

Capital Planning Committee
March 21, 2024 Meeting Minutes
Via Zoom

CALL TO ORDER

Chair Jonathan Barry called the meeting to order at 7:00 PM. The following persons were present: Jonathan Loer, Jim McCaffery, Peter Jurmain, Craig Schultze, Marc Conroy, Finance Director Carol Johnston, Town Administrator Mike Guzinski, and Animal Control Officer Erin Mallette.

SCHEDULED BUSINESS

Animal Control Officer Erin Mallette reviewed her request for a new Animal Control Vehicle for the Fall Town Meeting. She states the vehicle is a 2017 with 115,000 miles, when the truck was bought it was not outfitted as an animal control vehicle. She is looking for a new vehicle that is outfitted as an animal control vehicle with kennels inside. The first quote is Approximately \$86,000 and the second is Approximately \$56,000. The vehicle cost will be split between Medway and Millis.

Town Administrator Mike Guzinski stated this would be on two different warrants, Millis, and Medway. He has spoken with the Town Administrator and officials in Medway, and they agree to the purchase of this vehicle.

The Committee discussed the school's request for servers and switches. Committee member Conroy, the school committee liaison, stated he thinks that is outdated equipment that needs to be replaced. Committee Member Jurmain stated he is concerned with the power issues, if they can't fix the power issues, the new equipment will potentially be damaged. He suggests fixing the power issues prior to upgrading the equipment. The Committee continued debating the school's request for the system needs an upgrade, but it also potentially needs new UPS and wiring to protect the new system. This will be a high priority item. They will be getting final number from the school for next weeks meeting to approve the final report for Town Meeting.

Committee Member Barry made a motion to approve the minutes from the 3/14/24 meeting. Committee Loer seconded the motion. Chair Barry Polled the Board, Loer – yay, Jurmain – yay, Schultze – yay, McCaffery – yay, Barry – yay, Conroy – yay. The motion passed unanimously.

Committee Member McCaffrey made a motion to adjourn at 7:54 PM. Committee Member Pete Jurmain seconded the motion. Chair Barry polled the Committee by roll call Barry – yay, Loer - yay, Jurmain – yay, McCaffery – yay, Conroy – yay. The motion passes unanimously.

Respectfully submitted by Victoria Schindler