



*The Commonwealth of Massachusetts*  
*Executive Office of Energy and Environmental Affairs*  
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Tel: (617) 626-1000  
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July 10, 2019

Ralph R. Willmer  
Metropolitan Area Planning Council  
60 Temple Place  
Boston, MA 02111

Re: Open Space and Recreation Plan

Dear Mr. Willmer:

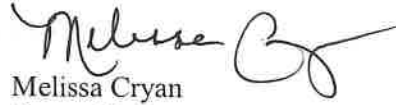
Thank you for submitting the draft Open Space and Recreation Plan for Millis to this office for review and compliance with the current Open Space and Recreation Plan Requirements. This plan was particularly thorough and has been conditionally approved through July 2026. Conditional approval will allow the town to participate in DCS grant rounds through July 2026 and a grant award may be offered to the town. However, no final grant payments will be made until the plan is completed.

Once the following items are addressed, your plan will receive final approval:

1. Population Characteristics - this section was missing the required information on family income and the town's industries and employment trends.
2. Growth and Development Patterns – the required Infrastructure section was missing. It should include subsections on Transportation Systems, Water Systems, and Sewer Systems.
3. Vegetation – a discussion on public shade trees is required, as well as a listing of any rare, threatened, and endangered species.
4. Scenic Resources and Unique Environments - any unusual geologic features in the town must be included.
5. Environmental Challenges – please add information on erosion, sedimentation, ground and surface water pollution, forestry issues, and environmental equity issues. Environmental equity refers to looking at the distribution of open space resources in the town and identifying any areas that are lacking in them.
6. Section 5 – any Chapter 61 lands, Conservation Restrictions, or Agricultural Preservation Restrictions in town should be included.
7. Community Goals - the Statement of Open Space and Conservation Goals in this section should strictly be at the broad, big picture level. The specific goals and objectives listed are for Section 8.

Congratulations on working on such an important task for your community! Please contact me at (617) 626-1171 or [melissa.cryan@mass.gov](mailto:melissa.cryan@mass.gov) if you have any questions or concerns, and I look forward to reviewing your final plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Cryan". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Melissa Cryan  
Grants Manager