

Capital Planning Committee
September 13th, 2023 Meeting Minutes
Via Zoom

CALL TO ORDER

Committee Member James McCaffery called the meeting to order at 7:00 PM. The following persons were present: Chair Jonathan Barry, Jonathan Loer, Mark Conroy, Pete Jurmain, Craig Schultze, James McCaffery, and Town Administrator Mike Guzinski.

SCHEDULED BUSINESS

Town Administrator Mike Guzinski discussed the proposals from each department including the following:

- Antennas for Signal Towers proposed by Fire Chief Barrett – The new cell tower will be put on Norfolk Road; the Chiefs are looking for antenna equipment to put upon the tower to improve the first responder communications.
- Phase 2 of Library Lighting Upgrades proposed by Library Director Kim Tolson – The second phase of the Library Lighting Upgrades to solve the current lighting issues.
- HVAC Repairs proposed by Town Buildings – VMB Building, and the Fire Station are both in need of HVAC repairs.
- New Pick-up Truck proposed by DPW Director, Jim McKay – To replace the 2011 Van, the truck will not have a plow.
- PFAS Plant for well #3 proposed by DPW Director, Jim McKay – the design is 75% complete, final price is TBD.
- New Vector Truck proposed by DPW Director, Jim McKay – This is a truck to clean out drains and pipes; a very important piece of equipment for the DPW.

Town Administrator Mike Guzinski stated the Town has received a \$25,000 earmark for the COA Chevy Cruze and \$20,000 towards the wireless security upgrades for the school the committee approved in the spring.

Committee Member, Craig Schultze made a motion to approve the Meeting Minutes from August 24th, 2023. Committee Member, Pete Jurmain seconded the motion. Chair Barry polled the Committee by roll call Barry – yay, Jurmain- yay, Schultze – yay, Conroy – yay, McCaffery – abstain, motion passes by majority.

Committee Member Jonathan Barry made a motion to adjourn at 7:45pm. Committee Member Craig Schultze seconded the motion. Chair Barry polled the Committee by roll call Barry – yay, Jurmain- yay, Schultze – yay, Conroy – yay, McCaffery – yay, motion passes by majority.

Respectfully submitted by Victoria Schindler