

Capital Planning Committee  
March 14, 2024 Meeting Minutes  
Via Zoom

CALL TO ORDER

Chair Jonathan Barry called the meeting to order at 7:00 PM. The following persons were present: Jonathan Loer, Jim McCaffery, Peter Jurmain, Craig Schultze, Finance Director Carol Johnston, Town Administrator Mike Guzinski.

SCHEDULED BUSINESS

Chair Barry and the Committee reviewed the upcoming timeline of finalizing the Capital Planning Report for the May Annual Town Meeting.

The Committee discussed and reviewed the prioritization of the School request for the servers and switches, the Fire request for a new vehicle, the Library request for Building Repairs, Town Buildings request for an aerial boom lift, the DPW's request for safety equipment.

The Committee agreed to wait to hear from Marc Conroy, the school committee liaison, on the servers and switches.

**Committee Member Schultze made a motion to approve the minutes from the 2/22/24 meeting. Committee Loer seconded the motion. Chair Barry Polled the Board, Loer – yay, Jurmain – yay, Schultze – yay, McCaffery – yay, Barry – yay. The motion passed unanimously.**

**Committee Member McCaffery made a motion to approve the minutes from the 03/07/24 meeting. Committee Member Jurmain seconded the motion. Chair Barry Polled the Board, Loer – yay, Jurmain – yay, Schultze – yay, McCaffery – yay, Barry – yay. The motion passed unanimously.**

**Committee Member Jurmain made a motion to adjourn at 8:03 PM. Committee Member Pete Schultze seconded the motion. Chair Barry polled the Committee by roll call Barry – yay, Loer - yay, Jurmain – yay, McCaffery – yay. The motion passes unanimously.**

Respectfully submitted by Victoria Schindler