



TOWN OF MILLIS

James J. McCaffrey, *Chair*
Peter C. Jurmain, *Vice Chair*
Erin T. Underhill, *Clerk*

OFFICE OF THE SELECT BOARD

Veterans Memorial Building
900 Main Street • Millis, MA 02054
Phone: 508-376-7040
Fax: 508-376-7053

Michael J. Guzinski
Town Administrator
mguzinski@millisma.gov

Karen M. Bouret
Operations Support Manager
kbouret@millisma.gov

SELECT BOARD MEETING AGENDA MONDAY, APRIL 5, 2021; 6:30 PM

STATE OF EMERGENCY DECLARATION EFFECTIVE 3/30/20 UNTIL FURTHER NOTICE

TOWN HALL IS CLOSED BUT THIS MEETING WILL BE BROADCAST LIVE ON:
VERIZON CHANNEL 38, COMCAST CHANNEL 11

ZOOM LINK [HTTPS://US02WEB.ZOOM.US/J/8526387223](https://us02web.zoom.us/j/8526387223)

	Topic	Time	Speaker
I.	Call to Order	6:30 PM	Chair McCaffrey
II.	Announcements Millis Beautification Day 4/24/21		
III.	Open Session Scheduled Appointments & Hearings		
21-091	Green Communities Competitive Grant Application Approval	6:35 PM	R. Weiss
IV.	Open Session Agenda Items		
21-092	Discuss Funding Options/Borrowing Costs for 61A Braun Property Purchase		M. Guzinski
21-093	Discuss/Vote Upon Town Administrator's Budget Recommendations		M. Guzinski C. Johnston
21-094	Discuss/Approve Annual Town Meeting Warrant		J. McCaffrey
21-095	Confirm Date/Time of Annual Town Meeting		J. McCaffrey
21-096	Discuss Community Project Funding Requests (Earmarks)		J. McCaffrey
21-097	Ratification of SEIU Collective Bargaining Agreement		J. McCaffrey
V.	Executive Session To consider the purchase, exchange, lease or value of real estate. (61A Parcel Village Street)		
VI.	Adjournment		

Proposed Upcoming Meeting Schedule

Date	Time	Location
Monday, April 12, 2021	6:30 PM	Via Zoom
Monday, April 26, 2021	6:30 PM	Via Zoom
Saturday, May 1, 2021	11:00 AM	MS/HS Parking Lot
Monday, May 3, 2021	6:30 PM	TBD
Monday, May 17, 2021	6:30 PM	TBD
Monday, June 7, 2021	6:30 PM	TBD
Monday, June 21, 2021	6:30 PM	TBD

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Millis Beautification Day Saturday 4/24/21 - Volunteers Welcome!

POSTED ON MARCH 31, 2021 - 2:34PM

The first Millis Beautification Day was founded by Millis Lions member Don Reynolds in 2004. Since that time the Lions and the Millis Garden Club have co-sponsored the annual town-wide cleanup for 14 more years until 2019. In 2020 as the coronavirus spread, the event was canceled. So this year would mark the 16th MBD. The Lions and the Garden Club would again ask residents to show community spirit and pride in Millis by supporting a cleanup this year. Volunteers of all ages would help clean up the landscape by raking leaves, weeding, and removing litter and brush at town sites such as Town Hall, Millis Library, the schools, as well as along main roads.

This year's MBD will be held on April 24th from 9am-noon!

Jennifer Donehey
Lions Millis Beautification Day Co-Chair

Janet Gashler
MGC Millis Beautification Day Co-Chair



21-091

Green Communities Grant

ATTACHMENT C – CERTIFICATION OF APPLICATION

The Certification of Application below must be completed, scanned, and uploaded as a PDF file.

CERTIFICATION OF APPLICATION

The **Chief Executive Officer** must complete this certification.

I, _____ am authorized to execute said Application on behalf of

_____, the applying municipality and verify that the information in the Green Communities Competitive Grant Application is true.

[Signature of Chief Executive Officer]

[Title of Chief Executive Officer]

[Date]

NOTE: The Chief Executive Officer is defined as the manager in any city having a manager and, in any town, having a city form of government, the mayor in any other city, and the board of selectmen in any other town unless some other officer or body is designated to perform the functions of a chief executive officer under the provisions of a local charter or laws having the force of a charter.

Building Name and/or Location	Project Name (description) ⁽¹⁾	Projected Annual Electricity Savings or Generation (kWh) ⁽²⁾	Projected Annual Natural Gas Savings (therms) ⁽²⁾	Projected Annual Oil Savings (gallons) ⁽²⁾	Projected Annual Energy Savings (other fuel- Gallons of Propane) ^(2,3)	Projected Annual Cost Savings ⁽²⁾ (\$)	Total Project Cost ^(1,4) (\$)	More or Less Grant Funding (\$)	Approved GC Grant Funding (\$)	Utility Incentives (\$)	Town Contribution (\$)	Sell Price After Rebates	Payback
Town Hall (Veteran's Memorial Building)	South Side EMS (includes deficiency list items)	13,481	684			\$ 4,295	\$ 73,877		\$ 64,277	\$ 9,600		\$ 64,277	15.0
Town Hall (Veteran's Memorial Building)	Pipe Insulation		190			\$ 235	\$ 2,092		\$ 1,902	\$ 190		\$ 1,902	8.1
Animal Control	Heat Pump Installation	-4,337			984	\$ 1,850	\$ 9,749		\$ 9,391	\$ 358		\$ 9,391	5.1
Animal Control	Weatherization (No TPC, Column I?)	343				\$ 88	\$ 2,089		\$ 464	\$ 142	\$ 1,483	\$ 1,947	22.2
Well Pump 3	Door Weather Stripping	1,596				\$ 408	\$ 3,156		\$ 1,104	\$ 382	\$ 1,670	\$ 2,774	6.8
Well Pump 4	Door Weather Stripping/Replacement	998				\$ 255	\$ 1,726		\$ 624	\$ 216	\$ 886	\$ 1,510	5.9
Well Pump 4	Traditional Energy Project	865				\$ 221	\$ 9,027		\$ 8,811	\$ 216		\$ 8,811	39.9
Norfolk Rd DWTP	Door Weather Stripping				9	\$ 140	\$ 2,056		\$ 792	\$ -	\$ 1,264	\$ 2,056	14.7
Timberline Rd Sewer Pump Station	Door Weather Stripping	384				\$ 98	\$ 1,430		\$ 480	\$ 160	\$ 790	\$ 1,270	12.9
Decorative Street Lighting	LED Retrofit (Have new cost increases?)	42,478				\$ 10,865	\$ 50,224		\$ 39,605	\$ 10,619		\$ 39,605	3.6
Town Hall (Veteran's Memorial Building)	BOC Training \$2,180/4,060/5,940 (Plan for 3)						\$ 5,940		\$ 5,940			\$ 5,940	NA
Town Name Note													
		56,531	874	0		\$ 18,570	\$ 161,366		\$ 133,900	\$ 21,884	\$ 6,093	\$ 139,483	7.5

21-092

61A Braun Property Purchase



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

A handwritten signature in blue ink, appearing to read "Michael Guzinski", is written over the "FROM:" line.

DATE: April 1, 2021

RE: 61A Braun Property- Debt Service Schedules

Attached you will find Bond Debt Service Schedules provided by the Treasurer for the \$1Million Land Acquisition for Level Service and Equal Principal for a 20, 25, and 30 Year Loan.

Although the intent of the Article is for issuing debt within the current levy cap (without a debt exclusion) the Treasurer has provided charts which illustrate the cost per average taxpayer, per year, of each 20 year payment model. These will not be additional costs to the taxpayer, but merely show the amount of the average taxpayers tax bill which would be used for the payment of the debt.

Please let me know if you have any questions in regards to this matter.

Thank you.

BOND DEBT SERVICE

Town of Millis, Massachusetts
Proposed \$1M Land Acquisition Bonds dated June 1, 2021
30 years - Level Debt Service
Interest Estimated at 3.0% (Subject to Change)

	Dated Date	06/01/2021			
	Delivery Date	06/01/2021			
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021	-	-	15,000.00	15,000.00	-
06/01/2022	20,000.00	3.000%	15,000.00	35,000.00	-
06/30/2022	-	-	-	-	50,000.00
12/01/2022	-	-	14,700.00	14,700.00	-
06/01/2023	20,000.00	3.000%	14,700.00	34,700.00	-
06/30/2023	-	-	-	-	49,400.00
12/01/2023	-	-	14,400.00	14,400.00	-
06/01/2024	20,000.00	3.000%	14,400.00	34,400.00	-
06/30/2024	-	-	-	-	48,800.00
12/01/2024	-	-	14,100.00	14,100.00	-
06/01/2025	25,000.00	3.000%	14,100.00	39,100.00	-
06/30/2025	-	-	-	-	53,200.00
12/01/2025	-	-	13,725.00	13,725.00	-
06/01/2026	25,000.00	3.000%	13,725.00	38,725.00	-
06/30/2026	-	-	-	-	52,450.00
12/01/2026	-	-	13,350.00	13,350.00	-
06/01/2027	25,000.00	3.000%	13,350.00	38,350.00	-
06/30/2027	-	-	-	-	51,700.00
12/01/2027	-	-	12,975.00	12,975.00	-
06/01/2028	25,000.00	3.000%	12,975.00	37,975.00	-
06/30/2028	-	-	-	-	50,950.00
12/01/2028	-	-	12,600.00	12,600.00	-
06/01/2029	25,000.00	3.000%	12,600.00	37,600.00	-
06/30/2029	-	-	-	-	50,200.00
12/01/2029	-	-	12,225.00	12,225.00	-
06/01/2030	25,000.00	3.000%	12,225.00	37,225.00	-
06/30/2030	-	-	-	-	49,450.00
12/01/2030	-	-	11,850.00	11,850.00	-
06/01/2031	25,000.00	3.000%	11,850.00	36,850.00	-
06/30/2031	-	-	-	-	48,700.00
12/01/2031	-	-	11,475.00	11,475.00	-
06/01/2032	30,000.00	3.000%	11,475.00	41,475.00	-
06/30/2032	-	-	-	-	52,950.00
12/01/2032	-	-	11,025.00	11,025.00	-
06/01/2033	30,000.00	3.000%	11,025.00	41,025.00	-
06/30/2033	-	-	-	-	52,050.00
12/01/2033	-	-	10,575.00	10,575.00	-
06/01/2034	30,000.00	3.000%	10,575.00	40,575.00	-
06/30/2034	-	-	-	-	51,150.00
12/01/2034	-	-	10,125.00	10,125.00	-
06/01/2035	30,000.00	3.000%	10,125.00	40,125.00	-
06/30/2035	-	-	-	-	50,250.00
12/01/2035	-	-	9,675.00	9,675.00	-
06/01/2036	30,000.00	3.000%	9,675.00	39,675.00	-
06/30/2036	-	-	-	-	49,350.00
12/01/2036	-	-	9,225.00	9,225.00	-
06/01/2037	35,000.00	3.000%	9,225.00	44,225.00	-
06/30/2037	-	-	-	-	53,450.00
12/01/2037	-	-	8,700.00	8,700.00	-
06/01/2038	35,000.00	3.000%	8,700.00	43,700.00	-
06/30/2038	-	-	-	-	52,400.00
12/01/2038	-	-	8,175.00	8,175.00	-
06/01/2039	35,000.00	3.000%	8,175.00	43,175.00	-
06/30/2039	-	-	-	-	51,350.00
12/01/2039	-	-	7,650.00	7,650.00	-
06/01/2040	35,000.00	3.000%	7,650.00	42,650.00	-
06/30/2040	-	-	-	-	50,300.00
12/01/2040	-	-	7,125.00	7,125.00	-
06/01/2041	35,000.00	3.000%	7,125.00	42,125.00	-
06/30/2041	-	-	-	-	49,250.00
12/01/2041	-	-	6,600.00	6,600.00	-
06/01/2042	40,000.00	3.000%	6,600.00	46,600.00	-
06/30/2042	-	-	-	-	53,200.00
12/01/2042	-	-	6,000.00	6,000.00	-
06/01/2043	40,000.00	3.000%	6,000.00	46,000.00	-
06/30/2043	-	-	-	-	52,000.00
12/01/2043	-	-	5,400.00	5,400.00	-
06/01/2044	40,000.00	3.000%	5,400.00	45,400.00	-
06/30/2044	-	-	-	-	50,800.00
12/01/2044	-	-	4,800.00	4,800.00	-
06/01/2045	40,000.00	3.000%	4,800.00	44,800.00	-
06/30/2045	-	-	-	-	49,600.00
12/01/2045	-	-	4,200.00	4,200.00	-
06/01/2046	45,000.00	3.000%	4,200.00	49,200.00	-
06/30/2046	-	-	-	-	53,400.00
12/01/2046	-	-	3,525.00	3,525.00	-
06/01/2047	45,000.00	3.000%	3,525.00	48,525.00	-
06/30/2047	-	-	-	-	52,050.00
12/01/2047	-	-	2,850.00	2,850.00	-
06/01/2048	45,000.00	3.000%	2,850.00	47,850.00	-
06/30/2048	-	-	-	-	50,700.00
12/01/2048	-	-	2,175.00	2,175.00	-
06/01/2049	45,000.00	3.000%	2,175.00	47,175.00	-
06/30/2049	-	-	-	-	49,350.00
12/01/2049	-	-	1,500.00	1,500.00	-
06/01/2050	50,000.00	3.000%	1,500.00	51,500.00	-
06/30/2050	-	-	-	-	53,000.00
12/01/2050	-	-	750.00	750.00	-
06/01/2051	50,000.00	3.000%	750.00	50,750.00	-
06/30/2051	-	-	-	-	51,500.00
	1,000,000.00		532,950.00	1,532,950.00	1,532,950.00

BOND DEBT SERVICE

Town of Millis, Massachusetts
Proposed \$1M Land Acquisition Bonds dated June 1, 2021
25 years - Level Debt Service
Interest Estimated at 2.5% (Subject to Change)

	Dated Date	06/01/2021			
	Delivery Date	06/01/2021			
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021	-	-	12,500.00	12,500.00	-
06/01/2022	30,000.00	2.500%	12,500.00	42,500.00	-
06/30/2022	-	-	-	-	55,000.00
12/01/2022	-	-	12,125.00	12,125.00	-
06/01/2023	30,000.00	2.500%	12,125.00	42,125.00	-
06/30/2023	-	-	-	-	54,250.00
12/01/2023	-	-	11,750.00	11,750.00	-
06/01/2024	30,000.00	2.500%	11,750.00	41,750.00	-
06/30/2024	-	-	-	-	53,500.00
12/01/2024	-	-	11,375.00	11,375.00	-
06/01/2025	30,000.00	2.500%	11,375.00	41,375.00	-
06/30/2025	-	-	-	-	52,750.00
12/01/2025	-	-	11,000.00	11,000.00	-
06/01/2026	30,000.00	2.500%	11,000.00	41,000.00	-
06/30/2026	-	-	-	-	52,000.00
12/01/2026	-	-	10,625.00	10,625.00	-
06/01/2027	35,000.00	2.500%	10,625.00	45,625.00	-
06/30/2027	-	-	-	-	56,250.00
12/01/2027	-	-	10,187.50	10,187.50	-
06/01/2028	35,000.00	2.500%	10,187.50	45,187.50	-
06/30/2028	-	-	-	-	55,375.00
12/01/2028	-	-	9,750.00	9,750.00	-
06/01/2029	35,000.00	2.500%	9,750.00	44,750.00	-
06/30/2029	-	-	-	-	54,500.00
12/01/2029	-	-	9,312.50	9,312.50	-
06/01/2030	35,000.00	2.500%	9,312.50	44,312.50	-
06/30/2030	-	-	-	-	53,625.00
12/01/2030	-	-	8,875.00	8,875.00	-
06/01/2031	35,000.00	2.500%	8,875.00	43,875.00	-
06/30/2031	-	-	-	-	52,750.00
12/01/2031	-	-	8,437.50	8,437.50	-
06/01/2032	40,000.00	2.500%	8,437.50	48,437.50	-
06/30/2032	-	-	-	-	56,875.00
12/01/2032	-	-	7,937.50	7,937.50	-
06/01/2033	40,000.00	2.500%	7,937.50	47,937.50	-
06/30/2033	-	-	-	-	55,875.00
12/01/2033	-	-	7,437.50	7,437.50	-
06/01/2034	40,000.00	2.500%	7,437.50	47,437.50	-
06/30/2034	-	-	-	-	54,875.00
12/01/2034	-	-	6,937.50	6,937.50	-
06/01/2035	40,000.00	2.500%	6,937.50	46,937.50	-
06/30/2035	-	-	-	-	53,875.00
12/01/2035	-	-	6,437.50	6,437.50	-
06/01/2036	40,000.00	2.500%	6,437.50	46,437.50	-
06/30/2036	-	-	-	-	52,875.00
12/01/2036	-	-	5,937.50	5,937.50	-
06/01/2037	40,000.00	2.500%	5,937.50	45,937.50	-
06/30/2037	-	-	-	-	51,875.00
12/01/2037	-	-	5,437.50	5,437.50	-
06/01/2038	45,000.00	2.500%	5,437.50	50,437.50	-
06/30/2038	-	-	-	-	55,875.00
12/01/2038	-	-	4,875.00	4,875.00	-
06/01/2039	45,000.00	2.500%	4,875.00	49,875.00	-
06/30/2039	-	-	-	-	54,750.00
12/01/2039	-	-	4,312.50	4,312.50	-
06/01/2040	45,000.00	2.500%	4,312.50	49,312.50	-
06/30/2040	-	-	-	-	53,625.00
12/01/2040	-	-	3,750.00	3,750.00	-
06/01/2041	45,000.00	2.500%	3,750.00	48,750.00	-
06/30/2041	-	-	-	-	52,500.00
12/01/2041	-	-	3,187.50	3,187.50	-
06/01/2042	50,000.00	2.500%	3,187.50	53,187.50	-
06/30/2042	-	-	-	-	56,375.00
12/01/2042	-	-	2,562.50	2,562.50	-
06/01/2043	50,000.00	2.500%	2,562.50	52,562.50	-
06/30/2043	-	-	-	-	55,125.00
12/01/2043	-	-	1,937.50	1,937.50	-
06/01/2044	50,000.00	2.500%	1,937.50	51,937.50	-
06/30/2044	-	-	-	-	53,875.00
12/01/2044	-	-	1,312.50	1,312.50	-
06/01/2045	50,000.00	2.500%	1,312.50	51,312.50	-
06/30/2045	-	-	-	-	52,625.00
12/01/2045	-	-	687.50	687.50	-
06/01/2046	55,000.00	2.500%	687.50	55,687.50	-
06/30/2046	-	-	-	-	56,375.00
	1,000,000.00		357,375.00	1,357,375.00	1,357,375.00

BOND DEBT SERVICE

Town of Millis, Massachusetts
Proposed \$1M Land Acquisition Bonds dated June 1, 2021
20 years - Level Debt Service
Interest Estimated at 2.0% (Subject to Change)

	Dated Date		06/01/2021		
	Delivery Date		06/01/2021		
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021	-	-	10,000.00	10,000.00	-
06/01/2022	40,000.00	2.000%	10,000.00	50,000.00	-
06/30/2022	-	-	-	-	60,000.00
12/01/2022	-	-	9,600.00	9,600.00	-
06/01/2023	40,000.00	2.000%	9,600.00	49,600.00	-
06/30/2023	-	-	-	-	59,200.00
12/01/2023	-	-	9,200.00	9,200.00	-
06/01/2024	45,000.00	2.000%	9,200.00	54,200.00	-
06/30/2024	-	-	-	-	63,400.00
12/01/2024	-	-	8,750.00	8,750.00	-
06/01/2025	45,000.00	2.000%	8,750.00	53,750.00	-
06/30/2025	-	-	-	-	62,500.00
12/01/2025	-	-	8,300.00	8,300.00	-
06/01/2026	45,000.00	2.000%	8,300.00	53,300.00	-
06/30/2026	-	-	-	-	61,600.00
12/01/2026	-	-	7,850.00	7,850.00	-
06/01/2027	45,000.00	2.000%	7,850.00	52,850.00	-
06/30/2027	-	-	-	-	60,700.00
12/01/2027	-	-	7,400.00	7,400.00	-
06/01/2028	45,000.00	2.000%	7,400.00	52,400.00	-
06/30/2028	-	-	-	-	59,800.00
12/01/2028	-	-	6,950.00	6,950.00	-
06/01/2029	45,000.00	2.000%	6,950.00	51,950.00	-
06/30/2029	-	-	-	-	58,900.00
12/01/2029	-	-	6,500.00	6,500.00	-
06/01/2030	50,000.00	2.000%	6,500.00	56,500.00	-
06/30/2030	-	-	-	-	63,000.00
12/01/2030	-	-	6,000.00	6,000.00	-
06/01/2031	50,000.00	2.000%	6,000.00	56,000.00	-
06/30/2031	-	-	-	-	62,000.00
12/01/2031	-	-	5,500.00	5,500.00	-
06/01/2032	50,000.00	2.000%	5,500.00	55,500.00	-
06/30/2032	-	-	-	-	61,000.00
12/01/2032	-	-	5,000.00	5,000.00	-
06/01/2033	50,000.00	2.000%	5,000.00	55,000.00	-
06/30/2033	-	-	-	-	60,000.00
12/01/2033	-	-	4,500.00	4,500.00	-
06/01/2034	50,000.00	2.000%	4,500.00	54,500.00	-
06/30/2034	-	-	-	-	59,000.00
12/01/2034	-	-	4,000.00	4,000.00	-
06/01/2035	55,000.00	2.000%	4,000.00	59,000.00	-
06/30/2035	-	-	-	-	63,000.00
12/01/2035	-	-	3,450.00	3,450.00	-
06/01/2036	55,000.00	2.000%	3,450.00	58,450.00	-
06/30/2036	-	-	-	-	61,900.00
12/01/2036	-	-	2,900.00	2,900.00	-
06/01/2037	55,000.00	2.000%	2,900.00	57,900.00	-
06/30/2037	-	-	-	-	60,800.00
12/01/2037	-	-	2,350.00	2,350.00	-
06/01/2038	55,000.00	2.000%	2,350.00	57,350.00	-
06/30/2038	-	-	-	-	59,700.00
12/01/2038	-	-	1,800.00	1,800.00	-
06/01/2039	60,000.00	2.000%	1,800.00	61,800.00	-
06/30/2039	-	-	-	-	63,600.00
12/01/2039	-	-	1,200.00	1,200.00	-
06/01/2040	60,000.00	2.000%	1,200.00	61,200.00	-
06/30/2040	-	-	-	-	62,400.00
12/01/2040	-	-	600.00	600.00	-
06/01/2041	60,000.00	2.000%	600.00	60,600.00	-
06/30/2041	-	-	-	-	61,200.00
	1,000,000.00		223,700.00	1,223,700.00	1,223,700.00

BOND DEBT SERVICE

Town of Millis, Massachusetts
Proposed \$1M Land Acquisition Bonds dated June 1, 2021
30 years - Equal Principal
Interest Estimated at 3.0% (Subject to Change)

	Dated Date	06/01/2021			
	Delivery Date	06/01/2021			
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021	-	-	15,000.00	15,000.00	-
06/01/2022	35,000.00	3.000%	15,000.00	50,000.00	-
06/30/2022	-	-	-	-	65,000.00
12/01/2022	-	-	14,475.00	14,475.00	-
06/01/2023	35,000.00	3.000%	14,475.00	49,475.00	-
06/30/2023	-	-	-	-	63,950.00
12/01/2023	-	-	13,950.00	13,950.00	-
06/01/2024	35,000.00	3.000%	13,950.00	48,950.00	-
06/30/2024	-	-	-	-	62,900.00
12/01/2024	-	-	13,425.00	13,425.00	-
06/01/2025	35,000.00	3.000%	13,425.00	48,425.00	-
06/30/2025	-	-	-	-	61,850.00
12/01/2025	-	-	12,900.00	12,900.00	-
06/01/2026	35,000.00	3.000%	12,900.00	47,900.00	-
06/30/2026	-	-	-	-	60,800.00
12/01/2026	-	-	12,375.00	12,375.00	-
06/01/2027	35,000.00	3.000%	12,375.00	47,375.00	-
06/30/2027	-	-	-	-	59,750.00
12/01/2027	-	-	11,850.00	11,850.00	-
06/01/2028	35,000.00	3.000%	11,850.00	46,850.00	-
06/30/2028	-	-	-	-	58,700.00
12/01/2028	-	-	11,325.00	11,325.00	-
06/01/2029	35,000.00	3.000%	11,325.00	46,325.00	-
06/30/2029	-	-	-	-	57,650.00
12/01/2029	-	-	10,800.00	10,800.00	-
06/01/2030	35,000.00	3.000%	10,800.00	45,800.00	-
06/30/2030	-	-	-	-	56,600.00
12/01/2030	-	-	10,275.00	10,275.00	-
06/01/2031	35,000.00	3.000%	10,275.00	45,275.00	-
06/30/2031	-	-	-	-	55,550.00
12/01/2031	-	-	9,750.00	9,750.00	-
06/01/2032	35,000.00	3.000%	9,750.00	44,750.00	-
06/30/2032	-	-	-	-	54,500.00
12/01/2032	-	-	9,225.00	9,225.00	-
06/01/2033	35,000.00	3.000%	9,225.00	44,225.00	-
06/30/2033	-	-	-	-	53,450.00
12/01/2033	-	-	8,700.00	8,700.00	-
06/01/2034	35,000.00	3.000%	8,700.00	43,700.00	-
06/30/2034	-	-	-	-	52,400.00
12/01/2034	-	-	8,175.00	8,175.00	-
06/01/2035	35,000.00	3.000%	8,175.00	43,175.00	-
06/30/2035	-	-	-	-	51,350.00
12/01/2035	-	-	7,650.00	7,650.00	-
06/01/2036	35,000.00	3.000%	7,650.00	42,650.00	-
06/30/2036	-	-	-	-	50,300.00
12/01/2036	-	-	7,125.00	7,125.00	-
06/01/2037	35,000.00	3.000%	7,125.00	42,125.00	-
06/30/2037	-	-	-	-	49,250.00
12/01/2037	-	-	6,600.00	6,600.00	-
06/01/2038	35,000.00	3.000%	6,600.00	41,600.00	-
06/30/2038	-	-	-	-	48,200.00
12/01/2038	-	-	6,075.00	6,075.00	-
06/01/2039	35,000.00	3.000%	6,075.00	41,075.00	-
06/30/2039	-	-	-	-	47,150.00
12/01/2039	-	-	5,550.00	5,550.00	-
06/01/2040	35,000.00	3.000%	5,550.00	40,550.00	-
06/30/2040	-	-	-	-	46,100.00
12/01/2040	-	-	5,025.00	5,025.00	-
06/01/2041	35,000.00	3.000%	5,025.00	40,025.00	-
06/30/2041	-	-	-	-	45,050.00
12/01/2041	-	-	4,500.00	4,500.00	-
06/01/2042	30,000.00	3.000%	4,500.00	34,500.00	-
06/30/2042	-	-	-	-	39,000.00
12/01/2042	-	-	4,050.00	4,050.00	-
06/01/2043	30,000.00	3.000%	4,050.00	34,050.00	-
06/30/2043	-	-	-	-	38,100.00
12/01/2043	-	-	3,600.00	3,600.00	-
06/01/2044	30,000.00	3.000%	3,600.00	33,600.00	-
06/30/2044	-	-	-	-	37,200.00
12/01/2044	-	-	3,150.00	3,150.00	-
06/01/2045	30,000.00	3.000%	3,150.00	33,150.00	-
06/30/2045	-	-	-	-	36,300.00
12/01/2045	-	-	2,700.00	2,700.00	-
06/01/2046	30,000.00	3.000%	2,700.00	32,700.00	-
06/30/2046	-	-	-	-	35,400.00
12/01/2046	-	-	2,250.00	2,250.00	-
06/01/2047	30,000.00	3.000%	2,250.00	32,250.00	-
06/30/2047	-	-	-	-	34,500.00
12/01/2047	-	-	1,800.00	1,800.00	-
06/01/2048	30,000.00	3.000%	1,800.00	31,800.00	-
06/30/2048	-	-	-	-	33,600.00
12/01/2048	-	-	1,350.00	1,350.00	-
06/01/2049	30,000.00	3.000%	1,350.00	31,350.00	-
06/30/2049	-	-	-	-	32,700.00
12/01/2049	-	-	900.00	900.00	-
06/01/2050	30,000.00	3.000%	900.00	30,900.00	-
06/30/2050	-	-	-	-	31,800.00
12/01/2050	-	-	450.00	450.00	-
06/01/2051	30,000.00	3.000%	450.00	30,450.00	-
06/30/2051	-	-	-	-	30,900.00
	1,000,000.00		450,000.00	1,450,000.00	1,450,000.00

BOND DEBT SERVICE

Town of Millis, Massachusetts
Proposed \$1M Land Acquisition Bonds dated June 1, 2021
25 years - Equal Principal
Interest Estimated at 2.5% (Subject to Change)

	Dated Date	06/01/2021			
	Delivery Date	06/01/2021			
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021	-	-	12,500.00	12,500.00	-
06/01/2022	40,000.00	2.500%	12,500.00	52,500.00	-
06/30/2022	-	-	-	-	65,000.00
12/01/2022	-	-	12,000.00	12,000.00	-
06/01/2023	40,000.00	2.500%	12,000.00	52,000.00	-
06/30/2023	-	-	-	-	64,000.00
12/01/2023	-	-	11,500.00	11,500.00	-
06/01/2024	40,000.00	2.500%	11,500.00	51,500.00	-
06/30/2024	-	-	-	-	63,000.00
12/01/2024	-	-	11,000.00	11,000.00	-
06/01/2025	40,000.00	2.500%	11,000.00	51,000.00	-
06/30/2025	-	-	-	-	62,000.00
12/01/2025	-	-	10,500.00	10,500.00	-
06/01/2026	40,000.00	2.500%	10,500.00	50,500.00	-
06/30/2026	-	-	-	-	61,000.00
12/01/2026	-	-	10,000.00	10,000.00	-
06/01/2027	40,000.00	2.500%	10,000.00	50,000.00	-
06/30/2027	-	-	-	-	60,000.00
12/01/2027	-	-	9,500.00	9,500.00	-
06/01/2028	40,000.00	2.500%	9,500.00	49,500.00	-
06/30/2028	-	-	-	-	59,000.00
12/01/2028	-	-	9,000.00	9,000.00	-
06/01/2029	40,000.00	2.500%	9,000.00	49,000.00	-
06/30/2029	-	-	-	-	58,000.00
12/01/2029	-	-	8,500.00	8,500.00	-
06/01/2030	40,000.00	2.500%	8,500.00	48,500.00	-
06/30/2030	-	-	-	-	57,000.00
12/01/2030	-	-	8,000.00	8,000.00	-
06/01/2031	40,000.00	2.500%	8,000.00	48,000.00	-
06/30/2031	-	-	-	-	56,000.00
12/01/2031	-	-	7,500.00	7,500.00	-
06/01/2032	40,000.00	2.500%	7,500.00	47,500.00	-
06/30/2032	-	-	-	-	55,000.00
12/01/2032	-	-	7,000.00	7,000.00	-
06/01/2033	40,000.00	2.500%	7,000.00	47,000.00	-
06/30/2033	-	-	-	-	54,000.00
12/01/2033	-	-	6,500.00	6,500.00	-
06/01/2034	40,000.00	2.500%	6,500.00	46,500.00	-
06/30/2034	-	-	-	-	53,000.00
12/01/2034	-	-	6,000.00	6,000.00	-
06/01/2035	40,000.00	2.500%	6,000.00	46,000.00	-
06/30/2035	-	-	-	-	52,000.00
12/01/2035	-	-	5,500.00	5,500.00	-
06/01/2036	40,000.00	2.500%	5,500.00	45,500.00	-
06/30/2036	-	-	-	-	51,000.00
12/01/2036	-	-	5,000.00	5,000.00	-
06/01/2037	40,000.00	2.500%	5,000.00	45,000.00	-
06/30/2037	-	-	-	-	50,000.00
12/01/2037	-	-	4,500.00	4,500.00	-
06/01/2038	40,000.00	2.500%	4,500.00	44,500.00	-
06/30/2038	-	-	-	-	49,000.00
12/01/2038	-	-	4,000.00	4,000.00	-
06/01/2039	40,000.00	2.500%	4,000.00	44,000.00	-
06/30/2039	-	-	-	-	48,000.00
12/01/2039	-	-	3,500.00	3,500.00	-
06/01/2040	40,000.00	2.500%	3,500.00	43,500.00	-
06/30/2040	-	-	-	-	47,000.00
12/01/2040	-	-	3,000.00	3,000.00	-
06/01/2041	40,000.00	2.500%	3,000.00	43,000.00	-
06/30/2041	-	-	-	-	46,000.00
12/01/2041	-	-	2,500.00	2,500.00	-
06/01/2042	40,000.00	2.500%	2,500.00	42,500.00	-
06/30/2042	-	-	-	-	45,000.00
12/01/2042	-	-	2,000.00	2,000.00	-
06/01/2043	40,000.00	2.500%	2,000.00	42,000.00	-
06/30/2043	-	-	-	-	44,000.00
12/01/2043	-	-	1,500.00	1,500.00	-
06/01/2044	40,000.00	2.500%	1,500.00	41,500.00	-
06/30/2044	-	-	-	-	43,000.00
12/01/2044	-	-	1,000.00	1,000.00	-
06/01/2045	40,000.00	2.500%	1,000.00	41,000.00	-
06/30/2045	-	-	-	-	42,000.00
12/01/2045	-	-	500.00	500.00	-
06/01/2046	40,000.00	2.500%	500.00	40,500.00	-
06/30/2046	-	-	-	-	41,000.00
	1,000,000.00		325,000.00	1,325,000.00	1,325,000.00

BOND DEBT SERVICE

Town of Millis, Massachusetts
Proposed \$1M Land Acquisition Bonds dated June 1, 2021
20 years - Equal Principal
Interest Estimated at 2.0% (Subject to Change)

Dated Date 06/01/2021
Delivery Date 06/01/2021

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2021	-	-	10,000.00	10,000.00	-
06/01/2022	50,000.00	2.000%	10,000.00	60,000.00	-
06/30/2022	-	-	-	-	70,000.00
12/01/2022	-	-	9,500.00	9,500.00	-
06/01/2023	50,000.00	2.000%	9,500.00	59,500.00	-
06/30/2023	-	-	-	-	69,000.00
12/01/2023	-	-	9,000.00	9,000.00	-
06/01/2024	50,000.00	2.000%	9,000.00	59,000.00	-
06/30/2024	-	-	-	-	68,000.00
12/01/2024	-	-	8,500.00	8,500.00	-
06/01/2025	50,000.00	2.000%	8,500.00	58,500.00	-
06/30/2025	-	-	-	-	67,000.00
12/01/2025	-	-	8,000.00	8,000.00	-
06/01/2026	50,000.00	2.000%	8,000.00	58,000.00	-
06/30/2026	-	-	-	-	66,000.00
12/01/2026	-	-	7,500.00	7,500.00	-
06/01/2027	50,000.00	2.000%	7,500.00	57,500.00	-
06/30/2027	-	-	-	-	65,000.00
12/01/2027	-	-	7,000.00	7,000.00	-
06/01/2028	50,000.00	2.000%	7,000.00	57,000.00	-
06/30/2028	-	-	-	-	64,000.00
12/01/2028	-	-	6,500.00	6,500.00	-
06/01/2029	50,000.00	2.000%	6,500.00	56,500.00	-
06/30/2029	-	-	-	-	63,000.00
12/01/2029	-	-	6,000.00	6,000.00	-
06/01/2030	50,000.00	2.000%	6,000.00	56,000.00	-
06/30/2030	-	-	-	-	62,000.00
12/01/2030	-	-	5,500.00	5,500.00	-
06/01/2031	50,000.00	2.000%	5,500.00	55,500.00	-
06/30/2031	-	-	-	-	61,000.00
12/01/2031	-	-	5,000.00	5,000.00	-
06/01/2032	50,000.00	2.000%	5,000.00	55,000.00	-
06/30/2032	-	-	-	-	60,000.00
12/01/2032	-	-	4,500.00	4,500.00	-
06/01/2033	50,000.00	2.000%	4,500.00	54,500.00	-
06/30/2033	-	-	-	-	59,000.00
12/01/2033	-	-	4,000.00	4,000.00	-
06/01/2034	50,000.00	2.000%	4,000.00	54,000.00	-
06/30/2034	-	-	-	-	58,000.00
12/01/2034	-	-	3,500.00	3,500.00	-
06/01/2035	50,000.00	2.000%	3,500.00	53,500.00	-
06/30/2035	-	-	-	-	57,000.00
12/01/2035	-	-	3,000.00	3,000.00	-
06/01/2036	50,000.00	2.000%	3,000.00	53,000.00	-
06/30/2036	-	-	-	-	56,000.00
12/01/2036	-	-	2,500.00	2,500.00	-
06/01/2037	50,000.00	2.000%	2,500.00	52,500.00	-
06/30/2037	-	-	-	-	55,000.00
12/01/2037	-	-	2,000.00	2,000.00	-
06/01/2038	50,000.00	2.000%	2,000.00	52,000.00	-
06/30/2038	-	-	-	-	54,000.00
12/01/2038	-	-	1,500.00	1,500.00	-
06/01/2039	50,000.00	2.000%	1,500.00	51,500.00	-
06/30/2039	-	-	-	-	53,000.00
12/01/2039	-	-	1,000.00	1,000.00	-
06/01/2040	50,000.00	2.000%	1,000.00	51,000.00	-
06/30/2040	-	-	-	-	52,000.00
12/01/2040	-	-	500.00	500.00	-
06/01/2041	50,000.00	2.000%	500.00	50,500.00	-
06/30/2041	-	-	-	-	51,000.00
	1,000,000.00		210,000.00	1,210,000.00	1,210,000.00

Town of Millis, Massachusetts
\$1,000,000 General Obligation Bonds dated July 15, 2021
Land Acquisition
20 year bonds - Equal Principal - Interest Estimated at 2.0% (Subject to Change)

Year	Principal	Coupon	Interest	Total P+I	Residential Tax Rate Impact per \$100,000 of Assessed Value	Commercial/ Industrial/ Personal Property Tax Rate Impact per \$100,000 of Assessed Value	Impact on Average Single Family Home Valued at \$433,509
6/30/2022				10,000.00	0.72	\$	3.13
6/30/2023	\$ 50,000.00	2.00%	19,500.00	69,500.00	5.03	5.03	21.78
6/30/2024	50,000.00	2.00%	18,500.00	68,500.00	4.95	4.95	21.47
6/30/2025	50,000.00	2.00%	17,500.00	67,500.00	4.88	4.88	21.16
6/30/2026	50,000.00	2.00%	16,500.00	66,500.00	4.81	4.81	20.84
6/30/2027	50,000.00	2.00%	15,500.00	65,500.00	4.74	4.74	20.53
6/30/2028	50,000.00	2.00%	14,500.00	64,500.00	4.66	4.66	20.22
6/30/2029	50,000.00	2.00%	13,500.00	63,500.00	4.59	4.59	19.90
6/30/2030	50,000.00	2.00%	12,500.00	62,500.00	4.52	4.52	19.59
6/30/2031	50,000.00	2.00%	11,500.00	61,500.00	4.45	4.45	19.28
6/30/2032	50,000.00	2.00%	10,500.00	60,500.00	4.37	4.37	18.96
6/30/2033	50,000.00	2.00%	9,500.00	59,500.00	4.30	4.30	18.65
6/30/2034	50,000.00	2.00%	8,500.00	58,500.00	4.23	4.23	18.34
6/30/2035	50,000.00	2.00%	7,500.00	57,500.00	4.16	4.16	18.02
6/30/2036	50,000.00	2.00%	6,500.00	56,500.00	4.09	4.09	17.71
6/30/2037	50,000.00	2.00%	5,500.00	55,500.00	4.01	4.01	17.40
6/30/2038	50,000.00	2.00%	4,500.00	54,500.00	3.94	3.94	17.08
6/30/2039	50,000.00	2.00%	3,500.00	53,500.00	3.87	3.87	16.77
6/30/2040	50,000.00	2.00%	2,500.00	52,500.00	3.80	3.80	16.46
6/30/2041	50,000.00	2.00%	1,500.00	51,500.00	3.72	3.72	16.14
6/30/2042	50,000.00	2.00%	500.00	50,500.00	3.65	3.65	15.83
Total	\$ 1,000,000.00		\$ 210,000.00	\$ 1,210,000.00			

* Tax rate impact based on FY2021 values.
* Tax rate impact assumes no growth in assessed value over the life of the bonds.
* Tax rate impact assumes the residential to commercial/industrial/personal property tax rate shift will remain constant over the life of the bonds.
* Tax rate impact assumes the average home value will remain constant over the life of the bonds.

Town of Millis, Massachusetts
\$1,000,000 General Obligation Bonds dated July 15, 2021
Land Acquisition
20 year bonds - Level Debt Service - Interest Estimated at 2.0% (Subject to Change)

Year	Principal	Coupon	Interest	Total P+I	Residential Tax Rate Impact per \$100,000 of Assessed Value	Commercial/ Industrial/ Personal Property Tax Rate Impact per \$100,000 of Assessed Value	Impact on Average Single Family Home Valued at \$433,509
6/30/2022					\$ 0.72	\$	3.13
6/30/2023	\$ 40,000.00	2.50%	10,000.00	\$ 59,600.00	4.31	0.72	18.68
6/30/2024	40,000.00	2.50%	19,600.00	58,800.00	4.25	4.31	18.43
6/30/2025	45,000.00	2.50%	18,800.00	62,950.00	4.55	4.25	19.73
6/30/2026	45,000.00	2.50%	17,950.00	62,050.00	4.49	4.55	19.45
6/30/2027	45,000.00	2.50%	17,050.00	61,150.00	4.42	4.49	19.17
6/30/2028	45,000.00	2.50%	16,150.00	60,250.00	4.36	4.42	18.88
6/30/2029	45,000.00	2.50%	15,250.00	59,350.00	4.29	4.36	18.60
6/30/2030	45,000.00	2.50%	14,350.00	58,450.00	4.23	4.29	18.32
6/30/2031	50,000.00	2.50%	13,450.00	62,500.00	4.52	4.23	19.59
6/30/2032	50,000.00	2.50%	12,500.00	61,500.00	4.45	4.52	19.28
6/30/2033	50,000.00	2.50%	11,500.00	60,500.00	4.37	4.45	18.96
6/30/2034	50,000.00	2.50%	10,500.00	59,500.00	4.30	4.37	18.65
6/30/2035	50,000.00	2.50%	9,500.00	58,500.00	4.23	4.30	18.34
6/30/2036	55,000.00	2.50%	8,500.00	62,450.00	4.52	4.23	19.57
6/30/2037	55,000.00	2.50%	7,450.00	61,350.00	4.44	4.52	19.23
6/30/2038	55,000.00	2.50%	6,350.00	60,250.00	4.36	4.44	18.88
6/30/2039	55,000.00	2.50%	5,250.00	59,150.00	4.28	4.36	18.54
6/30/2040	60,000.00	2.50%	4,150.00	63,000.00	4.56	4.28	19.75
6/30/2041	60,000.00	2.50%	3,000.00	61,800.00	4.47	4.56	19.37
6/30/2042	60,000.00	2.50%	1,800.00	60,600.00	4.38	4.47	18.99
Total	\$ 1,000,000.00		\$ 223,700.00	\$ 1,223,700.00		4.38	18.99

* Tax rate impact based on FY2021 values.
* Tax rate impact assumes no growth in assessed value over the life of the bonds.
* Tax rate impact assumes the residential to commercial/industrial/personal property tax rate shift will remain constant over the life of the bonds.
* Tax rate impact assumes the average home value will remain constant over the life of the bonds.

21-093

Discuss TA Budget Recommendations



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

A handwritten signature in blue ink, appearing to read "Michael Guzinski", is written over the "FROM:" line.

DATE: April 1, 2021

RE: Town Administrator FY22 Budget Recommendations

The attached budget documents are unchanged since your meeting on March 29th. The Finance Director and I would be happy to answer any questions that you may have when you deliberate on the FY22 Budget to submit to the Finance Committee.

Please note that the Finance Committee has meetings scheduled on April 7th and April 14th. The Finance Committee must vote upon its recommendations by April 14th.

Please let me know if you have any questions in regards to these matters. Thank you.



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

DATE: March 26, 2021

RE: Town Administrator FY22 Budget Recommendations

The Finance Director and I have been working over the last couple of months on compiling a balanced recommended Fiscal Year 2022 Annual Town Budget that meets (to the extent that funding is available) the ongoing needs of the community, and is in line with the budgetary priorities recently established by the Select Board.

The FY22 revenue estimates included here are based upon reasonable assumptions utilizing a 3-5 year revenue history in relation to such areas as "New Growth", "Local Receipts" (i.e. Motor Vehicle Excise, Meals Tax, etc.), and the Governor's "Local Aid" proposals.

I based the attached recommendation on an overall budgetary increase of 4% (non-discretionary items excluded) in order to maintain the current service levels of both Municipal and School Departments. The recommendations also contemplate funding "above level services" of some municipal departments to address the needs of the community, taking into account the established budgetary priorities of the Board, as well as our current revenue limitations.

To assist you in reviewing all of the referenced "above level service" requests included in the attached budget, and their associated funding sources, we've provided a spreadsheet summarizing these requests. As you'll see, the spreadsheet outlines which requests have been recommended for funding, as well as those which have been deferred until the Fall Annual Town Meeting, or indefinitely. You'll also find a spreadsheet outlining the recommended usage of Marijuana Impact Funds for both the Spring Annual Town Meeting and the Fall Annual Town Meeting.

This budget, though balanced, uses all of our recurring revenues which are currently available. Therefore, the addition of any other budgetary items, or any increase in budgets would necessitate the reduction of other budgets included in this proposal (or the use of Stabilization Funds).

The Finance Director and I will be discussing these documents in detail at your meeting on Monday. Please let me know if you have any questions in regards to these matters. Thank you.

Town of Millis
5 Year Revenue Forecast
Anticipated Scenario

REVENUE	FY19 (Per Recap)	FY20 (Per Recap)	FY21 (Per Recap)	FY22	FY23	FY24	FY25	FY26
Local Taxes								
Base Factor	\$ 19,685,399	\$ 20,829,764	\$ 22,032,205	\$ 23,833,992	\$ 25,291,478	\$ 26,806,943	\$ 28,382,373	\$ 30,019,820
2 1/2% Increase	\$ 492,135	\$ 520,744	\$ 550,805	\$ 595,850	\$ 632,287	\$ 670,174	\$ 709,539	\$ 750,496
New Growth	\$ 652,230	\$ 681,697	\$ 1,230,982	\$ 861,636	\$ 883,177	\$ 905,257	\$ 927,888	\$ 951,085
Debt Exclusion	\$ 1,621,134	\$ 3,831,092	\$ 3,321,077	\$ 3,180,173	\$ 3,081,156	\$ 2,997,098	\$ 2,918,164	\$ 2,842,987
Levy Limit	\$ 22,430,898	\$ 25,863,297	\$ 27,135,069	\$ 28,171,651	\$ 29,888,099	\$ 31,379,471	\$ 32,937,985	\$ 34,564,388
Levy Used	\$ 22,440,633	\$ 25,859,987	\$ 27,135,581	\$ 28,471,651	\$ 29,888,099	\$ 31,379,471	\$ 32,937,985	\$ 34,564,388

2.5 % increases due to known developments

Yrly Incr/(Decr)	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
State Aid	\$ 6,421,735	\$ 6,497,917	\$ 6,446,351	\$ 6,671,847	\$ 6,738,565	\$ 6,805,951	\$ 6,874,011	\$ 6,942,751
Transfer from Special Funds	\$ 360,332	\$ 576,122	\$ 685,547	\$ 1,023,440	\$ 556,503	\$ 548,600	\$ 540,741	\$ 534,446
Use of Free Cash Overlay	\$ 1,280,001	\$ 589,670	\$ 425,990					
Local Receipts	\$ 2,365,553	\$ 2,754,700	\$ 1,986,069	\$ 2,326,543	\$ 2,209,301	\$ 2,248,351	\$ 2,288,640	\$ 2,330,222
Enterprise Funds - Indirect Costs	\$ 568,247	\$ 582,884	\$ 614,170	\$ 629,524	\$ 645,262	\$ 661,394	\$ 677,929	\$ 694,877
Estimated Receipts and Other Revenue Sources	\$ 10,995,868	\$ 11,001,293	\$ 10,158,127	\$ 10,651,354	\$ 10,149,632	\$ 10,264,296	\$ 10,381,321	\$ 10,502,296

FY19 Includes \$45K from School Bus Stabilization
 Free Cash used for Capital or Special Articles
 2.5 % incr to reflect incr exp associated with funds

Total General Funds Gross Revenues	\$ 33,436,521	\$ 36,861,279	\$ 37,293,709	\$ 39,123,005	\$ 40,037,731	\$ 41,643,767	\$ 43,319,305	\$ 45,066,684
Less: State Aid Offsets	\$ (491,040)	\$ (456,978)	\$ (466,645)	\$ (519,079)	\$ (524,270)	\$ (529,512)	\$ (534,808)	\$ (540,156)
Less: Debt Exclusion	\$ (1,621,134)	\$ (3,831,092)	\$ (3,321,077)	\$ (3,180,173)	\$ (3,081,156)	\$ (2,997,098)	\$ (2,918,164)	\$ (2,842,987)
Net General Funds Available for Appropriation	\$ 31,324,347	\$ 32,573,209	\$ 33,505,987	\$ 35,423,753	\$ 36,432,305	\$ 38,117,157	\$ 39,866,333	\$ 41,683,541

Net Enterprise Fund Revenues	\$ 2,965,028	\$ 3,150,005	\$ 4,103,810	\$ 3,172,391	\$ 3,251,701	\$ 3,332,994	\$ 3,416,319	\$ 3,501,727
CIP Funds	\$ 213,716	\$ 240,500	\$ 326,153	\$ 274,920	\$ 274,920	\$ 274,920	\$ 274,920	\$ 274,920
Other Available funds for Appropriation	\$ 3,178,744	\$ 3,390,505	\$ 4,429,963	\$ 3,447,311	\$ 3,526,621	\$ 3,607,914	\$ 3,691,239	\$ 3,776,647

2.5% incr to reflect incr rev associated with funds

Total Available funds for Appropriation	\$ 34,503,091	\$ 35,963,715	\$ 37,935,951	\$ 38,871,065	\$ 39,958,926	\$ 41,725,070	\$ 43,557,572	\$ 45,460,188
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FY2022 Above Level Summary Fund

FY2022 Budget Requests Above Level Service					
Department	Request	Amount	Benefits	Funding Source	
Fire	Preventative Maintenance Contracts	\$23,000.00	No	Ambulance Revolving Fund	
Fire	Consulting Services	\$5,000.00	No	Ambulance Revolving Fund	
Fire	Additional Medical Supplies	\$5,000.00	No	Ambulance Revolving Fund	
	Ambulance Revolving Funded Above Service Level Requests	33,000.00			
Assessor	iPad and software for data collection and entry	\$22,761.66	No	Capital - Fall TM Nov 21	
Fire	A1 (Ambulance) Replacement (\$350,000)	\$60,000.00	No	Capital - Fall TM Nov 21	
Police	Cruiser Replacement (3 year lease \$51,334.56)	\$17,511.52	No	Capital - Fall TM Nov 21	
	Capital Funded Above Service Level Requests	\$100,273.18			
Conservation Commission	Improvements to Pleasant Meadows Farm & Village Street Conservation Area	\$4,750.00	No	Community Preservation - Fall TM	
	Community Preservation Funded Above Service Level Requests	\$4,750.00			
DPW	Job reclassification Dept Asst III and increase Dept Asst 1 to 19 hours/week	\$6,000.00	No	DPW Budget	
	DPW Department Budget Funded Above Service Level Requests	\$6,000.00			
Capital Planning Committee	Administrative Assistant for Capital Committee	\$3,000.00	No	GF within 4% cap	
Council on Aging	Additional Operational Hours Until 4PM Monday thru Thursday	\$48,672.38	Yes	General Fund	
DPW	Heavy Equipment Operator (HEO)/Laborer - Salary and Clothing Allowance	\$51,851.60	Yes	General Fund	
Exec Office - SelectBoard/Town Admin	Department Assistant II increase to 35 hours per week	\$21,339.76	Yes	General Fund	
Recreation	Department Assistant 10 hour/week (currently funded by Rec Revolving Fund)	\$11,920.00	Yes	General Fund	
Town Clerk	Dog licensing Software	\$4,000.00	No	GF within 4% cap	
Veterans	Increase Veteran Services Officer (VSO) Stipend	\$6,525.12	No	General Fund	
IT Administration	IT Specialist 35 hours per week (57% Millis/43% Norfolk)	\$80,000.00	No	General Fund/Reimbursement	
	General Funded Above Service Level Requests	\$227,308.86			
DPW	Road Maintenance Supplies	\$50,000.00	No	General Fund Article	
Tree Warden	Tree Removal & Trimming	\$40,000.00	No	General Fund Article	
	General Article Funded Above Service Level Requests	\$90,000.00			
Exec Office - SelectBoard/Town Admin	Human Resource Administrator - Full Time	\$75,000.00	Yes	Deferred	
Town Clerk	Increase Town Clerk Stipend	\$12,587.00	No	Deferred	
	Deferred Above Service Level Requests	\$87,587.00			
	Total Above Service Level Requests	549,319.04			



**Town of Millis
Host Community Agreement
Marijuana Impact Funds Request - FY2022**

Department	Description of Expense	Total Expenses	Date of Proposed Funding
Board of Health	Cannabis use in e-cigarettes/vaping	\$4,000.00	Fall TM Nov 21
Council on Aging	Educate Seniors to the Benefits of Marijuana	\$45,672.38	Fall TM Nov 21
Library	Extend the hours Library is open to the public on Thursdays evening until 8 pm	\$11,388.00	Fall TM Nov 21
Library	Extend the hours Library is open to the public on Saturdays during July & August	\$2,096.55	Fall TM Nov 21
Library	Extend the hours Library is open to the public on Friday evening until 8 pm	\$11,388.00	Fall TM Nov 21
Police	School Resource Officer Salary	\$87,330.75	Spring TM May 21
Police	Marijuana Stipend - per Contract FY22	\$10,800.00	Spring TM May 21
Police	Marijuana Training	\$45,000.00	Fall TM Nov 21
Recreation	Summer program for participants with developmental and physical disabilities	\$9,200.00	Fall TM Nov 21
Recreation	Teen Program Coordinator	\$15,000.00	Fall TM Nov 21
School	School Adjustment Counselor - 0.6 FTE	\$40,637.00	Fall TM Nov 21
School	Bridge Therapeutic Program - Grade 8 - 0.2 FTE	\$12,365.00	Fall TM Nov 21
School	After-school activities through Extended Day Program	\$10,000.00	Fall TM Nov 21
School	Programs for all consituencies mental health link to substances	\$5,000.00	Fall TM Nov 21
School	Town-wide Social Worker	\$60,000.00	Fall TM Nov 21
Marijuana Impact Funds Request - FY2022		\$369,877.68	

A	G	H	I	J	K	L	R	T
	FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21 Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
1								
2	Department Breakdown							
3	GENERAL GOVERNMENT							
4	SELECTMENT/TA							
5	SALARIES	\$283,942.15	\$303,566.66	\$328,459.08	\$24,892.42	\$353,429.39	\$24,970.31	8.2%
6	EXPENSES	\$80,465.85	\$75,915.00	\$79,785.00	\$3,870.00	\$68,785.00	(\$11,000.00)	5.1%
7	TOTAL	\$364,408.00	\$379,481.66	\$408,244.08	\$28,762.42	\$422,214.39	\$13,970.31	7.6%
8	FINANCE DIR/ACCOUNTANT							
9	SALARIES	\$249,301.00	\$252,412.54	\$264,304.28	\$11,891.74	\$264,304.28	\$0.00	4.7%
10	EXPENSES	\$6,529.43	\$6,538.00	\$6,538.00	\$0.00	\$6,538.00	\$0.00	0.0%
11	TOTAL	\$255,830.43	\$258,950.54	\$270,842.28	\$11,891.74	\$270,842.28	\$0.00	4.6%
12	ASSESSORS							
13	SALARIES	\$120,584.05	\$125,012.33	\$134,159.04	\$9,146.71	\$134,159.04	\$0.00	7.3%
14	EXPENSES	\$7,079.65	\$9,411.00	\$9,736.00	\$325.00	\$9,736.00	\$0.00	3.5%
15	TOTAL	\$127,663.70	\$134,423.33	\$143,895.04	\$9,471.71	\$143,895.04	\$0.00	7.0%
16	TREASURER/COLLECTOR							
17	SALARIES	\$217,017.37	\$221,247.87	\$230,797.04	\$9,549.17	\$230,797.04	\$0.00	4.3%
18	EXPENSES	\$36,355.07	\$34,475.00	\$41,090.00	\$6,615.00	\$41,090.00	\$0.00	19.2%
19	TOTAL	\$253,372.44	\$255,722.87	\$271,887.04	\$16,164.17	\$271,887.04	\$0.00	6.3%
20	IT ADMINISTRATION							
21	SALARIES	\$612.28	\$0.00	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	100.0%
22	EXPENSES	\$147,631.64	\$218,010.00	\$255,045.07	\$37,035.07	\$255,045.07	\$0.00	17.0%
23	TOTAL	\$148,243.92	\$218,010.00	\$335,045.07	\$117,035.07	\$335,045.07	\$0.00	53.7%
24	TOWN COUNSEL							
25	EXPENSES	\$101,032.79	\$81,000.00	\$95,000.00	\$14,000.00	\$95,000.00	\$0.00	17.3%
26	TOTAL	\$101,032.79	\$81,000.00	\$95,000.00	\$14,000.00	\$95,000.00	\$0.00	17.3%
27	TOWN CLERK							
28	SALARIES	\$100,685.90	\$95,952.79	\$113,830.27	\$17,877.48	\$101,553.21	(\$12,277.06)	18.6%
29	EXPENSES	\$6,852.18	\$7,450.00	\$7,450.00	\$0.00	\$11,450.00	\$4,000.00	0.0%
30	TOTAL	\$107,538.08	\$103,402.79	\$121,280.27	\$17,877.48	\$113,003.21	(\$8,277.06)	17.3%
								-6.82%

FY22 Budget Department BOS (2)

A		G	H	I	J	K	L	R	T
Department Breakdown		FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21 Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
1	REGISTRARS								
2									
31	SALARIES	\$663.00	\$1,280.00	\$1,298.00	\$18.00	1.4%	\$1,298.00	\$0.00	0.00%
32	EXPENSES	\$3,755.44	\$4,060.00	\$4,060.00	\$0.00	0.0%	\$4,060.00	\$0.00	0.00%
33	TOTAL	\$4,418.44	\$5,340.00	\$5,358.00	\$18.00	0.3%	\$5,358.00	\$0.00	0.00%
34									
35	ELECTIONS								
36	SALARIES	\$18,284.47	\$26,801.00	\$15,814.00	-\$10,987.00	-41.0%	\$15,814.00	\$0.00	0.00%
37	EXPENSES	\$12,428.63	\$14,400.00	\$12,350.00	-\$2,050.00	-14.2%	\$12,350.00	\$0.00	0.00%
38	TOTAL	\$30,713.10	\$41,201.00	\$28,164.00	-\$13,037.00	-31.6%	\$28,164.00	\$0.00	0.00%
39	PLANNING BOARD								
40	SALARIES	\$22,370.20	\$21,937.42	\$22,953.30	\$1,015.88	4.6%	\$22,953.30	\$0.00	0.00%
41	EXPENSES	\$3,189.81	\$9,425.00	\$9,425.00	\$0.00	0.0%	\$9,425.00	\$0.00	0.00%
42	TOTAL	\$25,560.01	\$31,362.42	\$32,378.30	\$1,015.88	3.2%	\$32,378.30	\$0.00	0.00%
43	CONSERVATION								
44	SALARIES	\$16,921.15	\$16,559.52	\$17,314.48	\$754.96	4.6%	\$17,314.48	\$0.00	0.00%
45	EXPENSES	\$2,396.11	\$4,777.00	\$9,527.00	\$4,750.00	99.4%	\$4,777.00	(\$4,750.00)	-17.70%
46	TOTAL	\$19,317.26	\$21,336.52	\$26,841.48	\$5,504.96	25.8%	\$22,091.48	(\$4,750.00)	-17.70%
47	ZONING BOARD								
48	SALARIES	\$4,810.68	\$5,018.88	\$5,039.13	\$20.25	0.4%	\$5,039.13	\$0.00	0.00%
49	EXPENSES	\$1,674.86	\$1,900.00	\$1,900.00	\$0.00	0.0%	\$1,900.00	\$0.00	0.00%
50	TOTAL	\$6,485.54	\$6,918.88	\$6,939.13	\$20.25	0.3%	\$6,939.13	\$0.00	0.00%
51	TOWN BUILDINGS								
52	SALARIES	\$84,217.72	\$85,305.63	\$90,555.00	\$5,249.37	6.2%	\$90,555.00	\$0.00	0.00%
53	EXPENSES	\$229,370.40	\$205,980.00	\$213,480.00	\$7,500.00	3.6%	\$208,480.00	(\$5,000.00)	-1.64%
54	TOTAL	\$313,588.12	\$291,285.63	\$304,035.00	\$12,749.37	4.4%	\$299,035.00	(\$5,000.00)	-1.64%

A	G	H	I	J	K	L	R	T
Department Breakdown	FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21 Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
55 FINANCE COMMITTEE								
56 SALARIES	\$7,323.54	\$6,100.00	\$6,800.00	\$700.00	11.5%	\$6,800.00	\$0.00	
57 EXPENSES	\$14,368.25	\$17,150.00	\$17,300.00	\$150.00	0.9%	\$17,300.00	\$0.00	
58 TOTAL	\$21,691.79	\$23,250.00	\$24,100.00	\$850.00	3.7%	\$24,100.00	\$0.00	0.00%
59 RESERVE FUND								
60 EXPENSES	\$42,000.00	\$50,000.00	\$50,000.00	\$0.00	0.0%	\$50,000.00	\$0.00	
61 TOTAL	\$42,000.00	\$50,000.00	\$50,000.00	\$0.00	0.0%	\$50,000.00	\$0.00	0.00%
62 GENERAL INSURANCE								
63 EXPENSES	\$505,272.00	\$541,943.64	\$569,040.82	\$27,097.18	5.0%	\$569,040.82	\$0.00	
64 TOTAL	\$505,272.00	\$541,943.64	\$569,040.82	\$27,097.18	5.0%	\$569,040.82	\$0.00	0.00%
65 EMPLOYEE BENEFITS								
66 EXPENSES	\$5,143,037.11	\$5,470,514.11	\$6,026,267.63	\$555,753.52	10.2%	\$6,026,267.63	\$0.00	
67 TOTAL	\$5,143,037.11	\$5,470,514.11	\$6,026,267.63	\$555,753.52	10.2%	\$6,026,267.63	\$0.00	0.00%
68 LINE 1 - GENERAL GOVT	\$7,470,172.73	\$7,914,143.39	\$8,719,318.14	\$805,174.75	10.2%	\$8,715,261.38	(\$4,056.76)	-0.05%
69								
70 PUBLIC SAFETY								
71 POLICE DEPARTMENT								
72 SALARIES	\$1,818,448.41	\$1,974,363.07	\$2,066,738.41	\$92,375.34	4.7%	\$2,046,738.41	(\$20,000.00)	
73 EXPENSES	\$243,401.57	\$238,524.00	\$241,524.00	\$3,000.00	1.3%	\$241,524.00	\$0.00	
74 TOTAL	\$2,061,849.98	\$2,212,887.07	\$2,308,262.41	\$95,375.34	4.3%	\$2,288,262.41	(\$20,000.00)	-0.87%
75 FIRE/RESCUE DEPARTMENT								
76 SALARIES	\$1,498,613.59	\$1,553,165.39	\$1,578,395.50	\$25,230.11	1.6%	\$1,578,395.50	\$0.00	
77 EXPENSES	\$186,568.96	\$216,350.00	\$204,350.00	-\$12,000.00	-5.5%	\$227,350.00	\$23,000.00	
78 TOTAL	\$1,685,182.55	\$1,769,515.39	\$1,782,745.50	\$13,230.11	0.7%	\$1,805,745.50	\$23,000.00	1.29%

A	G	H	I	J	K	L	R	T
	FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
1	Department Breakdown							
2	DISPATCH							
79								
80	SALARIES	\$254,952.80	\$277,872.87	\$286,677.68	\$8,804.81	\$286,677.68	\$0.00	3.2%
81	EXPENSES	\$10,707.00	\$9,250.00	\$9,250.00	\$0.00	\$9,250.00	\$0.00	0.0%
82	TOTAL	\$265,659.80	\$287,122.87	\$295,927.68	\$8,804.81	\$295,927.68	\$0.00	3.1%
83	BUILDING DEPT.							
84	SALARIES	\$242,467.80	\$225,361.21	\$231,648.04	\$6,286.83	\$231,648.04	\$0.00	2.8%
85	EXPENSES	\$8,395.36	\$8,775.00	\$8,775.00	\$0.00	\$8,775.00	\$0.00	0.0%
86	TOTAL	\$250,863.16	\$234,136.21	\$240,423.04	\$6,286.83	\$240,423.04	\$0.00	2.7%
87	SEALER W&M							
88	SALARIES	\$3,262.92	\$3,183.00	\$3,428.63	\$245.63	\$3,428.63	\$0.00	7.7%
89	EXPENSES	\$63.07	\$150.00	\$150.00	\$0.00	\$150.00	\$0.00	0.0%
90	TOTAL	\$3,325.99	\$3,333.00	\$3,578.63	\$245.63	\$3,578.63	\$0.00	7.4%
91	EMERG MGMT COMM							
92	SALARIES	\$756.00	\$1,500.00	\$1,537.50	\$37.50	\$1,537.50	\$0.00	2.5%
93	EXPENSES	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0.0%
94	TOTAL	\$756.00	\$4,000.00	\$4,037.50	\$37.50	\$4,037.50	\$0.00	0.9%
95	ANIMAL CONTROL							
96	SALARIES	\$79,824.91	\$83,270.00	\$83,270.00	\$0.00	\$83,270.00	\$0.00	0.0%
97	EXPENSES	\$10,812.35	\$11,300.00	\$11,300.00	\$0.00	\$11,300.00	\$0.00	0.0%
98	TOTAL	\$90,637.26	\$94,570.00	\$94,570.00	\$0.00	\$94,570.00	\$0.00	0.0%
99	LINE 2 - PUBLIC SAFETY	\$4,358,274.74	\$4,605,564.54	\$4,729,544.76	\$123,980.22	\$4,732,544.76	\$3,000.00	2.7%
100								
101								

A	G	H	I	J	K	L	R	T
Department Breakdown	FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21 Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
102 EDUCATION								
103 MILLIS SCHOOLS								
104 SALARIES	\$13,355,755.27	\$13,561,535.35	\$14,145,694.94	\$584,159.59	4.3%	\$14,145,694.94	\$0.00	0.00%
105 EXPENSES	\$2,377,414.25	\$2,910,995.78	\$3,027,435.61	\$116,439.83	4.0%	\$3,027,435.61	\$0.00	0.00%
106 TOTAL	\$15,733,169.52	\$16,472,531.13	\$17,173,130.55	\$700,599.42	4.3%	\$17,173,130.55	\$0.00	0.00%
107 LINE 3 - MILLIS SCHOOLS	\$15,733,169.52	\$16,472,531.13	\$17,173,130.55	\$700,599.42	4.3%	\$17,173,130.55	\$0.00	0.00%
108								
109								
110 TRICOUNTY SCHOOL								
111 EXPENSES	\$807,957.00	\$1,049,674.00	\$955,936.00	-\$93,738.00	-8.9%	\$955,936.00	\$0.00	0.00%
112 TOTAL	\$807,957.00	\$1,049,674.00	\$955,936.00	-\$93,738.00	-8.9%	\$955,936.00	\$0.00	0.00%
113 LINE 4 - TRI-COUNTY	\$807,957.00	\$1,049,674.00	\$955,936.00	-\$93,738.00	-8.9%	\$955,936.00	\$0.00	0.00%
114								
115 PUBLIC WORKS								
116 DPW HIGHWAY								
117 SALARIES	\$249,292.76	\$261,357.45	\$267,658.14	\$6,300.69	2.4%	\$324,659.74	\$57,001.60	2.80%
118 EXPENSES	\$400,348.06	\$384,342.00	\$424,421.00	\$40,079.00	10.4%	\$386,771.00	(\$37,650.00)	2.80%
119 TOTAL	\$649,640.82	\$645,699.45	\$692,079.14	\$46,379.69	7.2%	\$711,430.74	\$19,351.60	2.80%
120 STREET LIGHTS								
121 EXPENSES	\$37,564.40	\$38,850.00	\$38,850.00	\$0.00	0.0%	\$38,850.00	\$0.00	0.00%
122 TOTAL	\$37,564.40	\$38,850.00	\$38,850.00	\$0.00	0.0%	\$38,850.00	\$0.00	0.00%
123 TRANSFER STATION								
124 SALARIES	\$24,530.07	\$27,447.27	\$28,584.82	\$1,137.55	4.1%	\$28,584.82	\$0.00	0.00%
125 EXPENSES	\$83,517.20	\$77,662.00	\$88,148.00	\$10,486.00	13.5%	\$88,148.00	\$0.00	0.00%
126 TOTAL	\$108,047.27	\$105,109.27	\$116,732.82	\$11,623.55	11.1%	\$116,732.82	\$0.00	0.00%

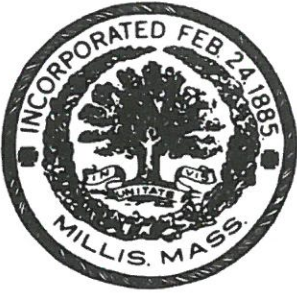
A	G	H	I	J	K	L	R	T
	FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21 Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
1	Department Breakdown							
127	SNOW & ICE							
128	SALARIES	\$53,342.69	\$48,000.00	\$0.00	0.0%	\$48,000.00	\$0.00	0.00%
129	EXPENSES	\$152,440.09	\$170,727.00	\$0.00	0.0%	\$170,727.00	\$0.00	0.00%
130	TOTAL	\$205,782.78	\$218,727.00	\$0.00	0.0%	\$218,727.00	\$0.00	0.00%
131	LINE 5 PUBLIC WORKS	\$1,001,035.27	\$1,008,385.72	\$58,003.24	5.8%	\$1,085,740.56	\$19,351.60	1.81%
132								
133								
134								
135	HEALTH & HUMAN SERVICES							
136	BOARD OF HEALTH							
137	SALARIES	\$129,283.82	\$136,627.06	\$2,567.94	1.9%	\$139,195.00	\$0.00	0.00%
138	EXPENSES	\$5,319.09	\$7,215.00	\$360.00	5.0%	\$7,575.00	\$0.00	0.00%
139	TOTAL	\$134,602.91	\$143,842.06	\$2,927.94	2.0%	\$146,770.00	\$0.00	0.00%
140	COUNCIL ON AGING							
141	SALARIES	\$92,268.13	\$114,600.81	\$2,883.68	2.5%	\$163,156.87	\$45,672.38	38.65%
142	EXPENSES	\$12,262.00	\$8,434.00	\$0.00	0.0%	\$11,434.00	\$3,000.00	26.1%
143	TOTAL	\$104,530.13	\$123,034.81	\$2,883.68	2.3%	\$174,590.87	\$48,672.38	38.65%
144	VETERANS							
145	SALARIES	\$9,630.12	\$11,195.00	\$279.88	2.5%	\$18,000.00	\$6,525.12	67.1%
146	EXPENSES	\$22,073.97	\$38,700.00	\$9,430.00	24.4%	\$48,130.00	\$0.00	0.00%
147	TOTAL	\$31,704.09	\$49,895.00	\$9,709.88	19.5%	\$66,130.00	\$6,525.12	10.0%
148	LINE 6 HLTH/HUMN SERV	\$270,837.13	\$316,771.87	\$15,521.50	4.9%	\$387,490.87	\$55,197.50	16.61%
149								

A		G	H	I	J	K	L	R	T
Department Breakdown		FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
150	CULTURE & RECREATION								
151	MEMORIAL DAY								
152	EXPENSES	\$1,797.46	\$1,828.00	\$1,828.00	\$0.00	0.0%	\$1,828.00	\$0.00	0.00%
153	TOTAL	\$1,797.46	\$1,828.00	\$1,828.00	\$0.00	0.0%	\$1,828.00	\$0.00	0.00%
154	LEGION								
155	EXPENSES	\$4,053.00	\$4,053.00	\$4,053.00	\$0.00	0.0%	\$4,053.00	\$0.00	0.00%
156	TOTAL	\$4,053.00	\$4,053.00	\$4,053.00	\$0.00	0.0%	\$4,053.00	\$0.00	0.00%
157									
158									
159	LIBRARY								
160	SALARIES	\$268,378.02	\$284,618.77	\$294,888.00	\$10,269.23	3.6%	\$294,888.00	\$0.00	
161	EXPENSES	\$140,297.14	\$145,750.58	\$152,709.00	\$6,958.42	4.8%	\$152,709.00	\$0.00	
162	TOTAL	\$408,675.16	\$430,369.35	\$447,597.00	\$17,227.65	4.0%	\$447,597.00	\$0.00	0.00%
163	RECREATION								
164	SALARIES	\$45,411.18	\$31,303.83	\$32,664.87	\$1,361.04	4.3%	\$44,584.87	\$11,920.00	
165	EXPENSES	\$0.00	\$10,000.00	\$0.00	-\$10,000.00		\$0.00	\$0.00	
166	TOTAL	\$45,411.18	\$41,303.83	\$32,664.87	-\$8,638.96	-20.9%	\$44,584.87	\$11,920.00	36.49%
167									
168	HISTORICAL								
169	EXPENSES	\$6,432.17	\$6,493.00	\$6,493.00	\$0.00	0.0%	\$6,493.00	\$0.00	0.00%
170	TOTAL	\$6,432.17	\$6,493.00	\$6,493.00	\$0.00	0.0%	\$6,493.00	\$0.00	0.00%
171	OAK GROVE FARM COMM								
172	EXPENSES	\$4,809.20	\$5,636.00	\$5,636.00	\$0.00	0.0%	\$5,636.00	\$0.00	0.00%
173	TOTAL	\$4,809.20	\$5,636.00	\$5,636.00	\$0.00	0.0%	\$5,636.00	\$0.00	0.00%
174	LINE 7 CULTURE & RECREATION	\$471,178.17	\$489,683.18	\$498,271.87	\$8,588.69	1.8%	\$510,191.87	\$11,920.00	2.39%

A	G	H	I	J	K	L	R	T
	FY20 ACTUAL	FY21 TM ADOPTED	FY22 DEPT REQUESTS	FY22 Requests vs FY21 Final Variance	% Var	FY22 TA Proposed BUDGET	FY22 TA vs FY22 Requests Variance	% Variance
1								
2								
175								
176								
177	PRINCIPAL \$2,192,800.50	\$2,210,936.00	\$2,274,052.33	\$63,116.33	2.9%	\$2,274,052.33	\$0.00	0.00%
178	INTEREST \$2,307,682.92	\$1,682,587.38	\$1,548,762.20	-\$133,825.18	-8.0%	\$1,548,762.20	\$0.00	0.00%
179								
180	TOTAL \$4,500,483.42	\$3,893,523.38	\$3,822,814.53	-\$70,708.85	-1.8%	\$3,822,814.53	\$0.00	0.00%
181	LINE 8 DEBT SERVICE	\$4,500,483.42	\$3,893,523.38	-\$70,708.85	-1.8%	\$3,822,814.53	\$0.00	0.00%
182								
183	TOTAL BUDGET	\$34,613,107.98	\$35,750,277.21	\$1,547,420.97	4.3%	\$37,383,110.52	\$85,412.34	\$0.00
184								
185								
186	TOTAL BUDGET	\$34,613,107.98	\$35,750,277.21	\$1,547,420.97	4.3%	\$37,383,110.52	\$85,412.34	0.23%
188	DISCRETIONARY	\$23,656,358.45	\$24,794,622.08	\$1,129,017.12	4.6%	\$26,009,051.55	\$85,412.34	0.33%
	NON-DISCRETIONARY** Includes							
	General Insurance, Benefits,							
	Tri-County & Debt							
189		\$10,956,749.53	\$11,374,058.98	\$418,403.85	3.8%	\$11,374,058.98	\$0.00	0.00%
190		\$34,613,107.98	\$35,750,277.21	\$1,547,420.97	4.3%	\$37,383,110.52	\$85,412.34	0.23%
191								
206								
207	Town Budget	\$8,322,090.95	\$8,750,508.65			\$8,835,920.99		
208	School Budget	\$16,472,531.13	\$17,173,130.55			\$17,173,130.55		
209								
210	Town Budget Increase FY22		\$428,417.70			\$513,830.04		
214								

21-094

Discuss/Approve Town Meeting Warrant



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

DATE: April 1, 2021

RE: Updated Draft Annual Town Meeting Warrant

The attached (and perhaps final) Annual Town Meeting Warrant is included for your review, discussion, and possible approval. Town Counsel has reviewed the documents and has recommended a number of grammatical changes to the warrant, which do not materially affect the articles.

In light of the discussion which occurred at your meeting on March 29th, I'm recommending that Article 17 "Road Maintenance" be increased from \$50,000 to \$90,000 and Article 29 "Unemployment Insurance" Fund be reduced from \$40,000 to \$5,000. After further review, the Finance Director and I believe that the Unemployment Fund had adequate funds to meet the obligations with this reduced amount at least thru December of 2021. We can reevaluate this account prior to the FATM.

In summary the following changes (which have been highlighted in yellow in the warrant) have been made to the warrant since the last version you reviewed:

Article 15. Water Systems Response Plan has been reduced from **\$40,000 to \$30,000**.

Article 17. Road Maintenance and Repairs has been increased from **\$50,000 to \$90,000**

Article 27. The appropriate language has now been inserted into this article

Article 29. Unemployment Insurance Fund has been reduced from **\$40,000 to \$5,000**

Please note that the Finance Committee has meetings scheduled on April 7th and April 14th. The Finance Committee must vote its recommendations on the articles by April 14th.

Please let me know if you have any questions in regards to these matters. Thank you.

4-1-21



May 1, 2021

**ANNUAL
TOWN MEETING WARRANT**

**TOWN OF MILLIS
COMMONWEALTH OF MASSACHUSETTS**

NORFOLK, SS.

GREETING:

To either of the Constables of the Town of Millis in said county, in the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millis qualified to vote in elections and in town affairs, to meet on Saturday, the first day of May, AD 2021 at 12:00 p.m. in the Middle-Senior High School parking lot located at 245 Plain Street in said Millis:

**FOR THE BUSINESS MEETING, THEN AND THERE,
TO ACT ON THE FOLLOWING ARTICLES, VIZ**

SPRING 2021 TOWN MEETING ARTICLE LIST

1. Unpaid Bills
2. FY21 Additional Wages and Expenses
3. FY22 Operating Budget
4. SEIU #888 & Firefighters Local #4704 Contract Ratifications
5. Sewer Enterprise Fund
6. Water Enterprise Fund
7. Stormwater Enterprise Fund
8. Consent Agenda:
 - Amendments to Personnel Plan
 - Board of Health Appointing Authority
 - Revolving Funds
 - Community Preservation Fund
9. Community Preservation Historic Resource Reserve Fund – Phase II Walling Map Rehab
10. Community Preservation Open Space/Recreation Reserve Fund – MHS Dugout Project
11. Establish Lansing Millis Memorial Stabilization Account
12. Independent Annual Audit
13. FY22 Personal Property Interim Year Inspections (BOA)
14. FY23 Recertification Process (BOA)
15. Capital Items
16. Tree Pruning/Removal
17. Road Maintenance/Repair
18. New Computer Lease – Year One
19. Design/Construction of Drainage Rehab at Village Street and Birch Street
20. 61A Purchase – Braun Property/Village Street
21. Zoning Bylaw Amendment – Performance Based Solar Ordinance
22. Zoning Bylaw Amendment – Parking Dimensions
23. Zoning Bylaw Amendment - Compact Car Parking
24. Zoning Bylaw Amendment – Cannabis Delivery

25. Town Bylaw Addition – Waiver of Town Building Project Permit Fees
26. Authorize the Sale of Town Land – Acorn Street
27. PILOT Agreement – CFB Solar
28. Medicare/Medicaid Reimbursement Services
29. Unemployment Insurance Fund
30. OPEB Fund
31. Stabilization Fund

DRAFT

TOWN OF MILLIS

May 1, 2021 SPRING ANNUAL TOWN MEETING WARRANT

ARTICLE 1. To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of **\$572.91** to pay the following **unpaid bills** incurred by Town departments from previous fiscal year(s), or take any other action in relation thereto.

Select Board	\$270.00	Mead, Talerman & Costa
Town Clerk	\$79.00	LHS Associates
Town Clerk	\$14.00	Lisa Hardin Re-imburse.-Postage
Town Clerk	\$41.10	Lisa Hardin Re-imburse.-Supplies
IT Administration	<u>\$55.04</u>	CDW-G
	Total	\$572.91

(Submitted by The Select Board)

4/5ths majority

ARTICLE 2. To see if the Town will vote to transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **additional wages or expenses** not sufficiently funded under Article 4, Operating Budget, of the June 29, 2020 Annual Town Meeting, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 3. To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund to **defray charges and expenses to the Town, including debt and interest, and a reserve fund**, for the fiscal year beginning July 1, 2021, or take any other action in relation thereto.

(Submitted by The Select Board)

2/3 majority if stabilization funds used

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds or transfer from the Stabilization Fund the sum of **\$85,000** to fund the estimated first-year cost items contained in the contracts between the **Town of Millis and SEIU Local 888, and Town of Millis and Professional Firefighters of Millis Local #4704**, both to be effective July 1, 2021, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the sewer enterprise fund beginning July 1, 2021**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the water enterprise fund beginning July 1, 2021**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the stormwater enterprise fund beginning July 1, 2021**, including a reserve fund, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

CONSENT ARTICLE 8. To see if the Town will vote the following consent articles:

1. To see if the Town will vote to adopt **amendments to Schedule A-Salary Plan of the Town of Millis Personnel Plan** effective July 1, 2021, as shown in the FY22 Finance Committee Report, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

2. To see if the Town will vote in accordance with M.G.L., Chapter 41, section 4A, and Chapter 268A, to authorize the **Board of Health to appoint any of its members to another town office or position for which it has appointing authority**, for the term provided by law, if any, otherwise for a term not exceeding one year, and fix the salary of such appointee, notwithstanding the provision of M.G.L. Chapter 41, Section 108, or act in any manner in relation thereto.

(Submitted by the Board of Health)

Simple majority

3. To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E½, to establish the following fiscal year spending limit for the Town's established revolving funds for Fiscal year 2022:

AUTHORIZED REVOLVING FUNDS	FISCAL YEAR EXP. LIMIT
Oak Grove Farm Maintenance Fund	\$ 35,000.00
Animal Control Shelter Fund	\$ 3,000.00
Fire Alarm Fund	\$ 10,000.00
Historical Commission Fund	\$ 12,000.00
Ambulance Department Fund	\$ 20,000.00
Council on Aging Transportation Fund	\$ 5,000.00
VMB Custodial/Maintenance Fund	\$ 6,000.00
School Food Service Fund	\$ 360,000.00
School Transportation Fund	\$ 500,000.00
Stormwater Management Fund	\$ 10,000.00
BOH Medical Servs./Vaccination Fund	\$ 20,000.00
BOH Rabies Clinic/Program Fund	\$ 2,500.00
School Athletic Fields Fund	\$ 35,000.00
School Extracurricular Fund	\$ 8,000.00
Library Special Use Fund	\$ 10,000.00
Recreation Fund	\$ 200,000.00
Tobacco Control Program	\$ 1,000.00

(Submitted by The Select Board)

Simple majority

4. To see if the Town will vote to raise and appropriate a sum of money or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve from annual revenues in the amounts recommended by the Community Preservation Committee for administrative expenses, community preservation projects and/or other expenses in fiscal year 2022, with each item to be considered a separate appropriation or act in any manner in relation thereto.

Appropriations:

From 2022 estimated revenues for Committee Administrative Expenses	\$12,549.00
(To be divided equally: \$6,274.50 CPC Salary Account: \$6,274.50 CPC Expenses)	
From Undesignated Fund Balance for Long Term Debt- Principal	\$20,000.00
From Undesignated Fund Balance for Long Term Debt- Interest	\$ 9,950.00

Reserves:

From FY2022 estimated revenues for Historic Resources Reserve	\$25,098.00
From FY2022 estimated revenues for Community Housing Reserve	\$25,098.00
From FY2022 estimated revenues for Open Space Reserve	\$25,098.00
From FY2022 estimated revenues for Budgeted Reserve	\$80,000.00

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 9. To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund for the Preservation & **Rehabilitation of the Henry F. Walling Map Phase II**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 10. To see if the Town will vote to appropriate a sum of money from the Community Preservation Open Space/Recreation Resource Reserve Fund for the **Millis High School Dugout Project**, or take any other action in relation thereto.

(Submitted by the Community Preservation Committee)

Simple majority

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of **\$363,887 to establish a Lansing Millis Memorial Building Stabilization Account**, or act in any manner in relation thereto.

(Submitted by Select Board)

2/3 vote

ARTICLE 12. To see if the Town will vote to appropriate and raise by taxation, or transfer from available funds, the sum of **\$36,750 for an independent audit** of all accounts of all departments of the Town, or take any other action in relation thereto.

(Submitted by The Select Board)

Simple majority

ARTICLE 13. To see if the Town will vote to appropriate and raise by taxation, or transfer from available funds, the sum of **\$20,000 for Fiscal Year 2022 Personal Property interim year inspections and Real Estate interim year revaluations**, or act in any manner relating thereto.

(Submitted by Board of Assessors)

Simple majority

ARTICLE 14. To see if the Town will vote to appropriate and raise by taxation, or transfer from available funds, the sum of **\$18,000 to conduct the F23 Recertification Process**, or take any other action in relation thereto.

(Submitted by Board of Assessors)

Simple majority

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds, or transfer from the Stabilization Fund, or borrow the sum of **\$657,131** to fund the following capital items:

<u>Department</u>	<u>Capital Item</u>	<u>Amount</u>
School	Committed Bus Leases	\$89,999
School	Committed Computer Leases	\$46,600
Police	Committed Police Cruiser Leases	\$34,932
Water EF	D'Angelis Wells PFAS Plant Design Wells Part B	\$200,000
Water EF	Wells 3-6 PFAS Plant Design Part A	\$255,600
Water EF	Water Systems Response Plan	<u>\$30,000</u>
Total		\$657,131

Or take any other action in relation thereto.

(Submitted by The Select Board)

2/3 majority if stabilization funds or borrowing used

ARTICLE 16. To see if the Town will vote to appropriate and raise by taxation, or transfer from available funds the sum of **\$40,000 for tree trimming and removal**, or take any other action related thereto.

(Submitted by Select Board)

Simple majority

ARTICLE 17. To see if the Town will vote to appropriate and raise by taxation, or transfer from available funds the sum of **\$90,000 for road maintenance and repairs**, or take any other action related thereto.

(Submitted by Select Board)

Simple majority

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds, or transfer from the Stabilization fund, or borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of **\$23,300 for a new lease/purchase(s) for computers for the Millis Schools**, or take any other action in relation thereto.

(Submitted by the School Committee) *2/3 majority*

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds, or transfer from the Stabilization fund, or borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of **\$711,728 for the Design and Construction of Drainage Rehab at Village and Birch Street**, or take any other action in relation thereto.

(Submitted by Select Board)

2/3 majority if stabilization funds or borrowing used

ARTICLE 20. To see if the Town will vote to appropriate a sum of money to pay costs of acquiring a parcel of land, including any structures thereon, located at 377 Village Street in Millis, as shown on the Millis Assessors' Map No. 41/003 and consisting of 23.10 acres, more or less, including the payment of all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise, or to take any other action relative thereto.

(Submitted by Select Board)

2/3 majority

ARTICLE 21. To see if the Town will vote to amend the Zoning Bylaws, as most recently amended, by adding a new section as follows:

1. Amend the definition of "Designated Location" in Section XXI.3 (Definitions):

Designated Location: The location(s) designated herein where Large-Scale Ground-Mounted Solar Photovoltaic Installations with a Rated Nameplate Capacity of 250 kW or more may be sited As-of-Right:

(a) in the I-P and I-P-2 Districts, as shown on the Zoning Map of the Town of Millis, Massachusetts referenced in Section III.C of this Zoning By-Law, or

(b) on any lot or grouping of contiguous lots that

(i) is at least 15 acres in total area and

(ii) consists of land

a. that is primarily and directly used for agricultural purposes as defined in M.G.L. c. 61A, § 1;

b. that is primarily and directly used for horticultural purposes as defined in M.G.L. c. 61A, § 2; or

c. where at least fifty percent (50%) of the total area of the lot or grouping of contiguous lots consists of important farmlands, including without limitation prime farmlands, unique farmland, and additional farmland of statewide importance,

identified by the United States Department of Agriculture Natural Resources Conservation Service pursuant to 7 C.F.R. Part 657.

2. Add a new subsection XXI.9(d) to Section XXI.9 (Dimension and Density Requirements):
9. Dimension and Density Requirements:

The following dimensional and density requirements shall apply to all LGSPI.

Setbacks:

For large-scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows:

- (a) Front yard: The front yard depth shall be at least 40 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the front yard shall not be less than 50 feet, and where the lot abuts a Residential District, the front yard shall provide a treed fifty foot (50') wide buffer from all Town roads and residential properties, except as provided in (d) below.
- (b) Side yard: Each side yard shall have a depth at least 20 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the side yard shall not be less than 50 feet, and where the lot abuts a Residential District, the side yard shall provide a treed fifty foot (50') wide buffer from all Town roads and residential properties, except as provided in (d) below.
- (c) Rear yard: The rear yard depth shall be at least 30 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the rear yard shall not be less than 50 feet, and where the lot abuts a Residential District, the rear yard shall provide a treed fifty foot (50') wide buffer from all Town roads and residential properties, except as provided in (d) below.
- (d) Natural sight barriers (which shall include without limitation rivers, upland gradients, and any wetland setbacks required by the Millis Conservation Commission pursuant to applicable law) may be considered by the Planning Board as a basis for reducing the 50' treed buffer requirement of (a), (b) and (c) above.

or take any other action in relation thereto.

(Submitted by the Select Board)

2/3 Majority

ARTICLE 22. To see if the Town will vote to amend the Zoning By-Laws, as most recently amended, by amending the section identified herein as follows:

By amending Section II, Definitions, "Parking Space"

From:

“An off-street space at least 9 ft. in width and 21 ft. in length, having an area of not less than 189 sq. ft., plus access and maneuvering space, whether inside or outside a structure for exclusive use as a parking stall for one motor vehicle.

To:

“An off-street space at least 9 ft. in width and 19 ft. in length, having an area of not less than 171 sq. ft.,” plus access and maneuvering space, whether inside or outside a structure for exclusive use as a parking stall for one motor vehicle.

or to take any other action related thereto.

(Submitted by the Planning Board)

2/3 Majority

ARTICLE 23. To see if the Town will vote to amend the Zoning By-Laws, as most recently amended, by adding the section identified herein as follows:

1) Amend Section VIII. “Off-Street Parking and Loading Regulations”, subsection B “General”, by adding the following language in bold:

6. In order to reduce the overall impervious surface of off-street parking areas, the **Planning Board may allow by Special Permit, the use of parking spaces designed for cars smaller than full size, hereinafter called “compact cars”**, and still count toward the overall number of spaces required, as follows:

- a. The dimensional requirements of compact car parking spaces shall be 8' x 16' (128 sq ft).
- b. In parking lots containing more than 20 spaces, up to thirty-three (33%) of parking spaces may be designed for use by compact cars. In parking lots with 20 or fewer parking spaces, spaces designed for use by compact cars are not permitted.
- c. Compact car parking spaces shall be located in one (1) or more contiguous areas and shall not be intermixed with spaces designed for full size cars.
- d. Compact car parking spaces shall be clearly designated by pavement marking and labeled as “Compact Car Parking Only.”
- e. Compact car parking shall be designed as perpendicular or angled parking only. All parallel parking spaces shall be full sized spaces as defined in Section II of this By-Law.
- f. Approval shall be based upon determination by the Planning Board that safety will be adequately protected and that commonly employed engineering and planning standards have been met in full.
- g. For any reduction in total parking area obtained as a result of using compact parking spaces, an equal area of open space shall be provided in addition to the minimum open space required herein.

or to take any other action related thereto.

(Submitted by the Planning Board)

2/3 Majority

ARTICLE 24. To see if the Town will vote to amend the Zoning Bylaw of the Town of Millis by making the following changes thereto, by deleting the word “as” (underlined) and inserting the italicized and emboldened text shown Section XIII, Special Permit Conditions, subsection V., Recreational Marijuana Establishments, 2. General Regulations, as follows:

2. General Regulations: Marijuana Establishments, as defined ***and limited to Marijuana Cultivators, Craft Marijuana Cooperatives, Marijuana Product Manufacturers, Marijuana Microbusinesses, Independent Testing Laboratories, Marijuana Retailers, Marijuana Transporters, Delivery Licensees (including Marijuana Couriers and Marijuana Delivery Operators) Marijuana Research Facilities, but expressly excluding Social Consumption Establishments, as each of those terms are defined*** in G.L. c., 940, § 1, and 935 CMR 500.000, may be permitted in the I-P-2 district pursuant to a Special Permit issued by the Planning Board, subject to the provisions of this Bylaw.

or take any other action in relation thereto.

(Submitted by the Select Board)

2/3 Majority

ARTICLE 25. To see if the Town will vote to add the following language to the end of Section 26 of Article V. of the General Bylaws (Permanent Building Committee):

“All Municipal Inspection Fees related to inspections of Municipal and School Projects which are under the general supervision and review of the Permanent Building Committee shall be waived. However, the actual costs of such inspections (if any) shall be borne by the project.”

or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 26. To see if the Town will vote to authorize the sale by auction or sealed bids of a 0.94 Acre parcel of land off of Acorn Street identified as Parcel ID 0033-0013 on Map 33, Lot 013 Book 4405, Page 585, or take any other action in relation thereto.

(Submitted by the Select Board)

2/3 Majority

ARTICLE 27. To see if the Town will vote to authorize the Select Board to enter into a Payment in Lieu of Taxes Agreement (PILOT) with Solect Energy Development LLC pursuant to the provisions of G.L. c.59, Section 38H(b), or any other enabling authority, for a period of up to 25 years in relation to a 215.67 kW DC, 166.6 kW AC Solar Farm to be located on the Clyde F. Brown Elementary School at 7 Park Road, and further to authorize the Select Board to take any actions, and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing, and to implement and administer the PILOT agreement, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Select Board deems in the best interests of the Town, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds, or transfer from the Stabilization fund, or borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of **\$5,000 for Medicare/Medicaid Reimbursement Services**, or take any other action in relation thereto.

(Submitted by the School Committee)

Simple Majority

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of **\$5,000 for the Unemployment Insurance Fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Other Post-Employment Benefits (OPEB) fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Stabilization Fund**, or take any other action in relation thereto.

(Submitted by the Select Board)

Simple Majority

DRAFT

And, you are hereby directed to serve this Warrant by posting attested copies hereof fourteen days before time of said meeting as directed by the vote of the Town. Hereof fail not and make due return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 5th day of April in the year two thousand and twenty-one.

**TOWN OF MILLIS
SELECT BOARD**

James J. McCaffrey, Chair

Peter C. Jurmain, Vice-Chair

Erin T. Underhill, Clerk

A True Copy, Attest

Lisa J. Hardin, Town Clerk

**Helen R. Kubacki, Constable
Town of Millis**

21-095

Confirm ATM Date

21-096

Community Funding/Earmarks Discussion



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

A handwritten signature in blue ink, appearing to read "Michael Guzinski", is written over the "FROM:" line.

DATE: April 1, 2021

RE: Congressional Earmarks

We are still working on gathering information in connection with the submittal of a congressional earmark. It appears that the option with the best hope of success will be assistance with our PFAS Treatment Plant.

I will have information to supply to you during the day on Monday.

Thank you.

Karen Bouret

From: Mike Guzinski
Sent: Monday, March 22, 2021 12:04 PM
To: Jim McCaffrey
Cc: Mike Guzinski; Karen Bouret
Subject: FW: [External]: Community Project Funding ("earmark") input sought by April 9

FYI. Probably something that the SB should discuss at your meeting of March 29th.

Mike

From: Linsky, David - Rep. (HOU) <David.Linsky@mahouse.gov>
Sent: Friday, March 19, 2021 4:01 PM
To: Mike Guzinski <mguzinski@millisma.gov>
Subject: FW: [External]: Community Project Funding ("earmark") input sought by April 9

Dear Town Administrator Guzinski,

Congressman Auchincloss's office reached out to me regarding the newly implemented Community Project Funding aimed at helping to identify federal funding decisions. I have included the correspondence below for your convenience and please do not hesitate to reach out to me directly should you have any questions.

Sincerely,

David P. Linsky
State Representative
Fifth Middlesex

Congressman Auchincloss asked me to reach out to officials in our 34 cities and towns in the MA-04 for **your input on Community Project Funding requests** (previously referred to as Congressional "earmarks").

One of Congressman Auchincloss's top priorities is to represent our district in partnership with state and local officials. With this in mind, we are asking you to participate in the process of generating a list of projects that would bring the most benefits to our district with the help of dedicated federal dollars. Please note that Community Project Requests must be submitted by non-profit or governmental entities—for-profit requests do not qualify for funding.

We are engaging a variety of stakeholders in this process to solicit a wide array of ideas. Regional project submissions are encouraged. Our office will review all proposals and generate a final list of 10 projects for submission to the House Appropriations Committee for consideration.

If you would like to submit a Community Project Funding ("earmark") request or a regular Appropriations request for consideration, please complete [this form](#) by close of business on **Friday, April 9**.

Additional Guidelines for MA-04:

- Please do not send any cover letters, faxes, emails, worksheets, or additional documents at this time. All we need is the completed web form by the deadline of Friday, April 9.

- You will not be able to amend your request after submission, so please take your time to prepare and proof your responses in advance. Only one request is permitted per web form submission.
- Congressman Auchincloss's office will review all Community Project Funding and regular appropriations requests but cannot guarantee inclusion of requested funding levels or report language.

Please let our office know if there are any questions and please make note of the Friday, April 9 deadline for submission.

All my best,

Dana

DANA HANSON | *District Director*

Pronouns: she, her, hers

Office of Congressman Jake Auchincloss, MA-4

29 Crafts Street Suite 375, Newton, MA 02458

Cell: (617) 645-7552

Connect with Congressman Auchincloss online:

[Facebook](#) | [Twitter](#) | [YouTube](#) | [Instagram](#) | [Website](#)

If you would like to request that Representative Auchincloss submit an **Community Project Funding (“earmark”) request OR a regular Appropriations request** on your or your organization’s behalf, please complete [this form](#). An outline of the required information for a Community Project Funding request can be found below.

Our office’s deadline for all fiscal year 2022 individual appropriations requests is **Friday, April 9 COB**.

Additional Guidelines for MA-04 Appropriations:

- Do not send any cover letters, faxes, emails, worksheets, or additional documents at this time. All we need is the completed web form by the deadline.
- You will not be able to amend your request after submission, so please take your time to prepare and proof your responses in advance. Only one request is permitted per web form submission.
- Rep. Auchincloss’ office will review all earmark and regular appropriations requests but cannot guarantee inclusion of requested funding levels or report language.

Contact Information

1. First Name
2. Last Name
3. Email
4. Phone Number

Organization Information

1. Organization Name
2. Organization Head Name
3. Street Address
4. City
5. State
6. Zip Code

Appropriations Request

1. In which Appropriations bill, Agency, or Account is this federal program funded?
 - a. Agriculture, Rural Development, Food and Drug Administration, and Related Agencies
 - b. Commerce, Justice, Science, and Related Agencies
 - c. Defense
 - d. Energy and Water Development
 - e. Financial Services and General Government

- f. Homeland Security
 - g. Interior, Environment, and Related Agencies
 - h. Labor, Health and Human Services, Education, and Related Agencies
 - i. Legislative Branch
 - j. Military Construction, Veterans Affairs, and Related Agencies
 - k. State, Foreign Operations, and Related Agencies
 - l. Transportation, Housing and Urban Development, and Related Agencies
 - m. Unknown/not sure
2. Request type
- a. Programmatic Funding Request
 - b. Community Project Funding Request
 - c. Bill Language
 - d. Report Language

Community Project Funding Request

1. Project Name
2. Legal Name of Entity Receiving Funds (Please do not use abbreviations or acronyms)
3. Exact funding amount requested
4. Please select the account your community project request is eligible for:
 - a. Department of Agriculture - Agricultural Research Service, Buildings, and Facilities
 - b. Department of Agriculture - Rural Development, Rural Community Facility Grants
 - c. Department of Agriculture - Rural Utilities Service, ReConnect Grants
 - d. Department of Justice - Byrne Justice Assistance Grants
 - e. Department of Justice - COPS Technology and Equipment
 - f. National Oceanic and Atmospheric Administration - Operations, Research, and Facilities
 - g. National Aeronautics and Space Administration - Safety, Security, and Mission Services
 - h. Department of Defense - Research, Development, Test, and Evaluation Army
 - i. Department of Defense - Research, Development, Test, and Evaluation Navy
 - j. Department of Defense - Research, Development, Test, and Evaluation Air Force
 - k. Department of Defense - Research, Development, Test, and Evaluation Space Force
 - l. Department of Defense - Research, Development, Test, and Evaluation Defense-Wide
 - m. Army Corps of Engineers – Investigations
 - n. Army Corps of Engineers – Construction
 - o. Army Corps of Engineers - Mississippi Rivers and Tributaries
 - p. Army Corps of Engineers - Operations and Maintenance
 - q. Bureau of Reclamations - Water and Related Resources
 - r. Small Business Administration - Small Business Initiatives
 - s. Federal Emergency Management Agency, Federal Assistance - Pre-Disaster Mitigation Grants
 - t. Federal Emergency Management Agency, Federal Assistance - Nonprofit Security Grants
 - u. Federal Emergency Management Agency, Federal Assistance - Emergency Operations Center Grants
 - v. Land and Water Conservation Fund - Federal Land Acquisitions

- w. Environmental Protection Agency - State and Tribal Assistance Grants for certain water infrastructure projects
 - x. U.S. Forest Service - State and Private Forestry Projects
 - y. Department of Labor - Employment and Training Administration - Training and Employment Services
 - z. Department of Health and Human Services - Health Resources and Service Administration - Program Management
 - aa. Department of Health and Human Services - Substance Abuse and Mental Health Services Administration - Health Surveillance and Program Support
 - bb. Department of Education - Innovation and Improvement
 - cc. Department of Education - Higher Education
 - dd. Military Construction – Army
 - ee. Military Construction - Navy and Marine Corps
 - ff. Military Construction - Air Force
 - gg. Military Construction - Defense-Wide
 - hh. Military Construction - Army National Guard
 - ii. Military Construction - Air National Guard
 - jj. Military Construction - Navy Reserve
 - kk. Military Construction - Air Force Reserve
 - ll. Department of Transportation - Local Transportation Priorities
 - mm. Department of Transportation – Airport Improvement Program (AIP)
 - nn. Department of Housing and Development – Economic Development Initiative (EDI)
5. Is the funding recipient a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986, the Commonwealth of Massachusetts, or a unit of local government?
 6. Can you submit documentation demonstrating community support for this project?
 7. Do you consent to publishing the name of the organization or individual requesting funding for this project if Congressman Auchincloss submits this request?

General Information

1. Please describe the problem or issue addressed by this request and include pertinent details that justify the need for appropriations. (Character Limit: 2,500)

21-097

Ratification of SEIU CBA



TOWN OF MILLIS

TO: Select Board

FROM: Michael Guzinski, Town Administrator

A handwritten signature in blue ink, appearing to read "Michael Guzinski", is written over the "FROM:" line.

DATE: April 1, 2021

RE: SEIU – Ratification of Collective Bargaining Agreement

The Memorandum of Agreement which the Board approved in Executive Session at your last meeting has been forwarded to the SEIU Union Leadership. I've been informed that the union will hold a vote on the proposed MOA on Friday, April 2nd. I will inform you as to the results of that vote prior to your meeting on Monday. Should we not receive a positive vote by the SEIU by Monday evening, we will simply pass over this item on Monday evening.

Please let me know if you have any questions in regards to this matter.

Thank you.