



TOWN OF MILLIS

James J. McCaffrey, *Chair*
Peter C. Jurmain, *Vice Chair*
Erin T. Underhill, *Clerk*

OFFICE OF THE SELECT BOARD

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7040
Fax: 508-376-7053

Michael J. Guzinski
Town Administrator
mguzinski@millisma.gov

Karen M. Bouret
Operations Support Manager
kbouret@millisma.gov

SELECT BOARD MEETING AGENDA MONDAY, MARCH 8, 2021; 6:30 PM

STATE OF EMERGENCY DECLARATION EFFECTIVE 3/30/20 UNTIL FURTHER NOTICE

TOWN HALL IS CLOSED BUT THIS MEETING WILL BE BROADCAST LIVE ON:
VERIZON CHANNEL 38, COMCAST CHANNEL 11

ZOOM LINK [HTTPS://US02WEB.ZOOM.US/J/8526387223](https://us02web.zoom.us/j/8526387223)

	Topic	Time	Speaker
I.	Call to Order	6:30 PM	Chair McCaffrey
II.	Announcements		
III.	Open Session Scheduled Appointments & Hearings		
21-045	COVID Vaccine Update	6:35 PM	J. McVeigh
21-046	Appointment of Cultural Council Member	6:45 PM	J. McCaffrey
21-047	FY22 Building Department Budget Presentation	6:50 PM	M. Giampietro
21-048	Vote to Authorize Deficit Spending for Snow and Ice Budget	7:15 PM	J. McKay
21-049	FY22 DPW Budget Presentation	7:30 PM	J. McKay
21-050	Discuss 61A Property – Hearing Follow-up	8:30 PM	J. McCaffrey
IV.	Open Session Agenda Items		
21-051	Cannabis Delivery Discussion		K. Feodoroff
21-052	Open Town Meeting Warrant & Discuss Articles		Chair McCaffrey
21-053	Close Annual Town Meeting Warrant		Chair McCaffrey
21-054	Discuss and Approve FY22 COLA for Non-Union Personnel		M. Guzinski
21-055	Discuss Finance Committee Liaison Request		Chair McCaffrey
21-056	Approval of Sign Permit – Youth Baseball		K. Bouret
21-057	Review & Approval of Meeting Minutes		Chair McCaffrey

V.	<p>Executive Session To consider the purchase, exchange, lease or value of real estate. (61A Parcel Village Street)</p> <p>To conduct strategy sessions in preparation for negotiations with union and non-union personnel. (SEIU Contract/Finance Director)</p>
VI.	Adjournment

Proposed Upcoming Meeting Schedule

Date	Time	Location
Monday, March 22, 2021	6:30 PM	Via Zoom
Monday, March 29, 2021	6:30 PM	Via Zoom
Monday, April 12, 2021	6:30 PM	TBD
Monday, April 26, 2021	6:30 PM	TBD
Monday, May 3, 2021	6:30 PM	TBD
Monday, May 17, 2021	6:30 PM	TBD
Monday, June 7, 2021	6:30 PM	TBD
Monday, June 21, 2021	6:30 PM	TBD

21-045

COVID VACCINE UPDATE

21-046

APPOINTMENT OF
CULTURAL COUNCIL MEMBER

Karen Bouret

From: Millis Cultural Council <millisculturalcouncil@gmail.com>
Sent: Wednesday, February 24, 2021 11:03 AM
To: Karen Bouret
Subject: Re: FW: Scanned document from HP ePrint user

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks Karen:

The Millis Cultural Council would like the Select Board to consider appointing Jen Zarutskie Sieczkiewicz to the Millis Cultural Council. She has met the requirements for membership and we are most excited to bring a new member on board so that we can maintain our local control as we do need 5 members and one of our members is cycling off in May. If you have any questions please let us know

Sincerely
Stephanie Copice - Chairperson Millis Cultural Council

On Sun, Feb 7, 2021 at 5:08 PM Karen Bouret <kbouret@millisma.gov> wrote:

Hello,

Please see attached and below. If you'd like to have the Select Board appoint Jen please send a brief memo or email stating such.

Thanks!

Karen M. Bouret

Operations Support Manager

Town of Millis

900 Main Street

Millis, MA 02054

508.376.7041

From: Jen Zarutskie Sieczkiewicz <jsieczki@gmail.com>
Sent: Friday, February 5, 2021 12:48 PM

To: Karen Bouret <kbouret@millisma.gov>

Subject: Fwd: Scanned document from HP ePrint user

Dear Ms. Bouret -

Attached please find my volunteer form. I'm submitting in this instance because I attended a Cultural Committee meeting last night on trial by invitation, am interested in continuing, and so they said I should fill out and submit this. I'm open to other potential good fits as well.

Thank you for considering,

Best regards,

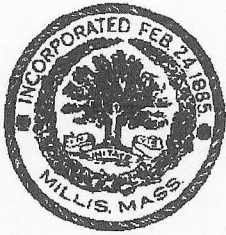
Jen Zarutskie Sieczkiewicz

140 Causeway, Millis

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Millis Cultural Council

Dedicated to promoting excellence, access, and diversity in the arts, humanities, and interpretive sciences in our community.



TOWN OF MILLIS

OFFICE OF THE BOARD OF SELECTMEN

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7040
Fax: 508-376-7053

VOLUNTEER/TALENT FORM

Millis is a small town with a long tradition of friendly volunteers. This variety of more than 30 committees and commissions and boards invites you to shape the day-to-day quality of life here preserving our hometown's character while being influential in areas of personal interest or professional background. We invite our fellow neighbors to join in the fun as volunteers to make a difference in our town while meeting new and interesting people through a shared effort. Time requirements for participation and assignments differ by group; some meet year-round, others seasonally, and some have special projects that are short-term. To sample a committee of interest, public meeting agendas with dates and locations are posted on the bulletin board at the Veterans Memorial Building and online. Attending a committee meeting is the best way to become familiar with the focus. Please introduce yourself by completing this form and either bringing it to Karen Bouret at the Town Administrator's office, or sending it to her at kbouret@millisma.gov. Check all committees or preference.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Board of Assessors |
| <input type="checkbox"/> Cable TV Advisory Committee | <input type="checkbox"/> Capital Planning Advisory Committee |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Charter Review Committee |
| <input checked="" type="checkbox"/> Community Preservation Committee | <input checked="" type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Council on Aging | <input checked="" type="checkbox"/> Cultural Council → for now |
| <input type="checkbox"/> Drinking Water Committee | <input checked="" type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Emergency Management Agency | <input checked="" type="checkbox"/> Finance Committee |
| <input type="checkbox"/> Energy Committee | <input type="checkbox"/> Insurance Advisory Committee |
| <input checked="" type="checkbox"/> Historical Commission | <input type="checkbox"/> Master Plan Implementation Comm. |
| <input type="checkbox"/> Local Emergency Planning Committee | <input type="checkbox"/> Commission on Disability |
| <input type="checkbox"/> Oak Grove Farm Commission | <input type="checkbox"/> Poll Worker/Election Volunteer |
| <input type="checkbox"/> Permanent Building Committee | <input type="checkbox"/> Planning Board Associate |
| <input type="checkbox"/> Recreation Committee | <input checked="" type="checkbox"/> Open - No Preference |
| <input type="checkbox"/> Public Weighers | <input type="checkbox"/> Regional Transportation Advisory Council |
| <input type="checkbox"/> Registrar of Voters | <input type="checkbox"/> Sewer Study Committee |
| <input type="checkbox"/> Town Meeting Study Committee | |
| <input type="checkbox"/> Zoning Board of Appeals | |
| <input type="checkbox"/> Website & Communications Committee | |

NAME: Jennifer Zarudskie Sieczkiewicz ARE YOU A REGISTERED VOTER: Y

HOME ADDRESS: 140 Causeway St. Millis, MA

PREFERRED PHONE: (617) 699-0469 EMAIL: J.Sieczki@gmail.com

SPECIAL INTERESTS/OCCUPATION: I am a scientist-turned-business lawyer who lives in Millis, but have a passion for arts (especially music) + rural areas.

REASON FOR WANTING TO SERVE: Recruited for cultural council, but do have previous civic and community experience.

OTHER VOLUNTEER EXPERIENCE: Have hosted Spanish school teachers twice, played as rehearsal accompanist twice for Millis Public Theater, volunteered in public schools to read and do science experiments. Before Millis I served on the Board of Women Entrepreneurs in Science + Technology, Cambridge, MA served as Chair of multiple committees for the Boston Patent Law Association, and served as Treasurer of the PTO of Fletcher Maynard Academy, Cambridge, MA

21-047

FY22 BUILDING DEPT BUDGET PRESENTATION

Building Department

21-0247

INSPECTIONS AND CODE ENFORCEMENT_012410

Personnel Services

	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 TM ADOPTED	FY2022 REQUESTS	FY2022 PROPOSED
Salary Department Head	\$82,624	\$84,062	\$85,694	\$87,672	\$87,672	\$82,776.94	\$84,411.20	\$84,411.20	
Salaries Clerical	\$11,189	\$12,309	\$21,523	\$21,677	\$31,171	\$35,280.70	\$37,558.76	\$37,660.84	
Inspector Compensation					\$49,231	\$87,380.00	\$70,000.00	\$70,000.00	
Wages From Fees	\$32,046	\$64,396	\$42,603	\$64,833	\$0	\$0.00	\$0.00	\$0.00	
Wages Clerical Overtime					\$132.16		\$0.00		
Longevity	\$450	\$450	\$750	\$750	\$850	\$950.00	\$1,050.00	\$1,050.00	
Stipends	\$12,833	\$12,633	\$13,216	\$13,613	\$28,841	\$25,948.00	\$22,341.25	\$27,840.00	
Total	\$139,142	\$174,050	\$163,786	\$188,545	\$197,765	\$242,467.80	\$225,361.21	\$230,952.04	\$0.00

Expenses

Supplies and Expenses	\$3,029	\$4,181	\$3,636	\$3,450	\$3,695	\$2,644.05	\$3,000.00	\$3,000.00	
Postage	\$194	\$112	\$95	\$17	\$27	\$0.00	\$175.00	\$175.00	
Dues & Subscriptions	\$165	\$250	\$485	\$855	\$13	\$70.00	\$350.00	\$350.00	
Meetings	\$1,158	\$820	\$1,260	\$1,425	\$1,995	\$2,349.71	\$2,750.00	\$2,750.00	
Auto/Mileage Reimbursement	\$2,403	\$1,982	\$2,876	\$2,097	\$2,819	\$3,331.60	\$2,500.00	\$2,500.00	
Total	\$6,950	\$7,345	\$8,352	\$7,844	\$8,548	\$8,395.36	\$8,775.00	\$8,775.00	\$0.00

TOTAL BUDGET

	\$146,092	\$181,395	\$172,139	\$196,388	\$206,313	\$250,863.16	\$234,136.21	\$239,727.04	\$0.00
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Bldg Dept. - Permit Issued Analysis

	2017	2018	2019	2020
Building Permit Fees	218,865.54	206,707.94	436,843.60	381,174.65
Electrical Permit Fees	53,392.33	72,353.80	44,401.24	46,427.62
Gas Permit Fees	13,475.00	17,440.00	26,015.00	25,550.00
Plumbing Permit Fees	20,337.00	27,162.34	38,950.00	39,645.00
SUM	306,069.87	323,664.08	546,209.84	492,797.27

Estimated Construction Costs	\$16,185,485.00	59,212,138.00	37,651,616.00	38,178,928.00
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Permits Issued

	2017	2018	2019	2020
Building	364	423	523	595
Electrical	296	316	370	421
Gas	142	166	232	229
Plumbing	162	168	222	237
SUM	964	1073	1347	1482

21-048

VOTE TO AUTHORIZE DEFICIT SPENDING FOR
SNOW AND ICE BUDGET

Town of Millis Snow and Ice Expenses 2020 - 2021

Eastern Minerals	\$9,150.00	Six Loads Not Invoiced
Eastern Minerals	\$30,500.00	Twenty Loads Not Invoiced
Additional Salt Purchased:	\$39,650.00	
Irving Trucking Company Inc. & Excavating	\$975.00	Parking Lots
Additional Total Contractors	\$975.00	
Expenses Thru February 25, 2021 A/P Run:	\$219,389.62	
Norfolk Power Equipment	2/23/21 \$1,400.00	Rent Skid steer
W.B. Mason	2/12/21 \$439.56	Ice melt - Town Buildings
D & M Auto Parts, Inc.	2/12/21 \$37.48	Plow Lightbulbs
Rocky's Ace Hardware	2/12/21 \$39.93	Snow Shovel/Antifreeze
Bobcat of Worcester	2/8/21 \$31.27	Bobcat Parts
O'Reilly	2/17/21 \$72.61	Plow Hydraulic Fluid
Colmar Belting Company, Inc.	2/4/21 \$474.52	Snow Plow Belts
Landry Enterprises Inc.	2/8/21 \$259.67	Hydraulic Fittings
Norfolk Power Equipment	2/9/21 \$26.95	Cables - Snowblower
Norfolk Power Equipment	2/9/21 \$152.66	Cables - Snowblower
Norfolk Power Equipment	2/9/21 \$42.94	Cables - Snowblower
Algonquin Products Company	2/10/21 \$303.08	Snow-Pro Parts
D & M Auto Parts, Inc.	2/8/21 \$184.08	Hydraulic Hoses
Estimated Additional Expenses - Open Purchase Orders:	\$6,500.00	
Total Equipment & Vehicle Repairs & Supplies	\$229,354.37	
Total Expenses	\$269,979.37	

Salaries:

Thru February 13, 2021 Including Town Building Employees:	\$69,319.71	
Matthew Donovan	\$2,023.84	
Paul Everett	\$1,752.14	
Mike Hillery	\$2,542.09	
Kevin Kandola	\$1,811.02	
Kyle Lopes	\$2,052.95	
Jonathan "Moose" Lovett	\$894.75	
Ron McKenney	\$2,491.87	
Stephen Main	\$2,031.26	
David Rachmaciej	\$3,422.21	
Ryan Wagner	\$2,095.37	
Jon Wanders	\$2,321.59	
Kenneth McColl	\$321.77	
James McKay	\$2,364.77	8 Storms
Town Building Employees Additional:	\$635.10	
Total Salaries	\$96,080.44	

	Budgeted:	Expended:	Deficit:
Snow & Ice Expenses:	\$170,727.00	\$269,979.37	(\$99,252.37)
Snow & Ice Salaries:	\$48,000.00	\$96,080.44	(\$48,080.44)
		Total Deficit:	(\$147,332.81)

	% Budget Used
Expenses	158%
Salaries	200%

Town of Millis - DPW
Salt Purchased
2020 - 2021

Eastern Minerals

	<u>Tons:</u>	<u>Price Per Ton</u>	<u>Total</u>
December 11, 2020	277.63	\$43.18	\$11,988.06
December 16, 2020	247.30	\$43.18	\$10,678.41
December 30, 2020	69.53	\$43.18	\$3,002.31
December 31, 2020	104.78	\$43.18	\$4,524.40
January 8, 2021	72.66	\$43.18	\$3,137.46
January 15, 2021	105.73	\$43.18	\$4,565.42
January 28, 2021	69.34	\$43.18	\$2,994.10
January 31, 2021	101.01	\$43.18	\$4,361.61
January 31, 2021	99.55	\$43.18	\$4,298.57
February 4, 2021	68.24	\$43.18	\$2,946.60
February 4, 2021	167.28	\$43.18	\$7,223.15
February 9, 2021	70.59	\$43.18	\$3,048.08
February 9, 2021	105.99	\$43.18	\$4,576.65
February 12, 2021	167.40	\$43.18	\$7,228.33
February 16, 2021	140.28	\$43.18	\$6,057.29
<i>Six Loads Not Invoiced</i>			\$9,150.00
<i>Twenty Loads Not Invoiced</i>			\$30,500.00
Total Salt Purchased:	<u><u>1,867.31</u></u>		<u><u>\$120,280.45</u></u>

Finance Committee Meeting

February 24, 2021 7:00 PM EST
Zoom Remote Meeting Platform
Millis, MA 02054

In Attendance:

Pete Berube, Chairman
Craig Schultze, Vice Chairman
Doug Riley, Clerk
Joyce Boiardi
Jim Borgman
Jodie Garzon
Cathy MacInnes
Shawn Power
Katie Tieu

Vote to Authorize Spending in Excess of Appropriation – Snow and Ice:

Cathy MacInnes made a motion to authorize spending in excess of appropriation for Snow and Ice, not to exceed \$250,000.00; Craig Schultze seconded. Roll Call Vote: Joyce Boiardi – aye, Cathy MacInnes – aye, Doug Riley – aye, Craig Schultze – aye, Jim Borgman – aye, Katie Tieu – aye, Shawn Power – aye, Jodie Garzon – aye and Pete Berube – aye. Motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore

21-049

FY22 DPW BUDGET PRESENTATION

(sent under separate cover)

21-050

DISCUSS 61A PROPERTY – HEARING FOLLOW UP

Questions submitted via email during the 3/1/21 61A Hearing

Is the developer committing that only over 55 will be built? – Cathy MacInnes

1/ Over the past 4 years Millis high school enrollment has dropped over 15% while K-8 has dropped over 9%....how do these facts impact any yes or no decision?

2/ With the highest tax rate in Norfolk County, why would the taxpayers here want to forego \$.5 million in new annual tax revenue?

3/ What additional developer concessions would the town like to be made over and above what is currently being offered?

4/ Why not improve current recreational facilities at a fraction of \$1 mil.?

5/ Due to declining school enrollment, why not convert existing under-utilized fields into multi-purpose soccer & lacrosse play?

Thanks, Stan Yablonski 30 Glen Ellen Blvd.

What would this senior housing project need for sewer as there isn't town sewer in that area. This would help me make a decision.

What is the timeline for this? How long does the town have to make a decision.

I might have missed this if it was stated at the beginning of the meeting

Thanks

Diane McBride

1) Can the developer include businesses in his plan, similar to the 55+ community in norfolk?

2) what would the town do with this property? Would there be plans to build businesses there?

- Autumn Richards

1. To the Town: Will any of the town's purchasing options increase property taxes?

2. To the Town: What is the percentage of 55+ residents of Millis?

3. To the Town: If purchased by developer, would they be legally required to follow plan including providing 12 acres for recreation?

-Dan Raynor

What is the projected tax base from glen Ellen.

What percentage is complete.

How many proposed dwellings are projected in the near future?

-Nate Maltinsky

1. Will there be any 40B housing in the development proposed by Mr Cannon
 2. What would be the financial split with CPA - Percentage or dollar figure
 3. Would the developer be open to alternative recreation development besides trails? IE open fields for recreation usage - soccer and alternative programming
- Tim Davis (Recreation Committee)

1. How much money can be raised from the Town Preservation funds?
 2. Will this development have a negative impact on our water and sewer systems
- Also want to say, I strongly support purchase of this land by the town.

-Mary-Ellen D'Espinosa

11 Ticonderoga Lane

Has the field committee weighed in on this? – Nancy Sitta
(I sent her a reply during the hearing that the Fields Committee was disbanded)

Is a list currently available to review? (town property/open space)
I had no idea these two existing properties were owned by the Town. Is the property marked as so?
-Nancy Sitta

Two questions:

1. Are any of the units going to be low-income?
2. What is the approximate annual cost impact to a median home owner in Millis if the Town votes to purchase the land and finance through a debt-exclusion.

-Diane Jurmain

Please explain Millis' CPA funding program to include the current balance in the account, projects that are being teed up for funding (Lansing Millis Building, Senior/Community Center, land) and the estimated costs for those projects.

What would authorizing this land purchase mean to these other projects, and beyond?

If the 61A Land purchase goes through, what would be the additional development costs for recreational fields w/ drainage, parking, spectator benches, port-o-johns and annual maintenance?

Why can't the land adjacent to the old Cassidy Farm, be used for fields? It sits, idle. The parking and centralizing to Oak Grove Farm with its picnic and playground spaces would seem to make a lot more sense for families who need to attend/supervise young children.

Where Millis is already 50% open space, why would we be worried about purchasing this land?

Isn't it more valuable to the town as contributing toward taxes through housing?

Millis can't maintain current land and relies on (aging) volunteers from everything from Library and Town Hall garden beds to Oak Grove Farm. Why would we want to take on more land maintenance costs?

-Loring Barnes

Town of Millis, Massachusetts
\$1,000,000 General Obligation Bonds dated July 15, 2021
Land Acquisition

20 year bonds - Equal Principal - Interest Estimated at 2.0% (Subject to Change)

Year	Principal	Coupon	Interest	Total P+I	Residential Tax Rate Impact per \$100,000 of Assessed Value	Commercial/Industrial/Personal Property Tax Rate Impact per \$100,000 of Assessed Value	Impact on Average Single Family Home Valued at \$433,509
6/30/2022		-	\$ 10,000.00	\$ 10,000.00	0.72	\$ 0.72	3.13
6/30/2023	\$ 50,000.00	2.00%	19,500.00	69,500.00	5.03	5.03	21.78
6/30/2024	50,000.00	2.00%	18,500.00	68,500.00	4.95	4.95	21.47
6/30/2025	50,000.00	2.00%	17,500.00	67,500.00	4.88	4.88	21.16
6/30/2026	50,000.00	2.00%	16,500.00	66,500.00	4.81	4.81	20.84
6/30/2027	50,000.00	2.00%	15,500.00	65,500.00	4.74	4.74	20.53
6/30/2028	50,000.00	2.00%	14,500.00	64,500.00	4.66	4.66	20.22
6/30/2029	50,000.00	2.00%	13,500.00	63,500.00	4.59	4.59	19.90
6/30/2030	50,000.00	2.00%	12,500.00	62,500.00	4.52	4.52	19.59
6/30/2031	50,000.00	2.00%	11,500.00	61,500.00	4.45	4.45	19.28
6/30/2032	50,000.00	2.00%	10,500.00	60,500.00	4.37	4.37	18.96
6/30/2033	50,000.00	2.00%	9,500.00	59,500.00	4.30	4.30	18.65
6/30/2034	50,000.00	2.00%	8,500.00	58,500.00	4.23	4.23	18.34
6/30/2035	50,000.00	2.00%	7,500.00	57,500.00	4.16	4.16	18.02
6/30/2036	50,000.00	2.00%	6,500.00	56,500.00	4.09	4.09	17.71
6/30/2037	50,000.00	2.00%	5,500.00	55,500.00	4.01	4.01	17.40
6/30/2038	50,000.00	2.00%	4,500.00	54,500.00	3.94	3.94	17.08
6/30/2039	50,000.00	2.00%	3,500.00	53,500.00	3.87	3.87	16.77
6/30/2040	50,000.00	2.00%	2,500.00	52,500.00	3.80	3.80	16.46
6/30/2041	50,000.00	2.00%	1,500.00	51,500.00	3.72	3.72	16.14
6/30/2042	50,000.00	2.00%	500.00	50,500.00	3.65	3.65	15.83
Total	\$ 1,000,000.00		\$ 210,000.00	\$ 1,210,000.00			

* Tax rate impact based on FY2021 values.
 * Tax rate impact assumes no growth in assessed value over the life of the bonds.
 * Tax rate impact assumes the residential to commercial/industrial/personal property tax rate shift will remain constant over the life of the bonds.
 * Tax rate impact assumes the average home value will remain constant over the life of the bonds.

Town of Millis, Massachusetts
\$1,000,000 General Obligation Bonds dated July 15, 2021
Land Acquisition
20 year bonds - Level Debt Service - Interest Estimated at 2.0% (Subject to Change)

Year	Principal	Coupon	Interest	Total P+I	Residential Tax Rate Impact per \$100,000 of Assessed Value	Commercial/ Industrial/ Personal Property Tax Rate Impact per \$100,000 of Assessed Value	Impact on Average Single Family Home Valued at \$433,509
6/30/2022					0.72	0.72	3.13
6/30/2023	\$ 40,000.00	2.50%	10,000.00	50,000.00	4.31	4.31	18.68
6/30/2024	40,000.00	2.50%	18,800.00	58,800.00	4.25	4.25	18.43
6/30/2025	45,000.00	2.50%	17,950.00	62,950.00	4.55	4.55	19.73
6/30/2026	45,000.00	2.50%	17,050.00	62,050.00	4.49	4.49	19.45
6/30/2027	45,000.00	2.50%	16,150.00	61,150.00	4.42	4.42	19.17
6/30/2028	45,000.00	2.50%	15,250.00	60,250.00	4.36	4.36	18.88
6/30/2029	45,000.00	2.50%	14,350.00	59,350.00	4.29	4.29	18.60
6/30/2030	45,000.00	2.50%	13,450.00	58,450.00	4.23	4.23	18.32
6/30/2031	50,000.00	2.50%	12,500.00	62,500.00	4.52	4.52	19.59
6/30/2032	50,000.00	2.50%	11,500.00	61,500.00	4.45	4.45	19.28
6/30/2033	50,000.00	2.50%	10,500.00	60,500.00	4.37	4.37	18.96
6/30/2034	50,000.00	2.50%	9,500.00	59,500.00	4.30	4.30	18.65
6/30/2035	50,000.00	2.50%	8,500.00	58,500.00	4.23	4.23	18.34
6/30/2036	55,000.00	2.50%	7,450.00	62,450.00	4.52	4.52	19.57
6/30/2037	55,000.00	2.50%	6,350.00	61,350.00	4.44	4.44	19.23
6/30/2038	55,000.00	2.50%	5,250.00	60,250.00	4.36	4.36	18.88
6/30/2039	55,000.00	2.50%	4,150.00	59,150.00	4.28	4.28	18.54
6/30/2040	60,000.00	2.50%	3,000.00	63,000.00	4.56	4.56	19.75
6/30/2041	60,000.00	2.50%	1,800.00	61,800.00	4.47	4.47	19.37
6/30/2042	60,000.00	2.50%	600.00	60,600.00	4.38	4.38	18.99
Total	\$ 1,000,000.00		\$ 223,700.00	\$ 1,223,700.00			

* Tax rate impact based on FY2021 values.
 * Tax rate impact assumes no growth in assessed value over the life of the bonds.
 * Tax rate impact assumes the residential to commercial/industrial/personal property tax rate shift will remain constant over the life of the bonds.
 * Tax rate impact assumes the average home value will remain constant over the life of the bonds.

TOWN OF Millis
ASSESSOR'S OFFICE

900 Main St
 Millis, MA 02054

ROLLBACK TAX FOR Temple
 REMOVAL OF LAND FROM CHAPTER 61A
 parcel 41-003-H located on Village St

FY	AREA	CH. 59 VALUE	61A VALUE	DIFFERENCE	TAX RATE	TAX	INTEREST	TOTAL DUE
2021	41-003-H	\$104,100	\$4,600	\$99,500	\$19.62	\$1,952	\$97.61	\$2,049.80
2020	41-003-H	\$108,900	\$4,500	\$104,400	\$20.14	\$2,103	\$210.26	\$2,312.88
2019	41-003-H	\$104,100	\$4,400	\$99,700	\$18.70	\$1,864	\$279.66	\$2,144.05
2018	41-003-H	\$104,100	\$4,600	\$99,500	\$18.02	\$1,793	\$358.60	\$2,151.59
2017	41-003-H	\$104,100	\$4,600	\$99,500	\$18.42	\$1,833	\$458.20	\$2,290.99
TOTAL PENALTY TAX DUE						\$9,545	\$ 1,404.33	\$10,949.30

21-051

CANNABIS DELIVERY DISCUSSION

Karen Bouret

From: Olympia Bowker <olympia@mtclawyers.com>
Sent: Thursday, February 18, 2021 10:03 AM
To: Robert Weiss; Jim McCaffrey; Mike Guzinski; Karen Bouret
Cc: Kate Feodoroff
Subject: Response - New Cannabis Delivery Request Question

Follow Up Flag: Follow up
Flag Status: Completed

Hi Bob,

Thanks for your questions and forwarding the inquiry from Matt Silva (included below). As Kate mentioned in her earlier email, the state regulations were amended to allow for two types of delivery licenses since Millis last amended its bylaw. Based on a review of the current Millis Bylaw and the new state regulations, we offer the following:

First, the Millis Zoning Bylaw regulates “Marijuana Establishments” as they are defined in 935 CMR 500. The new state regulation amendments modified the definition of “marijuana establishments” to specifically include “delivery licensees,” so in turn, Millis now regulates delivery licensees.

Millis further divides Marijuana establishments into two categories: retail, and non-retail. Under the state regulations, delivery “shall not be considered to be a Marijuana Retailer.” This means, in Millis, delivery is regulated as a non-retail use.

Under the current framework of the Millis Zoning Bylaw, the table of uses allows all recreational “marijuana establishments” in the I-P-2 district with a special permit from a planning board. Therefore, delivery is a use allowed in the I-P-2 district by a special permit from the planning board.

We note that an obstacle that other municipalities have faced is that a delivery licensee may not need or have a brick-and-mortar location which subjects them to regulation under Zoning. However, Millis appears to overcome this obstacle by requiring that “Marijuana Establishments shall be located in stand-alone facilities...”

Second, there appears to be no limit on the number of delivery licenses Mill allows in Town. As described above, Millis divides marijuana establishments into two categories: retail, and non-retail. The Bylaw limits the number of retail licenses allowed in the Town (under Section 5(G), the number of Marijuana Retailers are limited to the greater of (1) or 25% of the number of retail alcohol licenses.). The Bylaw adopts the definition of “marijuana retailer” in the state regulations, and under the state regulations, delivery is not retail. Therefore, the number of delivery license is not limited in Millis and the town should still be accepting licenses for non-retail in the I-P-2 district (subject to a special permit issued by the planning board).

Third, despite the above, if you wish, we can hold off on allowing delivery under the premise that it wasn’t contemplated by the framers of the current Millis Bylaw—it’s happenstance that the recent modifications to the state regulations fit with the existing bylaw language. Then, we can address delivery as a separate use in the Bylaw if you choose to go that route.

Thanks for your good question, and let us know if we can help with anything else.

Best,

Libby

Olympia (Libby) Bowker, Esq.
Mead, Talerma & Costa, LLC
30 Green Street
Newburyport, MA 01950
Phone: 978-463-7700, ex. 103
www.mtclawyers.com

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From: Kate Feodoroff <kate@mtclawyers.com>
Sent: Thursday, February 11, 2021 5:04 PM
To: Robert Weiss <rweiss@millisma.gov>; Jim McCaffrey <jmccaffrey@millisma.gov>; Mike Guzinski <mguzinski@millisma.gov>; Karen Bouret <kbouret@millisma.gov>
Cc: Olympia Bowker <olympia@mtclawyers.com>
Subject: RE: New Cannabis Delivery Request

Hi Bob,

I am forwarding your request to Libby. Since we last spoke, the regulations were amended to have two different types of delivery licensees. I am asking Libby to review Millis's zoning bylaw to see if delivery is allowed within the framework of your bylaw.

Kate



Katherine M. Feodoroff
Mead, Talerma & Costa, LLC
730 Main Street · Suite 1F · Millis, Massachusetts · 02054
Phone 774.993.5002
Mobile 508.415.1021

kate@mtclawyers.com · www.mtclawyers.com

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If you have received the above transmittal in error, please delete the message and any attachment(s) hereto from your e-mail system and notify us immediately.

🌱 Think before you print.

From: Robert Weiss <rweiss@millisma.gov>
Sent: Thursday, February 11, 2021 9:17 AM
To: Kate Feodoroff <kate@mtclawyers.com>; Jim McCaffrey <jmccaffrey@millisma.gov>; Mike Guzinski <mguzinski@millisma.gov>; Karen Bouret <kbouret@millisma.gov>
Subject: New Cannabis Delivery Request

Kate, and all,
We received this request yesterday.

“My name is Matt Silva and I wanted to ask a few questions and thought an email might be the best way to do it.

Please answer at your convenience.

Recently, the Cannabis Control Committee approved a new license called the “marijuana delivery operator” This allows members of the social equity program (created by the CCC) to have a chance at the new recreational marijuana market in Massachusetts without the humongous capital requirements. This license allows members to buy products from cultivation facilities throughout Massachusetts and store products in a warehouse (with a few more requirements for the warehouse) and deliver stored products to customer’s homes. There are no customers on site. It offers great benefits to the municipality because we can deliver to multiple towns, but the town we are located in, will receive the tax income from us.

Are you guys still accepting licenses? This is a lot different than the typical retail license. A lot smaller of an operation. I am wondering if there is a specific zoned section in Millis where I will need to search for landlords? If this isn’t the right place for this, who would I need to talk to?

Thank you, Matt Silva”

I returned Mr Silva’s email, saying we would get back to him next week. I’m a little incapacitated by my back but I should be able to respond. However, do we have a response for him?

Bob

Robert Weiss, LEED AP
Energy Manager, Economic Development and Planning Director
Town of Millis, Massachusetts

(508) 376-7040 ext 106
(508) 376-7053 fax
(508) 630-5277 mobile
rweiss@millisma.gov
900 Main St.
Millis, MA 02054
A Green Community



Think Green - Not every email needs to be printed

21-052

OPEN TOWN MEETING WARRANT & DISCUSS ARTICLES

SPRING 2021 TOWN MEETING ARTICLE LIST

1. Unpaid Bills
2. FY21 Additional Wages and Expenses
3. FY22 Operating Budget
4. Service Employees International Union #888 Ratification*
5. Professional Firefighters Local #4704 Contract Ratification*
6. Sewer Enterprise Fund
7. Water Enterprise Fund
8. Stormwater Enterprise Fund
9. Consent Agenda:
 - Amendments to Personnel Plan
 - Board of Health Appointing Authority
 - Revolving Funds
 - Community Preservation Fund
10. Community Preservation Historic Resource Reserve Fund – Phase II Walling Map Rehab
11. Community Preservation Open Space/Recreation Reserve Fund – MHS Dugout Project
12. Independent Annual Audit
13. FY22 Personal Property Interim Year Inspections (BOA)
14. FY23 Recertification Process (BOA)
15. Capital Items
16. Previously Approved Bus Lease - Years 4/5*
17. Previously Approved Computer Lease – Years 2/3*
18. New Computer Lease – Year One*
19. 61A Purchase – Braun Property/Village Street
20. Street Acceptance – Hickory Hills Subdivision
21. Zoning Bylaw Amendment – Performance Based Solar Ordinance
22. Zoning Bylaw Amendment – Parking Dimensions
23. Zoning Bylaw Amendment - Compact Car Parking
24. Zoning Bylaw Amendment – Cannabis Delivery*
25. Town Bylaw Addition – Waiver of Town Building Project Permit Fees
26. Town Bylaw Amendment – Sewer
27. Update Emergency Response Plan
28. PFAS Treatment Design
29. Design/Construction of Drainage Rehab at Village Street and Birch Street
30. Authorize the Sale of Town Land – Acorn Street
31. PILOT Agreement – CFB Solar *
32. Medicare/Medicaid Reimbursement Services
33. Unemployment Insurance Fund
34. OPEB Fund
35. Stabilization Fund

*unofficial article – SB will consider at future meeting

21-053

CLOSE TOWN MEETING WARRANT

21-054

DISCUSS AND APPROVE FY22 COLA FOR
NON-UNION PERSONNEL



TOWN OF MILLIS

TO: Select Board
FROM: Michael Guzinski, Town Administrator
DATE: March 4, 2021

RE: Establishment of Non-Union (Personnel Plan) COLA for FY22

Every year during the annual budget process the Select Board discusses and votes upon a COLA to be utilized for all Non-Union/Non-Contract town employees for the ensuing fiscal year.

I am recommending that the Board vote to establish a 2.5% COLA for all Personnel Plan employees for Fiscal Year 2022.

This is based upon the fact that the Town's Police Union and DPW Union both have a negotiated COLA of 2.5% for FY22. The other two municipal unions are currently under negotiation for a successor agreement for FY22. The COLA increases in the School unions in FY22 range from 2.5% to 6.0%.

I'd be happy to answer any questions that you may have in connection with this matter.

Thank you.

21-055

DISCUSS FINANCE COMMITTEE LIAISON REQUEST

Karen Bouret

From: Deirdre Gilmore
Sent: Monday, March 1, 2021 10:36 AM
To: Karen Bouret
Cc: Mike Guzinski; Peter Berube
Subject: Select Board Member - Finance Committee Meeting

Importance: High

Good morning Karen,

The Finance Committee has requested a member of the Select Board attend their weekly meetings. This practice stopped after Charlie Aspinwall resigned.

Please let me know how we should approach this? Should I include the Select Board on the Agenda email or will you reach out to them?

Thank you,

Deirdre

21-056

APPROVAL OF SIGN PERMIT- YOUTH BASEBALL



TOWN OF MILLIS

OFFICE OF SELECT BOARD

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7040
Fax: 508-376-7053

Michael J. Guzinski
Town Administrator
mguzinski@millisma.gov

Karen M. Bouret
Operations Support Manager
kbouret@millisma.gov

Sign/Banner Permit Application

No. _____

To the Permitting Authority:

The undersigned hereby applies for a permit to place sign(s) for:

(State clearly the purpose for which the permit is requested, include type of sign, size, what it is for):

Millis Youth Baseball is asking to place signs around
town to advertise 2021 Baseball sign up (.2x3' lawn signs)

Date(s) of placement 3-9-2021 Number of week(s) 6 weeks

Location(s) of placement Private properties, Entering Millis
location near Village Street, ^{toward school split sign.} Front of town fields,

Town Hall entrance, Richdale ^{Food intersection} Date of removal of sign(s) 4-17-2021

Full Name of Person making the application: Jason Kiggen

Business/Organization Name: Millis Youth Baseball

Phone: 508-982-5422 Cell: _____

E-Mail: JasonKiggen@yahoo.com

Received: 3/4/21 Signature of Applicant: Jason Kiggen

Permit



TOWN OF MILLIS

OFFICE OF SELECT BOARD

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7040
Fax: 508-376-7053

Michael J. Guzinski
Town Administrator
mguzinski@millisma.gov

Karen M. Bouret
Operations Support Manager
kbouret@millisma.gov

Town of Millis Select Board:

Chair: _____

Vice Chair: _____

Clerk: _____

Approved: _____

21-057

MINUTES

(emailed under separate cover)