



TOWN OF MILLIS

Accounting/Finance Office

900 Main Street • Millis, MA 02054

Phone: 508-376-7039

Fax: 508-376-0124

DEDUCTION ADD/UPDATE

NAME _____ DATE _____

DEDUCTION TYPE _____

ADD NEW _____ OR UPDATE EXISTING _____

VENDOR NAME/ADDRESS _____

AMOUNT TO BE WITHHELD EACH PAY PERIOD _____

OR

PLEASE INACTIVE THIS DEDUCTION EFFECTIVE _____

ADDITIONAL NOTES:

EMPLOYEE SIGNATURE _____

**Please return to the Accounting/Finance Office at address or fax listed above.
Any questions, please call 508-376-7039**