

**Permanent Building Committee Meeting
Minutes of Wednesday, February 26, 2020
Town Hall, Room 130**

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC

Diane Jurmain, Wayne Klocko (Chairman), John Larkin, Patrick Sheehan, Kimberly Borst (Department Assistant)

Additional Attendees

James McCaffery – Select Board Representative, PBC

James McKay - DPW

David Rachmaciej – DPW

Robert Taylor – Taylor & Burns

After review of the 50% cost estimate provided by Taylor & Burns, the Committee met to discuss a list of value engineering opportunities to try to bring the cost of the DPW project within the original budget of \$3.9 million.

Two main areas of savings that were discussed were decreasing the overall square footage of the building and having the DPW self-perform some of the work.

A detailed list of proposed value engineering opportunities was presented to the Committee (Exhibit A).

The majority of these value engineering suggestions were accepted; however, the following are being reconsidered and potentially added back in:

- Remove drive through overhead door at west end of wash bay
- Remove fire alarm system or possibly go with a less expensive option with fire department approval
- Reduce window height from 6'-0" to 4'-0"
- Remove overhang over walkway, "porch" over doorways only

The Committee directed Taylor & Burns to resketch the floor plan with a smaller bus driver area and reduced building size. Once that has been done, the 75% documents should be completed, and another cost estimate should be done. The PBC will look into having someone do a peer review.

Invoices

A bills payable invoice for Casella for removal of debris from the DPW site was presented to the Committee for approval.

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Pat Sheehan made a motion to pay Casella \$567.15 for goods and services rendered. Diane Jurmain seconded the motion and the motion passed unanimously.

A bills payable schedule for Taylor & Burns for architectural services for the DPW project was presented to the Committee.

Diane Jurmain made a motion to pay Taylor & Burns \$62,382.60 for services rendered. Pat Sheehan seconded the motion and it passed unanimously.

Minutes

The minutes from January 14, 2020 were reviewed by the Committee.

Wayne Klocko made a motion to approve the minutes from January 14, 2020 as written. Pat Sheehan seconded the motion and the motion passed unanimously.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:07 p.m. The motion was seconded by Pat Sheehan and passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee