

## **Capital Planning Committee**

May 12, 2020 Meeting Minutes  
Remote meeting via Zoom

Call to Order: Committee Chair Jonathan Barry called the meeting to order at 6:42 PM. Those present included Mr. Barry, Peter Berube, Jim McCaffrey, Kerri Roche, John Corcoran Town Administrator Mike Guzinski and Finance director Carole Johnston.

DPW director Jim McKay joined the call to give more detail on a 2-way radio system that had been requested as a new capital item. At present, DPW workers rely on personal devices to communicate, which can potentially be a safety issue. The new system would be coordinated with police, fire and school systems. Mr. McKay also indicated that a stormwater project off of Village Street was to be deferred for the time being. Mr. McKay reviewed the proposal for a water tank maintenance contract which would be approximately \$1.7M over 15 years and would cover all routine maintenance including painting of the tanks.

The committee then went through all the various projects that had been requested and prioritized them using the ranking system that had been previously developed. The committee also wrote up the capital planning committee report that will be presented to the finance committee and ultimately be included as an appendix to the finance committee report which would be presented at the upcoming town meeting. The committee voted to accept the prioritization recommendations as discussed with all in favor and none opposed. The committee also voted to present the updated capital planning report to the finance committee with all in favor and none opposed.

Mr. Barry indicated that he would forward along the report to Jodie Garzon (chair of the Finance Committee) the next day and be available to discuss the report at the next fincom meeting.

The meeting was adjourned at 8:14pm.