

**SELECT BOARD
MEETING MINUTES
Monday, April 8, 2024
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

Chair Schultze called the meeting to order at 7:00pm.

The following persons were present Chair Craig Schultze, Vice Chair Ellen Rosenfeld, Clerk Erin Underhill, Town Administrator Mike Guzinski, Assistant Town Administrator/HR Manager Karen Bouret DeMarzo.

Announcements

Millis Beautification Day will be held on Saturday April 27th from 9am-12pm. Please visit millislionsclub.com to register. The Millis Annual Town Meeting will be held on 5/7/24 at the MS/HS Auditorium at 7:30pm. The Millis Annual Town Election will be held on 5/13/24, polls open at 7:00am and close at 8:00pm.

24-063 Award of FY24 Complete Streets Grant

Economic Development and planning Director/Energy Manager Bob Weiss, announces the Town has received \$433,195.00 towards the Complete Streets Program.

Out of Order - 24-066 Appointments

- *Police Officers*
Sel. Rosenfeld made a motion to ratify the Town Administrators appointment of Michelle Manganello and Austin Alves as full-time Patrol Officers pending successful completion of a comprehensive background investigation, physical, psychological evaluation, and drug screening. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.
- *Police Sergeants*
Sel. Rosenfeld made a motion to ratify the Town Administrators promotion and appointment of Officer Colby Roy, Officer Paul Smith, and Officer Jason Gonzalez to the position of Sergeants. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

Out of Order - 24-067 Appointment of Community Preservation Committee At-Large Member

Sel. Rosenfeld made a motion to appoint Jessica Monty as an at-large member of the Community Preservation Committee pending completion of the conflict-of-interest training and sworn in by the Town Clerk. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-064 Approval of Purchase/Installation of Military Service Flags

Sel. Rosenfeld made a motion that the Board approve the request to purchase six military flags/flagpoles to be installed in front of the Veterans Memorial Building as specified. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-065 Accept Gift – Tree Donation for Town Hall

Sel. Rosenfeld made a motion that the Board accept a gift from Harrison McPhee, Inc. of a Norway spruce including labor, equipment, and materials, to be planted on Arbor Day on the grounds of the Veterans Memorial Building. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-068 Capital Committee Presentation – Town Meeting Article

Capital Planning Committee Chair Jonathan Barry reviewed the Capital Planning Report for the May Annual Town Meeting Warrant. Which ranks the capital requests from departments including car replacement for Fire Department, servers and switches for the Middle High School, safety equipment for the DPW, portable radios for the Fire department, Library envelope repairs, aerial boom lift and a skid steer.

Sel. Rosenfeld motioned to remove \$16,000,000 placeholder from the capital planning list that represented a potential Senior Center. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-069 Review/Approval of 2024 Outdoor Watering Restrictions

DPW Director Jim McKay reviewed the Massachusetts Department of Environmental Protection revised Water Management Act Permit (WMA Permit). He states the 2024 outdoor watering restrictions are updated in accordance with the WAM permit issued December 8, 2023. This only goes into effect IF the Charles River gets below a certain level.

Sel. Rosenfeld motioned for the Board to approve the 2024 outdoor watering restrictions as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-070 5/7/24 Annual Town Meeting Warrant (ATM)

- *Vote to Open Warrant*

Sel. Rosenfeld motioned for the Board to open the May 7, 2024, annual Town Meeting warrant. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

- *Discuss/Vote to Add or Remove Articles*

Town Administrator Mike Guzinski stated there is a request from Millis Youth Baseball for Town funding (\$9,000) towards the purchase and installation of new batting cages.

President of Millis Youth Baseball Mike Carter reviews the request for the batting cages. They would like to replace the entire structure. The Board agrees for Mr. Carter to submit this for the Fall Annual Town Meeting Warrant.

Sel. Rosenfeld made a motion to remove the skid steer and aerial boom lift from the Capital project list on the Annual Town Meeting Warrant and increase Article 22 stabilization fund by an additional \$121,000.00. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

- *Vote to Close Warrant*

Sel. Rosenfeld motioned for the Board to close the May 7, 2024, annual Town Meeting warrant. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-071 Vote to Approve & Sign 5/7/24 ATM Warrant

Sel. Rosenfeld motioned for the Board to approve and sign the May 7, 2024, annual Town Meeting Warrant pending the changes noted tonight. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-072 Vote to Approve & Sign 5/13/24 Town Election Warrant

Sel. Rosenfeld motioned for the Board to approve and sign the May 7, 2024, annual Town Election warrant as presented. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-073 Discuss FY25 Budget – Stabilization Policy

No discussion

24-074 Approval of Millis Girl Scouts Fairy House Exhibit

Sel. Rosenfeld motioned for the Board to approve the request by Millis Girl Scouts to set up a fair house exhibit on the Veterans Memorial Building lawn from Sunday, June 2nd through Saturday, June 8th. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-075 Board/Committee Liaison Updates

Sel. Rosenfeld attended the cemetery committee where they worked on their rules and changed their rates.

Sel. Schultze attended the capital planning committee where they finalized the capital planning report, and the Finance Committee where they voted to recommend most of the articles, they will be voting on the last of the articles at their next meeting.

Sel. Underhill attended community preservation committee where they discussed the two articles on the Town Meeting warrant and the school building committee, she urged her other Board members to watch the meeting to gain helpful insights including rough costs on the upcoming project.

24-076 Review/Approval of

- *Water/Sewer Commitment*

Sel. Rosenfeld motioned for the Board approves the water/sewer commitment to the collector for March 2024 in the amount of \$1,917.24. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

- *Stormwater Commitment*

Sel. Rosenfeld motioned for the Board to approve the stormwater commitment for FY24 in the amount of \$3,696.00. Sel. Underhill seconded the motion. Sel. Schultze polled the Board. The motion passes unanimously.

24-077 Approval of DRAFT Minutes

Sel. Rosenfeld moved that the Board vote to approve the draft minutes of 3/25/24 as written. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Sel. Rosenfeld made a motion to enter Executive Session at 8:15pm to discuss strategy with respect to collective bargaining and strategy in preparation for negotiations with non-union personnel if an open meeting may have a detrimental effect on the governments bargaining position only emerging to adjourn. Sel. Underhill seconded the motion. Sel. Schultze polled the Board and the motion passed unanimously.

Respectfully Submitted by Victoria Schindler