incidental or related thereto, and for the Town may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Millis Middle High School Building Committee. To meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44 or pursuant to any other enabling authority. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA and any costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.

2/3rds Vote

ARTICLE 8. I move that the Town vote to refer this article for further study by the Select Board, the Council on Aging, and the Permanent Building Committee, so that it may be considered at a future Town Meeting.

Majority Vote

ARTICLE 9. I move that the Town vote to **adopt MGL c.59, section 5, Clause 22H** which would provide a real estate tax exemption for Gold Star families.

Majority Vote

ARTICLE 10. I move that the Town vote to reduce the residency requirement for Local Real Estate Tax Exemptions for Veterans from two (2) years to one (1) year, in accordance with M.G.L. c. 59, section 5.

Majority Vote

ARTICLE 11. I move that the Town vote to transfer from Free Cash the sum of **\$85,000** for an Environmental Impact Settlement and Phase 2 Report for the property located at 12-14 Exchange Street.

Majority Vote

ARTICLE 12. I move that the Town vote to transfer the sum of **\$25,000** from Marijuana Impact Fees (Free Cash) to reimburse Advesa for its initial deposit related to its HCA agreement with the Town.

Majority Vote

ARTICLE 13. I move that the Town vote to transfer from Free Cash the sum of **\$128,721.70** to fully fund the **FY22 Snow & Ice Deficit.**

Majority Vote

ARTICLE 14. I move that the Town appropriates **\$139,000** to pay costs associated with the **lead line service inventory and replacement plan** and the payment of all costs incidental and related thereto including, but not limited to data screening, inventory development and GIS mapping, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to G.L. c. 44, §8(4) or any other enabling authority, and to issue bonds or notes of the Town therefor. All or any portion of the borrowing authorized by this vote may be obtained through the Massachusetts Clean Water Trust. The Select Board is authorized to apply for, accept and expend any state or federal aid that is or may become available for these purposes and the total amount authorized to be borrowed by this vote shall be reduced to the extent of any federal or state grants received on account of this project. Further, that the \$139,000 appropriation included as part of the FY23 Budget is hereby replaced with this appropriation and is of no further effect.

2/3rds Vote

ARTICLE 15. I move that the Town vote to transfer from Water Enterprise Reserves the sum of **\$56,864 for Water Management Act Permit Renewal Support.**

Majority Vote

ARTICLE 16. I move that the Town vote to transfer from Water Enterprise Reserves the sum of **\$165,000** for the **Preliminary Design of a PFAS Treatment Plant at Well 3#.**

Majority Vote

ARTICLE 17. I move that the Town appropriate **\$250,000** to pay costs associated with the **asset management program phase 3 - purchase and development of a Sewer and Stormwater Asset Management system**, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, \$100,000 shall be transferred from Stormwater Reserves, and the Treasurer, with the approval of the Select Board, is authorized to borrow \$150,000 under and pursuant to to G.L. c. 44, §7(1), or any other enabling authority, and to issue bonds or notes of the Town therefor. All or any portion of the borrowing authorized by this vote may be obtained through the Massachusetts Clean Water Trust. The Select Board is authorized to apply for, accept and expend any state or federal aid that is or may become available for these purposes and the total amount authorized to be borrowed by this vote shall be reduced to the extent of any federal or state grants received on account of this project. The **\$150,000** appropriation included as part of the FY23 Sewer Enterprise Budget to pay costs of this project is hereby replaced with this appropriation and is of no further effect.

2/3rds Vote

ARTICLE 18. I move that the Town vote to transfer the remaining balances of closed projects from the following Sewer Capital Articles; **\$32,995.39** from Article 8 of the Annual Town Meeting of November 3, 2014, **\$49,093.22** from Article 17 of the Annual Town Meeting of May 10, 2004, and **\$48,245.00** from Article 32 of the Annual Town Meeting of May 12, 2014, for a total sum of **\$130,333.61** for **Engineering Services for an Infiltration and Inflow Investigation Project.**

Majority Vote

ARTICLE 19. I move that the Town vote to transfer from Free Cash the sum of **\$25,000 to the Unemployment Account.**

Majority Vote

ARTICLE 20. I move that the Town vote to **accept Pearl Street, Debrah Lane, and Teresa Drive as public ways in accordance with M.G.L. c. 82, s. 23**, said ways being depicted on plans entitled Pearl Street Street Acceptance Plan of Land in Millis, MA, Debrah Lane Street Acceptance Plan of Land in Millis, MA, and Teresa Drive Street Acceptance Plan of Land in Millis, MA, all dated August 11, 2022, a copy of which have been placed on file with the Town Clerk's office at least seven (7) days prior to Town Meeting; and, further to authorize the Select Board to accept deeds and/or easements in such ways, along with any appurtenant drainage or utility easements that the Select Board deems necessary for such purposes.

Majority Vote

ARTICLE 21. I move that the Town vote to transfer from Free Cash the sum of **\$50,000 to the OPEB Trust Fund Account.**

Majority Vote

ARTICLE 22. I move that the Town vote to transfer from Free Cash the sum of **\$300,000** to the **MGL Chapter 41, Section 111F Injury Leave Indemnity Fund.**

Majority Vote

ARTICLE 23. I move that the Town vote to establish a special purpose stabilization fund for the purchase of ambulances, effective for fiscal year 2024 and beginning on July 1, 2023.

2/3rds Vote

ARTICLE 24. I move that the Town vote to transfer from Free Cash the sum of **\$300,000 to the Stabilization Fund.**

Majority Vote

ARTICLE 25. I move that the Town vote to dismiss Article 25.

Majority Vote

ARTICLE 26. I move that the Town vote to dismiss Article 26.

Majority Vote

ARTICLE 27. I move that the Town vote to dismiss Article 27.

Majority Vote

ARTICLE 28. I move that the Town vote to dismiss Article 28.

Majority Vote

22-239

Assignment of FATM Articles

22-240

Ratification of Police Contract

22-241

Request for Reimbursement/LaBarge

TOWN OF MILLIS



DEPARTMENT OF PUBLIC WORKS
Veterans Memorial Building
900 Main Street
Millis, Massachusetts 02054

Date: November 1, 2022

To: Michael Guzenski, Millis Town Administrator

From: James McKay, Director of Public Works

RE: 183 Main Street

This past summer, the Town of Millis received a request from Mr. Sean LaBarge for a sewer connection and for a copy of the paperwork showing the location of the sewer stub for 183 Main Street. The department was unable to find a plan showing the sewer stub and notified Mr. LaBarge of this. The DPW Superintendent subsequently met with the homeowner, his contractor, and Millis Health Director John McVeigh onsite to discuss several different options for connecting his house to the Town's sewer system. It was explained to the DPW Superintendent that the septic system for 183 Main Street was having issues and was in need to be replaced.

The attached forms are what are needed for the sewer connection for 183 Main Street:

- Town of Millis -Department of Public Works Sewer Entrance/Connection Application
Approved by the department on 7/6/22
- Town of Millis Street Opening/Trench Permit:
Approved by the department 7/6/22
- Approved plan for sewer connection submitted by the homeowner and his engineering form.
- Town of Millis Board of Health Application for Abandonment of Sewage Disposal System

The following is an outline of the events pertaining to this issue:

1st meeting was held on August 29th. In attendance were Mr. LaBarge, Mike Guzenski-Town Administrator, and James McKay-Director of Public Works.

2nd meeting was held on September 29th with the same attendees.

- Mr. LaBarge submitted an invoice to the Town for payment for the work performed at 183 Main Street by the private contractors that he hired. Mr. LaBarge requested that the Town pay these costs for the work performed at the location because during excavation the contractor found the sewer lateral for the property. Mr. LaBarge was reminded that he knew that we could not find the stub and that he

TOWN OF MILLIS



DEPARTMENT OF PUBLIC WORKS

Veterans Memorial Building
900 Main Street
Millis, Massachusetts 02054

submitted a plan with the work that was done. Mr. LaBarge was also asked if the invoice was paid and he told us it was not, we also asked in good faith that some of the remaining work like paving the driveway and cementing the sidewalk could be completed by the DPW and he thought that was a good idea. Within two days of the meeting the driveway and sidewalk work were completed by the contractor.

- At the second meeting held on September 29th Mr. LaBarge submitted a letter and a second invoice again requesting the Town pay for the completed work. I had asked Mr. LaBarge for the total cost of the work that was performed in connecting the sewer at 183 Main Street and he told me it was not my business. We also inquired as to why the second invoice was almost double the first and he stated that the police details were added and that the first invoice was just an estimate.

The DPW Superintendent and I will be attending the hearing and would be happy to answer any questions that you may have.

#1

Town of Millis – Department of Public Works
Sewer Entrance/Connection Application

Type of Use: () Residential () Commercial Permit # 2022-347

Number of Bedrooms: 3 Estimated Flow: 330
(gallons per day)

Sean Labarge
Owner's Name

Miles of Excavating
Drainlayer/Installer Name

183 Main Street
Address/Location

242 Park Street Wrentham MA
Drainlayer/Installer Address

774-244-9062
Owner's Telephone #

508-726-8715
Drainlayer/Installer 24-hour Telephone #

[Signature]
Owner's Signature

[Signature]
Drainlayer/Installer Signature

Conditions

1. Application must be accompanied by plans for the proposed building connection or in a sketch below.
2. All work must be inspected by the Millis DPW. Drainlayer must provide 24-hour notice for inspection requests. Trenches must be re-excavated if backfilled prior to inspection request.
3. Owner and Drainlayer agree to abide by all Town Sewer Rules and Regulations.
4. Cleanouts must be provided at all bends. Trench tracer tape must be provided.
5. Drainlayer must provide a 24 hour/day access telephone number above.
6. Industrial users should note the specific rules of the Charles River Pollution Control District.

Entrance Fee: \$4,095-~~x~~ Paid Check or Cash Receipt #: 105 Street Opening Permit #: 7/6/22 E

Approved By: [Signature] 7/6/22
Director Millis DPW

See Attached
Executive Director, CRPCD

Contractor to restore roadway and all publicways to Millis DPW Standards including all cement sidewalks.

[Signature] 7/6/22

Sewer installed on 8/19/22 and inspected by Millis DPW

[Signature] 8/29/22

SEAN A LABARGE
183 MAIN ST
MILLIS, MA 02054

105

53-7353/2113
71

6/22/2022
Date

CHECK ARMOR
FRAUD PROTECTION

Pay to the Order of Town of Millis \$ 4,095.00
Four thousand ninety five Dollars ⁰²/₁₀₀ Dollars

Photo Safe Deposit Details on back

 Needham Bank

For Sewer Connection Fee Sean Labarge

⑆ 211373539⑆ 590675280⑆ 00105

Town of Millis – Department of Public Works
Sewer Entrance/Connection Application

Type of Use: () Residential

() Commercial

Permit # 2022-347

Number of Bedrooms: 3

Estimated Flow: 330
(gallons per day)

Sean Labarge
Owner's Name

Miles of Excavating
Drainlayer/Installer Name

183 Main Street
Address/Location

242 Park Street Wrentham MA
Drainlayer/Installer Address

774-244-9062
Owner's Telephone #

508-726-8715
Drainlayer/Installer 24-hour Telephone #

Sean Labarge
Owner's Signature

Drainlayer/Installer Signature

Conditions

1. Application must be accompanied by plans for the proposed building connection or in a sketch below.
2. All work must be inspected by the Millis DPW. Drainlayer must provide 24-hour notice for inspection requests. Trenches must be re-excavated if backfilled prior to inspection request.
3. Owner and Drainlayer agree to abide by all Town Sewer Rules and Regulations.
4. Cleanouts must be provided at all bends. Trench tracer tape must be provided.
5. Drainlayer must provide a 24 hour/day access telephone number above.
6. Industrial users should note the specific rules of the Charles River Pollution Control District.

Entrance Fee: \$4,095-~~00~~ Paid Check or Cash Receipt #: 105 Street Opening Permit #: 7/6/22 E

Approved By: Jan Wally 7/6/22
Director Millis DPW

Elyse J... 7/7/2022
Executive Director, CRPCD

Contractor to restore roadway and all publicways to Millis DPW Standards including all cement sidewalks.

[Signature] 7/6/22

#2



TOWN OF MILLIS
STREET
OPENING/TRENCH
PERMIT
MILLIS DPW
7 WATER ST.
MILLIS, MA 02054
508-376-5424
FAX 508-376-2442

Permit #: 776-22
Date Issued: 7/6/22
Expiration Date: 8/6/22
(X) Paid Fee: \$50.00
Inspection Fee \$100.00

Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq. (as amended)
and Millis Trench Regulations
THIS PERMIT MUST BE FULLY COMPLETED PRIOR TO CONSIDERATION

| | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------------------------------------------------------------------------------------------------|---------------------|
| Name of Applicant <u>Tim Korowitz</u> | | Phone | Cell |
| Street Address <u>242 Park ST</u> | | <u>508-384-9590</u> | <u>508-726-8715</u> |
| City/Town <u>Wrentham</u> | MA | ZIP <u>02093</u> | |
| Name of Excavator (if different from applicant) | | Phone | Cell |
| Street Address <u>Same As Above</u> | | | |
| City/Town | MA | ZIP | |
| Name of Owner(s) of Property <u>Sean Labarge</u> | | Phone | Cell |
| Street Address <u>183 Main ST</u> | | | |
| City/Town <u>Millis</u> | MA | ZIP <u>02054</u> | |
| Other Contact(s): | | | |
| Description, location and purpose of proposed trench: Please describe the exact location of the proposed trench and its purpose (include a description of what is (or is intended) to be laid in proposed trench (eg; pipes/cable lines etc.) Please use reverse side if additional space is needed. | | | |
| <u>New Sewer.</u> | | <u>Contractor to restore roadway and all publicways to Millis DPW Standards including all cement sidewalks.</u> | |
| <u>From Manhole to yard</u> | | <u>7/6/22</u> | |
| <u>195 LF 6" SDR 35</u> | | | |
| <u>Please refer to engineering Plans</u> | | | |
| Insurance Certificate #: <u>Timokon-1</u> | | | |
| Name and Contact Information of Insurer: <u>Wesco Insurance Company</u> | | | |
| Policy Expiration Date: <u>8/23/22</u> | | | |
| Dig Safe #: <u>2022-251-1789</u> | | | |

Name of Competent Person (as defined by 520 CMR 7.02):

Tim Korowitz

Massachusetts Hoisting License #

HE-055762

11/1/2023

License Grade:

2A

Expiration Date:

BY SIGNING THIS FORM, THE APPLICANT, OWNER, AND EXCAVATOR ALL ACKNOWLEDGE AND CERTIFY THAT THEY ARE FAMILIAR WITH, OR, BEFORE COMMENCEMENT OF THE WORK, WILL BECOME FAMILIAR WITH, ALL LAWS AND REGULATIONS APPLICABLE TO WORK PROPOSED, INCLUDING OSHA REGULATIONS, G.L. c. 82A, 520 CMR 7.00 et seq., AND ANY APPLICABLE MUNICIPAL ORDINANCES, BY-LAWS AND REGULATIONS AND THEY COVENANT AND AGREE THAT ALL WORK DONE UNDER THE PERMIT ISSUED FOR SUCH WORK WILL COMPLY THEREWITH IN ALL RESPECTS AND WITH THE CONDITIONS SET FORTH BELOW.

THE UNDERSIGNED OWNER AUTHORIZES THE APPLICANT TO APPLY FOR THE PERMIT AND THE EXCAVATOR TO UNDERTAKE SUCH WORK ON THE PROPERTY OF THE OWNER, AND ALSO, FOR THE DURATION OF CONSTRUCTION, AUTHORIZES PERSONS DULY APPOINTED BY THE MUNICIPALITY TO ENTER UPON THE PROPERTY TO MONITOR AND INSPECT THE WORK FOR CONFORMITY WITH THE CONDITIONS ATTACHED HERETO AND THE LAWS AND REGULATIONS GOVERNING SUCH WORK.

THE UNDERSIGNED APPLICANT, OWNER AND EXCAVATOR AGREE JOINTLY AND SEVERALLY TO REIMBURSE THE MUNICIPALITY FOR ANY AND ALL COSTS AND EXPENSES INCURRED BY THE MUNICIPALITY IN CONNECTION WITH THIS PERMIT AND THE WORK CONDUCTED THEREUNDER, INCLUDING BUT NOT LIMITED TO ENFORCING THE REQUIREMENTS OF STATE LAW AND CONDITIONS OF THIS PERMIT, INSPECTIONS MADE TO ASSURE COMPLIANCE THEREWITH, AND MEASURES TAKEN BY THE MUNICIPALITY TO PROTECT THE PUBLIC WHERE THE APPLICANT OWNER OR EXCAVATOR HAS FAILED TO COMPLY THEREWITH INCLUDING POLICE DETAILS AND OTHER REMEDIAL MEASURES DEEMED NECESSARY BY THE MUNICIPALITY.

THE UNDERSIGNED APPLICANT, OWNER AND EXCAVATOR AGREE JOINTLY AND SEVERALLY TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE MUNICIPALITY AND ALL OF ITS AGENTS AND EMPLOYEES FROM ANY AND ALL LIABILITY, CAUSES OR ACTION, COSTS, AND EXPENSES RESULTING FROM OR ARISING OUT OF ANY INJURY, DEATH, LOSS, OR DAMAGE TO ANY PERSON OR PROPERTY DURING THE WORK CONDUCTED UNDER THIS PERMIT.

APPLICANT SIGNATURE

[Handwritten Signature]

DATE

6.22.22

EXCAVATOR SIGNATURE

[Handwritten Signature]

DATE

6.22.22

OWNER'S SIGNATURE

DATE:

APPROVED BY TRENCH PERMITTING AUTHORITY,

[Handwritten Signature]
BUILDING INSPECTOR/TRENCH PERMITTING AUTHORITY

[Handwritten Signature]
DATE: 2/6/22



TIMOKON-01

BJENKINS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|--|-----------------------|--------------|
| PRODUCER RS Gilmore Insurance Agency, Inc. 27 Elm Street North Attleborough, MA 02760 | CONTACT NAME: PHONE (A/C, No, Ext): (508) 699-7511 | | FAX (A/C, No): | |
| | E-MAIL ADDRESS: | | | |
| INSURER(S) AFFORDING COVERAGE | | | NAIC # | |
| INSURER A : Arbella Protection Insurance Company | | | 41360 | |
| INSURED Timothy Konowitz DBA Miles of Excavating 242 Park St Wrentham, MA 02093 | INSURER B : Wesco Insurance Company | | | 25011 |
| | INSURER C : | | | |
| | INSURER D : | | | |
| | INSURER E : | | | |
| | INSURER F : | | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|----------------------------------------------------------------------|--------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | 8500071453 | 10/28/2021 | 10/28/2022 | EACH OCCURRENCE | \$ 1,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000 |
| | | | | | | | MED EXP (Any one person) | \$ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY | \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE | \$ 2,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000,000 |
| | | | | | | | | \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 1020100613 | 10/28/2021 | 10/28/2022 | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) | \$ |
| | | | | | | | BODILY INJURY (Per accident) | \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | | | | | | | | \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE | \$ |
| | | | | | | | AGGREGATE | \$ |
| | | | | | | | | \$ |
| B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | WWC3540692 | 8/23/2021 | 8/23/2022 | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> | |
| | | | | | | | E.L. EACH ACCIDENT | \$ 500,000 |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ 500,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ 500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Millis Board of Health
 Millis, MA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brady Jenkins

14855

MILES OF EXCAVATING

242 PARK ST.
WRENTHAM, MA 02093
(508) 384-9590



53-7193/2113

DATE 6.23.22

PAY
TO THE
ORDER OF

Town of Millis

\$ 50

Fifty Dollars

DOLLARS

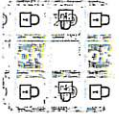


WRENTHAM
CO-OPERATIVE
BANK

FOR

Trench 183 Main St

[Signature]



⑈014855⑈ ⑆211371939⑆ 1409895 8⑈



TOWN OF MILLIS

BOARD OF HEALTH

900 Main Street • Millis, MA 02054
Phone: 508-376-7042

Application for Abandonment of Sewage Disposal System Fee \$ 64.00

Owner's Name: Sean Labarge

Owner's Address: 183 Main St., Millis, MA

Drainlayer: Tim Konowitz

Telephone No: 508-726-8715 Email: Mikesofexcavating@yahoo.com

Licensed Septic Hauler: Tim Konowitz

Septage Hauler Slip must be sent to the BOH for this application to be finalized*

Type of subsurface sewage disposal system to be abandoned: (please check appropriate box)

Cesspool () Septic Tank () Septic Pits/Chambers () Other

I hereby certify that we will have all septage waste removed "pumped out" from the septic tanks(s), cesspool, pit(s) and chamber(s). I also certify that that previous mentioned components have been either removed, crushed or bottom must be ruptured after contents have been pumped.

I further certify that all the subsurface sewage disposal units parts mentioned above have been filled with **clean fill** according to MA Title 5, 310CMR 15.354 so that there is no voids that would risk of future cave-ins.

I acknowledge that the abandonment must be witnessed by an Agent of the Board of Health.

Date: 7-15-22 Drainlayer: Tim Konowitz

Signature: [Signature]

ABANDONMENT MUST BE WITNESSED BY AGENT OF THE BOARD OF HEALTH:

Signature of BOH: [Signature] Date: 8/24/22

*Video / Pics 8/19/22
Confirmed*

#4



#5

Invoice

Date: 8/25/2022

Invoice #: 2429

Terms: Due on Receipt

242 Park Street
 Wrentham, MA 02093
 Phone: 508-384-9590 Fax: 508-384-9590
 Email: Milesofexcavating@yahoo.com

| |
|----------------------------------------------|
| Bill To: |
| SEAN LABARGE 183 MAIN STREET MILLIS MA |

| Description | Rate | Serviced | Amount |
|------------------------------------------------------------------|----------|--------------------|-------------------|
| ROAD WORK | | | |
| SAW CUT ROAD AND DRIVEWAY 120 LF | 900.00 | | 900.00 |
| MAN HOLE CORE FEE DID NOT CORE CO ONSITE | 350.00 | | 350.00 |
| MINIMUM CHARGE | | | |
| PATCH TRENCH | 850.00 | | 850.00 |
| 8 YDS FLOWABLE FILL | 1,200.00 | | 1,200.00 |
| PIPE STONE MACHINE AND LABOR IN STREET | 3,500.00 | | 3,500.00 |
| 36 YDS 3" MINUS DRIVEWAY LEDGE AT ROAD | 432.00 | | 432.00 |
| SIDE WALK CONCRETE REPAIR EST NOT DONE YET \$1800 | | | |
| MINIMUM CONCRETE LOAD CHARGE INCLUDED | | | |
| POLICE DETAILS 2 x 2 OFFICERS WITH CRUISER NOT RECEIVED BILL YET | | | |
| PATCH DRIVEWAY \$2300 | | | |
| | | Amount Due: | \$7,232.00 |

Make Checks Payable to Miles of Excavating

Payment Terms: Customer is responsible for attorney fees, cost of collection and interest charges at 1.5% per month if balance is not paid in (30) thirty days.

6

Mr. Michael Guzinski
Town Administrator
Town Of Millis
900 Main Street
Millis, MA 02054

September 12, 2022

Dear Sir:

As discussed in our meeting on August 29, 2022 with Department of Public Works Director James McKay, I am requesting compensation from the Town of Millis for expenses incurred during the installation of a sewer connection to my property located at 183 Main Street, Millis. The additional costs of locating and installing the sewer connection from my property to the street sewer connection were incurred by me because the Town did not have either knowledge of, or record the location of, the sewer stub in the street to my property. Therefore, when the sewer connection plans were initially being planned for my property, the DPW representative who was dispatched to the property location informed me and the engineering firm that the Town of Millis did not have either the official records or exact location of the sewer stub that would service my property. Also, my property was the only property that the Town did not have records for the stub location when the sewer service was initially installed, and a betterment was assessed. As a direct result of the fact that the stub location was not known and/or documented in Town records by the Town of Millis, the connection from the property would have to come down the driveway near the manhole cover in the street. This issue was the only reason for the additional costs and related exploratory excavation that became necessary to install the sewer connection.

As the Town tried and failed to locate the stub location through their own exploratory measures, I was forced to cut into my driveway, the sidewalk and the street for the above-mentioned exploratory excavation activities in order to install a new stub to service my property. During this process, the contractor located the original stub. The original stub was installed and positioned in such a manner and location that had its location been known by the Town and provided it would have negated the need for driveway cutting/repaving, sidewalk removal and excavating, and the excavation of, and repair of, the asphalt of the road and all the additional expenses incurred with those items including police detail officers and vehicles.

During the design phase of my sewer installation, additional expenses were incurred regarding the amount of pipe necessary to go around the house to the street. If the original stub location was known

SEWER CONNECTION CHARGES AT 183 MAIN STREET MILLIS DUE TO TOWN OF MILLIS ERROR

- 1) Saw cut road and driveway.
 - This is the cost to cut all roadway and driveway asphalt for connection of the property sewer pipe to the street sewer line.
- 2) Manhole core fee. Did not core. Company was onsite.
 - This is the cost to have the coring company onsite to core into the street sewer as the stub location was not known or documented by the Town of Millis. Stub was eventually found by the contractor through exploratory excavation, so the coring was not necessary. However, the charge reflects the minimum charge the coring company charges to be onsite.
- 3) Patch trench.
 - This is the cost to patch the trench in the road.
- 4) 8 yards of flowable fill.
 - This is the cost of the flowable fill from the concrete company to fill street trench.
- 5) Pipe, stone, machine and labor in the street.
 - This is the cost of the contractor work in the street due to the stub location not being known or documented by the Town of Millis.
- 6) 36 yards 3" minus driveway ledge at road.
 - This is the cost of the dirt needed to backfill the driveway slope at the street due to ledge removal.
- 7) Sidewalk repair.
 - This is the cost of the mason and materials to replace the concrete sidewalk.
- 8) Police details.
 - This is the cost of the police officers and police vehicles that were required for street work that would not have been necessary if the stub location was known and documented by the Town of Millis.
- 9) Patch driveway.
 - This is the cost to repave the asphalt trench on the driveway that was cut to bring the sewer pipe to the street location where the Town indicated to connect to the beginning of the downward gravity feed location of the sewer pipe in the street due to the stub location not being known or documented by the Town of Millis.
- 10) Pavement disposal.
 - This is the cost to dispose of the pavement cut from the street and driveway. This again was necessary due to the stub location not being known or documented by the Town of Millis.

6



242 Park Street
Wrentham, MA 02093
Phone: 508-384-9590 Fax: 508-384-9590
Email: Milesofexcavating@yahoo.com

Invoice

Date: 9/12/2022

Invoice #: 2437

Terms: Due on Receipt

| |
|----------------------------------------------|
| Bill To: |
| SEAN LABARGE 183 MAIN STREET MILLIS MA |

| Description | Rate | Serviced | Amount |
|----------------------------------------------------|----------|-------------|-------------|
| FEES DUE TO UNLOCATED SEWER STUB | 0.00 | | 0.00 |
| SAW CUT STREET AND DRIVEWAY | 900.00 | | 900.00 |
| PAVEMENT DISPOSAL | 975.00 | | 975.00 |
| MAN HOLE CORE FEE FOR WAITING | 350.00 | | 350.00 |
| PATCH STREET | 850.00 | | 850.00 |
| 8 YDS FLOW FILL | 1,200.00 | | 1,200.00 |
| MACHINE LABOR STONE AND PIPE IN STREET | 3,500.00 | | 3,500.00 |
| 36 YDS 3" MINUS DUE TO LEDGE IN DRIVEWAY AT STREET | 432.00 | | 432.00 |
| PATCH DRIVEWAY | 2,300.00 | | 2,300.00 |
| DENSE GRADE IN DRIVEWAY | 175.00 | | 175.00 |
| POLICE DETAILS | 1,712.04 | | 1,712.04 |
| SIDEWALK REPAIR | 1,625.00 | | 1,625.00 |
| | | Amount Due: | \$14,019.04 |

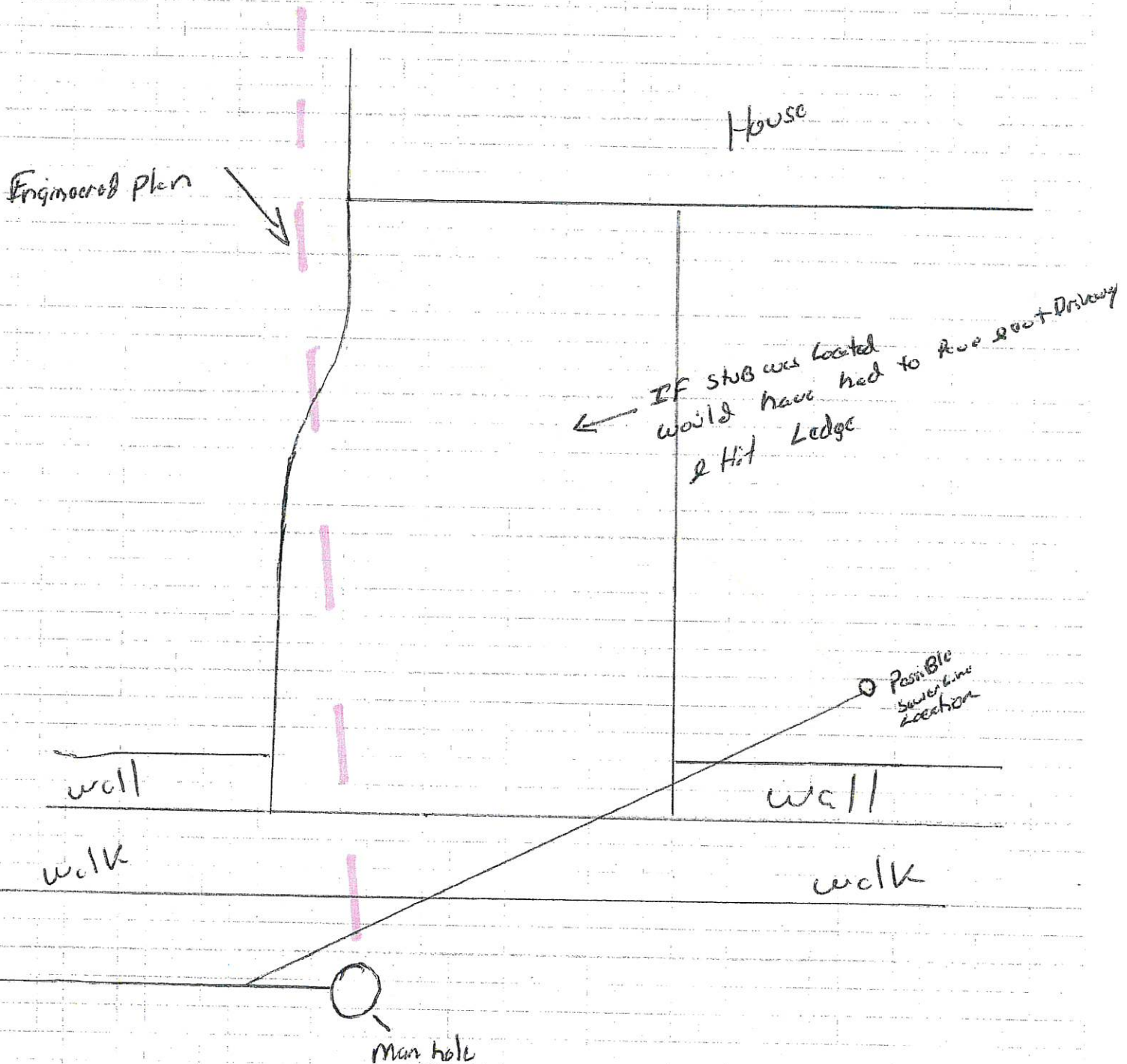
Make Checks Payable to Miles of Excavating

Payment Terms: Customer is responsible for attorney fees, cost of collection and interest charges at 1.5% per month if balance is not paid in (30) thirty days.



TOWN OF MILLIS
DEPARTMENT OF PUBLIC WORKS
Veterans Memorial Building
900 Main Street
Millis, Massachusetts 02054

| | | |
|-------------------------------------------|--------------------------------|--------------------------------|
| CUSTOMER: | | |
| PHONE # | FAX # | |
| DATE: | QUOTE <input type="checkbox"/> | ORDER <input type="checkbox"/> |
| JOB NAME: | | |
| NOTES: <i>DPW Superintendent Note!</i> | | |
| | | |
| | | |



EXISTING SEPTIC TANK
TO BE PUMPED CLEAN,
CRUSHED & FILLED
W/GRAVEL

PROPOSED
CLEANOUT
(See Detail)

CONNECT TO
EXIST SEWER
W/FERNCO
COUPLING 4"x6"

PROPOSED
CLEANOUT
(See Detail)

PROPOSED 6" SDR35S SEWER

222.68'

PORCH

INV=52.8±

EXISTING
DWELLING
#183

200.00'

PROPOSED
CLEANOUT
(See Detail)

PROPOSED 6" SDR35S SEWER

PROPOSED CONNECTION
TO EXISTING SMH
W/CORE N SEAL BOOT

125.00'

WATER
SERVICE

POLE
#10-24'

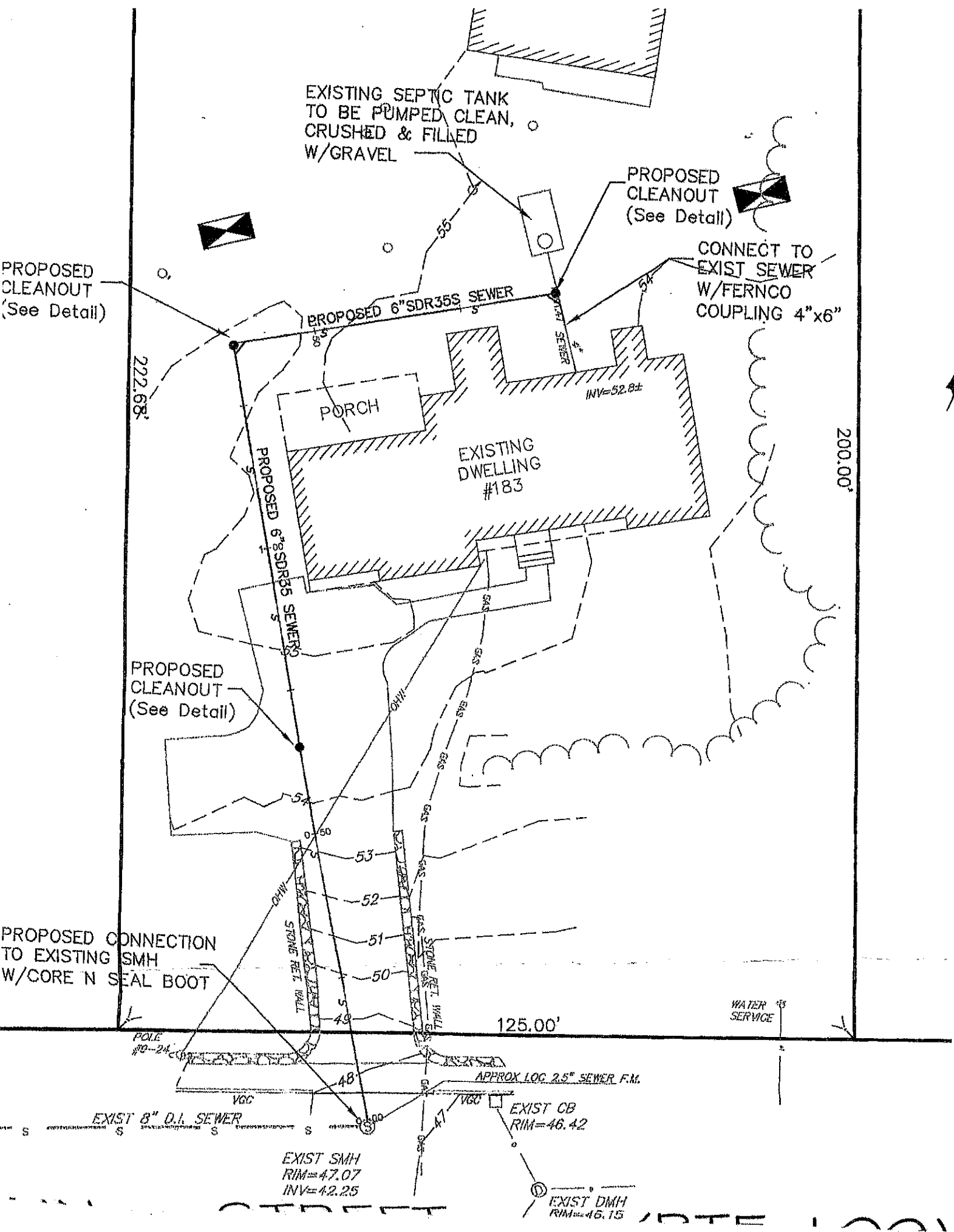
EXIST 8" D.I. SEWER

APPROX LOC 2.5" SEWER F.M.

EXIST CB
RIM=46.42

EXIST SMH
RIM=47.07
INV=42.25

EXIST DMH
RIM=46.15



22-242

Appt of Election Workers & Fire Lieutenants



Richard Barrett
Chief

Millis Fire/Rescue

885 Main Street
Millis, Massachusetts 02054

Phone: 508-376-2361

Fax: 508-376-4339



To: Mike Guzinski

Reg; Permanent Lieutenant Positions

Date: November 3, 2022

Mr. Guzinski,

Almost 3 years ago we promoted two firefighters to the rank of Acting/Temporary Lieutenant. During the past 3 years both Chuck Bishop and Mike Scotland have performed the duties extraordinarily. At the time of the open positions both candidates were the only qualified members who could be placed in these roles. With their years served in these positions and no need to test at this time, I am requesting that you make both Chuck Bishop and Mike Scotland permanent Lieutenant's and remove their acting/temporary title. I thank both members for their strong work over these last 3 years and look forward to continuing to strengthen our Command Staff.

Respectfully,

Richard Barrett

Fire Chief/EMD

Karen Bouret DeMarzo

From: Kathleen Smith
Sent: Wednesday, November 2, 2022 3:30 PM
To: Karen Bouret DeMarzo
Cc: Mike Guzinski
Subject: Election Workers

Good Afternoon,

Can you please appoint Maren Tracy and Charlene Howley as new election workers at the next Select Board meeting.

Thank you,

Kathi

22-243

Approval of Valve Replacements

October 26, 2022

Town of Millis
900 Main Street
Millis, MA 02054

Attention: Karen Bouret DeMarzo: Operations Support Manager

Re: Town Hall: Unit Ventilator Actuator Valve Replacements

Below is a quote to replace (11) actuator valves found to be bad on the recent PM. Currently, the actuators are from 1996 and don't have the pop top actuator motor replacement, so this renovation will be labor intensive in that we will have to solder a new valve. There are some assorted actuator heads and valves onsite, so whatever ordered that is not used on this renovation will be left as customer stock for future work.

- Replace (11) actuator valves found bad on the recent PM work.
- Perform associated motor/wiring repairs also found on the PM.
- Tests unit and perform complete system checkout.
- All leftover materials to be left with customer for stock.
- All labor to comply with MA prevailing wage law and per contract specifications.
- Any unforeseen deficiencies and or work outside of the scope described above will be addressed and once approved be billed on a time and material basis.
- All work to be performed during normal working hours (7:00am-3:30pm).

Total Price: \$10,185.00

Terms:

- 1) Progress billing for work completed and materials delivered. Balance due upon completion.

Due to the rapid rise with inflation of equipment and material prices, this proposal may be withdrawn by Renaud HVAC & Controls, Inc. if not accepted within 1 day. Unfortunately, we have no control of this. If the customer approval process takes longer than 1 days, Renaud HVAC reserves the right to "re-quote" the previous one submitted.

COMMBUYS Vendor ID: 223879

TRD01HVAC/SHEETMETAL SERVICES STATE CONTRACT----PO-17-1080-OSD3-OSD03-10433

Mass Vendor Code Payment ID: VC6000185907

Sincerely



Kenneth Boutiette
Service Manager

Acceptance of Proposal – The above prices, specifications and

Energy Management. Digital Controls. HVAC Design and installation. Pneumatics. Preventative Maintenance

22-244

Liaison Updates

22-245

Water/Sewer/Stormwater Commitments



**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MILLIS**

WATER / SEWER DEPARTMENT COMMITMENT TO COLLECTOR

To: Jennifer Scannell, Collector of Taxes for the Town of Millis, in the County of Norfolk
IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the utility billing list herewith committed to you the amount of the utility charges assessed to each such person on Water and Sewer services to include Capital Assessment charges as set for the below, with interest and miscellaneous charges, the sum total of such list being.

| ACCT # | COMMIT # | WATER | FINAL | SEWER | CROSS CONNECT | ON OFF | PAINE | TOTAL |
|-----------------------------------------|----------|---------|-------|---------|---------------|--------|-------|----------------|
| 422004300 | F3516 | 40.26 | 47.25 | | | | | 87.51 |
| 22147300 | F3531 | 83.05 | 47.25 | 174.40 | | | | 304.70 |
| 301869400 | F3533 | 98.61 | 47.25 | 206.56 | | | | 352.42 |
| 400834600 | F3535 | 34.62 | 47.25 | 74.22 | | | | 156.09 |
| 22245327 | F3536 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 22245301 | F3537 | 71.38 | 47.25 | 150.28 | | | | 268.91 |
| 35000139 | F3538 | 24.70 | 47.25 | 53.80 | | 40.43 | | 166.18 |
| 35000090 | F3539 | 28.59 | 47.25 | 61.84 | | 40.43 | | 178.11 |
| 35000137 | F3540 | 24.70 | 47.25 | 53.80 | | 40.43 | | 166.18 |
| 35000135 | F3541 | 44.15 | 47.25 | 94.00 | | 40.43 | | 225.83 |
| 201491500 | F3542 | 44.15 | 47.25 | 94.00 | | | | 185.40 |
| 201193200 | F3543 | 110.28 | 47.25 | 230.68 | | | | 388.21 |
| 222000000 | F3544 | 24.70 | 47.25 | | | | | 71.95 |
| 201209210 | F3545 | 36.37 | 47.25 | | | | | 83.62 |
| 322097300 | F3546 | 24.70 | 47.25 | | | | | 71.95 |
| 321039000 | F3547 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 101741800 | F3550 | 32.48 | 47.25 | 69.88 | | | | 149.61 |
| 221025000 | SP85KY | 2466.79 | | 3793.25 | | | | 6260.04 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Commitment for August 2022 | | | | | | | | 9399.36 |

And you are to pay over said charges, fees, and interest to the Treasurer of Millis and also to give the Treasurer an account of all charges, fees and interest collected by you.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by laws of the Commonwealth upon Collectors.

Given under our hands this _____ day of _____, 2022

Town of Millis Water Commissioners: _____



**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MILLIS**

WATER / SEWER DEPARTMENT COMMITMENT TO COLLECTOR

To: Jennifer Scannell, Collector of Taxes for the Town of Millis, in the County of Norfolk
IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the utility billing list herewith committed to you the amount of the utility charges assessed to each such person on Water and Sewer services to include Capital Assessment charges as set for the below, with interest and miscellaneous charges, the sum total of such list being.

| ACCT # | COMMIT # | WATER | FINAL | SEWER | CROSS CONNECT | ON OFF | PAINE | TOTAL |
|--------------------------------------------|----------|--------|-------|--------|----------------|--------|-------|--------|
| 401807400 | F3548 | 44.15 | 47.25 | | | | | 91.40 |
| 219985000 | F3549 | 102.50 | 47.25 | | | | | 149.75 |
| 101234300 | F3551 | 40.26 | 47.25 | | | | | 87.51 |
| 401315300 | F3552 | 59.71 | 47.25 | 126.16 | | | | 233.12 |
| 301557100 | F3553 | 40.26 | 47.25 | | | | | 87.51 |
| 35200002 | F3554 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 100908300 | F3555 | 75.27 | 47.25 | 158.32 | | | | 280.84 |
| 100900800 | F3556 | 71.38 | 47.25 | 150.28 | | | | 268.91 |
| 400308500 | F3557 | 79.16 | 47.25 | 166.36 | | | | 292.77 |
| 35001060 | F3558 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 35000080 | F3559 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 351000211 | F3560 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 201470200 | F3561 | 51.93 | 47.25 | 110.08 | | | | 209.26 |
| 401281510 | F3562 | 36.37 | 47.25 | 77.92 | | | | 161.54 |
| 301599700 | F3563 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 22245343 | F3571 | 44.15 | 47.25 | 94.00 | | | | 185.40 |
| 22245344 | F3572 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 350001046 | F3574 | 24.70 | 47.25 | 53.80 | | 40.43 | | 166.18 |
| 223131009 | F3575 | 601.66 | 47.25 | | | | | 648.91 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Commitment for September 2022 | | | | | 3677.25 | | | |

And you are to pay over said charges, fees, and interest to the Treasurer of Millis and also to give the Treasurer an account of all charges, fees and interest collected by you.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by laws of the Commonwealth upon Collectors.

Given under our hands this _____ day of _____, 2022

Town of Millis Water Commissioners: _____



**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MILLIS**

WATER / SEWER DEPARTMENT COMMITMENT TO COLLECTOR

To: Jennifer Scannell, Collector of Taxes for the Town of Millis, in the County of Norfolk
IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the utility billing list herewith committed to you the amount of the utility charges assessed to each such person on Water and Sewer services to include Capital Assessment charges as set for the below, with interest and miscellaneous charges, the sum total of such list being.

| ACCT # | COMMIT # | WATER | FINAL | SEWER | CROSS CONNECT | ON OFF | PAINE | TOTAL |
|------------------------------------------|----------|--------|-------|--------|---------------|--------|-------|----------------|
| 351000207 | F3564 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 35100219 | F3565 | 24.70 | 47.25 | 53.80 | | 40.43 | | 166.18 |
| 35000086 | F3566 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 35000020 | F3567 | 28.59 | 47.25 | 61.84 | | 40.43 | | 178.11 |
| 35100006 | F3568 | 90.83 | 47.25 | 190.48 | | 40.43 | | 368.99 |
| 35200009 | F3569 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 35100215 | F3570 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 301068500 | F3573 | 67.49 | 47.25 | 142.24 | | | | 256.98 |
| 300723400 | F3576 | 59.71 | 47.25 | 126.16 | | | | 233.12 |
| 35500012 | F3577 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 35500006 | F3578 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 35000001 | F3579 | 24.70 | 47.25 | 53.80 | | 40.43 | | 166.18 |
| 100468500 | F3580 | 110.28 | 47.25 | | | | | 157.53 |
| BAYSTATE1 | F3581 | 164.38 | | | | | | 164.38 |
| 350001016 | F3582 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 350001018 | F3583 | 28.59 | 47.25 | 61.84 | | | | 137.68 |
| 351000209 | F3584 | 24.70 | 47.25 | 53.80 | | | | 125.75 |
| 301394300 | F3585 | 32.48 | 47.25 | | | | | 79.73 |
| 201085500 | F3586 | 44.15 | 47.25 | | | | | 91.40 |
| 35100217 | F3588 | 32.48 | 47.25 | 69.88 | | | | 149.61 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total Commitment for October 2022 | | | | | | | | 3179.75 |

And you are to pay over said charges, fees, and interest to the Treasurer of Millis and also to give the Treasurer an account of all charges, fees and interest collected by you.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by laws of the Commonwealth upon Collectors.

Given under our hands this _____ day of _____, 2022

Town of Millis Water Commissioners: _____



Fiscal Year - 2023

Commitment - Annual

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF MILLIS

STORMWATER UTILITY COMMITMENT TO COLLECTOR

To: Jennifer Scannell, Collector of Taxes for the Town of Millis, in the County of Norfolk,

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the utility billing list herewith committed to you the amount of the utility charges assessed to each such person on stormwater as set for the below, with interest and miscellaneous charges, the sum total of such list being.

| STORMWATER | TOTAL |
|-------------------|----------------|
| \$694,320 | 694,320 |

And you are to pay over said charges, fees, and interest to the Treasurer of Millis and also to give the Treasurer an account of all charges, fees and interest collected by you.

And in the levy and collection of the amounts hereby committed to you, and of interest, charges, and fees as provided by law, you are to have and to exercise all the powers conferred by laws of the Commonwealth upon Collectors.

Given under our hands this _____ day of _____, 2022

Town of Millis Stormwater Commissioners:

22-246

Draft Minutes 10/3/22 & 10/17/22

Select Board Meeting Minutes 10/3/22

Chairperson Erin Underhill called the meeting to order at 7pm.

The following persons were present: Vice chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Director Karen Bouret DeMarzo.

22-213- Vote to Establish MBTA 3A Rezoning Advisory Committee

The Town Administrator Mr. Guzinski explained the town received a grant to develop a draft rezoning bylaw in compliance with MBTA 3A. The purpose of the committee is to work with town staff to determine the best zoning bylaw to meet these requirements in the best interest of the town. Once the recommendation is complete the board will determine if the town moves forward.

Mr. Weiss, the Economic development and planning director stated the mission of the committee is to propose to the town meeting a 43/3A compliant bylaw that will enhance Millis' economic development, public safety and health, education and environment.

A citizen asked what implications would the by law have?

The Town Administrator stated that it is the purpose of the committee to find out.

Vice Chair Schultze made a motion to establish the 3A advisory committee to be made up of 9 individuals that would be appointed by the select board.

Chair Underhill seconded this motion. The vote passed unanimously.

22-214- Open Fall Annual Town Meeting Warrant

The Town Administrator asked the board to open the warrant for the town meeting to add or remove Articles.

Vice Chair Schultze made a motion to open the Warrant for the Fall Annual Town Meeting.

Sel. Rosenfeld seconded this motion. The vote passed unanimously.

22-215- Review/Discuss FATM Warrant articles

Pete Berube from Millis Youth baseball asked the Board for funding for maintenance/repair of Major League Field. He is asking for the town to fund the entire repair of the field of an estimated \$12,000-\$16,000. The fields are owned by the town, but Millis Youth Baseball currently provides all maintenance on a volunteer basis.

The Town Administrator stated he spoke with the DPW director and confirmed the baseball field is town property. He also stated there is cash to use for the project.

Sel. Schultze made a motion to add an Article about Baseball field repairs to the Warrant for the Fall Annual Town Meeting.

Sel. Underhill seconded this motion. The vote passed unanimously.

The Town administrator asked the Board to remove the FEMA zoning bylaw from the FATM Warrant.

Vice Chair Schultze made a motion to remove the FEMA zoning bylaw from the FATM Warrant.

Sel. Rosenfeld seconded this motion. The vote passed unanimously.

The Town Administrator begins discussing the FATM Warrant Articles.

Article 1- Unpaid bills

Town Clerk- Lisa Hardin reviewed the item on the unpaid bills list, D2G group 867.01. She stated that this was supposed to be paid from Covid funds. The Clerk's office tried to pay it 3 times and was not paid.

Article 15- Purchase and development of a Sewer and Stormwater asset management system

It was determined that the town already have a grant in place.

The Town Administrator asked the board to vote to add Articles 13, 14, 15, and 16.

Vice Chair Schultze made a motion to add articles 13,14,15, and 16, to the FATM Warrant.

Sel. Rosenfeld seconded this motion. The vote passed unanimously.

The Town Administrator asked the Board to Vote on the final order of Articles in the FATM Warrant.

Vice Chair Schultze made a motion to confirm moving article 8 to Article 3 and insert baseball as Article 5 on the FATM Warrant.

Sel. Rosenfeld seconded this motion. The vote passed unanimously.

Chair Underhill made a motion to close the Warrant for the FATM.

Sel. Rosenfeld seconded this motion. The vote passed unanimously.

Chair Underhill made a motion to adjourn the meeting at 9:30pm.

Sel. Rosenfeld seconded the motion. The motion passed unanimously

Respectfully Submitted:

Victoria Schindler

Select Board Meeting Minutes 10/17/22

In attendance: Chair Erin Underhill, Vice Chair Craig Schultze, Clerk Ellen Rosenfeld, Town Administrator Mike Guzinski, Assistant Town Administrator/Human Resources Director Karen Bouret DeMarzo.

Announcements:

Town Meeting will be Thursday, November 10th, 2022 at the Millis Middle High School at 7:30pm. Th State Elections are on Tuesday, November 8th, 2022 at the Town Hall. Polls are open from 7am-8pm. Early voting is currently open.

The library will be having a book sale from October 21st-23rd.

The Rec Department is having a few events, The "Touch a Truck Halloween Party" on Saturday October 29th from 1-3 pm. The Thanksgiving Feast Challenge will be collecting certain types of food for the food pantry. A Halloween House Decoration contest the winner will be announced on October 29th.

22-217: Appointment of MBTA 3A Advisory Committee.

Sel. Craig Schultze made a motion that the 3A Advisory Committee be composed of Nicole Riley, Dan Merrikin, Wayne Carlson, Jodie Garzon, Richard Barrett, Jeffery Germagian, Owen Salerno, Madeline Yosna, and Craig Schultze.

Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-218: Hearing: Eversource Pole Relocation.

Sel. Schultze made a motion to open a hearing. Sel. Rosenfeld seconded this motion, and the hearing is open.

Eversource is requesting permission to relocate and existing pole to clear the new roadway and provide electrical service in new development.

Sel. Schultze made a motion to close the hearing. Sel. Rosenfeld seconded this motion, and the hearing is closed.

Sel. Underhill made a motion to approve the order for joint or identical location for pole in the town of Millis, Work order #6784970 as written. Sel Schultze Seconded this motion, and the motion passed unanimously.

22-219: Review Cemetery Committee Rules/Regulation and update on Section G.

The Cemetery Committee reordered the current Rules and Regulations to a better order. They are requesting for the Board to approve the updated rules and regulations.

Sel. Schultze made a motion to a approve the Cemetery Committee Rules and Regulations as written.

Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

The Cemetery Committee is asking the board to approve the sale of Section G plots once they are ready.

Sel. Schultze made a motion to approve the sale of section G plots. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-220: Proposed Feasibility study for Middle/High school presentation.

The School Committee informed the Board of the significant repairs needed at the Middle/High School. The School Committee presented a funding opportunity from MSBA. MSBA is the Massachusetts School Building Authority is a government authority created to assist in building and renovation of School building. The current needs of the Middle/High School amount to a minimum of \$8.5 million. The last time the school was updated in 1998, the school does not meet any current MSBA guidelines. The Feasibility study is approximately \$1,300,000. The MSBA reimbursement is 45%-50%. The Feasibility

study would last around 2 years, if the town decided to move forward building would take 4 years. There is a due date of March 23rd, 2023 for the MSBA opportunity. The money will come out of the Towns operational budget, there will be no additional taxation.

22-221: Capital Planning committee updates.

There are 6 Capital Planning Committee Priorities are categorized into priorities. Highest priorities include a Chevy Silverado for DPW, Compressor for DPW, MHS Feasibility Study, Air Conditioning Equipment for the VMB, and PFAS Engineering Study. Medium Priorities include a Keyless Entry system for the VMB building.

The Committee reviewed the proposal for a new senior center that will appear on the FATM Warrant. It has been placed on a list of highest priorities. Since the building proposal requires a debt exclusion vote, the Committee decided that prioritizing this over other capital needs should be a decision left to the people.

22-222: Discuss Wells 3-6 PFAS Alternatives & Action Plan Results and Next steps.

Kristen Ryan from Kleinfelder explained the results from the Assessment of Wells 3-6 in town. Wells 3-6 all have PFAS detected in them. Kleinfelder proposed an Action plan for the Wells 3-6 that includes adding an additional well (Well #4) with treatment due to Maximum daily demand.

22-223: Review of Asset Management Phase 3 Grant Program.

Kristen Ryan explained the Phase 3 grant goal as focusing on Sewer and Storm. Project tasks include field inspections for 50 sewer manholes, 1 mile of sewer, and 16 watersheds. It would also include digitizing Town records and expand Cityworks software across Town platforms.

Jim McKay of the DPW asks the Board to vote to approve the \$250,000 Project cost pending the vote from the town meeting.

Sel. Schultze made a motion to vote to approve the \$250,000 project cost for Phase 3 pending the Town meeting Vote. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

Sel. Schultze made a motion to authorize the Town Administrator or his designee to file the CWSRF-7193 Asset Management Grant Application on the Town's behalf. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-224: Consideration of KENO to go installation at One Stop Liquors

The Board approves the KENO to go installation at One Stop liquors.

22-225: Request for road opening- Route 109/McDonalds.

Sel. Rosenfeld recused herself due to her direct involvement.

The general rule is there is a 5-year moratorium on newly paved roads from reopening the road. McDonalds requested the Board to Approve the exception to access the gas line in the road.

Sel. Schultze made a motion to allow the road to be open be connected. Sel. Underhill seconded this motion, and the motion passed unanimously.

22-226: Discuss Proposed Sewer Policy

Sel. Rosenfeld explains the proposed Sewer Policy. Which is to regulate the connections and extensions of the Town's Sewer System. The policy has not yet been reviewed by town counsel. A discussion ensued regarding some of the points on the proposed policy. The Board decided to discuss this again at a future date and invite Town Consuel to answer any questions. Chair Underhill proposed a future public hearing once the policy has been finalized.

22-227: Discuss/Vote to Amend Sewer Moratorium

Since the proposed Sewer Policy has not been finalized. The Board decided to extend the existing moratorium until 02/01/2023

Sel. Schultze made a motion to extend the existing Sewer moratorium until 02/01/2023. Sel. Underhill seconded this motion, and the motion passed unanimously.

22-228: Open Fall Annual Town Meeting Warrant

Sel. Schulze made a motion to open the FATM Warrant. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-229: Discuss, Add and/or Remove FATM Warrant Articles

The Town Administrator proposed to increase funding to Article 5 to \$45,000 for the Millis Girls Softball League.

Sel. Underhill made a motion to change the Article 5 to \$45,000 to cover both Baseball and Softball fields. Sel. Underhill took a roll call vote, and the motion passed unanimously.

The Town Administrator asks the board for consideration of adding an article requesting \$500,000 for Sidewalk and Road Repairs.

Sel. Schultze made a motion to add an article to the FATM to appropriate \$500,000 of free cash for road and sidewalk repair. Sel. Rosenfeld seconded this motion, and the motion was passed unanimously.

22-230: Close, Vote to approve, and Sign Final FATM Warrant

Sel. Schulze made a motion to close the FATM Warrant. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

Sel. Schultze made a motion to vote to approve the warrant as amended and sign the Final FATM Warrant. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-231: Approve/Sign 11/8/2022 State Election Warrant

Sel. Schultze made a motion to vote to approve and sign the State Election Warrant as written. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

22-233: Review/Approval of Water/Sewer Commitment

The Town Administrator Mike Guzinski requested the Board vote to approve the Water and Sewer commitment to the collector for September 2022 in the amount of \$3,677.25.

Sel. Schultze made a motion to vote to approve the Water and Sewer commitment to the collector for September 2022 in the amount of \$3,677.25. Sel. Rosenfeld seconded this motion, and the motion passed unanimously.

Sel. Underhill made a motion to enter Executive Session at 10:20pm to conduct strategy in preparation for negotiations with union personnel (SEIU/AFSCME/Police). Sel. Schultze seconded this motion. Chair Underhill polled the Board and the motion passed unanimously.

Sel. Schultze made a motion to adjourn at 10:55pm. Seconded by Sel. Rosenfeld.

Respectively submitted: Victoria Schindler

