

Town Clerk

**TOWN CLERK 011610**

*Personnel Services*

	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUALS	FY2019 TM ADOPTED	FY2020 REQUESTS	FY2020 PROPOSED
Salary Department Head	\$5,901	\$5,901	\$6,078	\$12,413	\$12,413	\$12,413	
Salaries Clerical	\$73,145	\$75,867	\$78,188	\$72,070	\$68,651	\$72,839	
Salaries Clerical OT	\$1,638	\$1,031	\$1,391	\$2,417	\$1,300	\$4,922	
Longevity	\$650	\$650	\$1,185	\$750	\$450	\$750	
<b>Total</b>	<b>\$81,335</b>	<b>\$83,449</b>	<b>\$86,842</b>	<b>\$87,649</b>	<b>\$82,814</b>	<b>\$90,924</b>	<b>\$0</b>

*Expenses*

Book Binding	\$400		\$1,335	\$693	\$2,225	\$2,450	
Supplies and Expenses	\$2,772	\$2,153	\$3,880	\$2,083	\$1,800	\$2,200	
Postage	\$499	\$360	\$175	\$303	\$450	\$450	
Dues & Subscriptions	\$110	\$110	\$185	\$596	\$700	\$1,150	
Equipment Repairs	\$619	\$1,776		\$0	\$600	\$600	
<b>Total</b>	<b>\$4,400</b>	<b>\$4,399</b>	<b>\$5,575</b>	<b>\$3,674</b>	<b>\$5,775</b>	<b>\$6,850</b>	<b>\$0</b>
<b>TOTAL BUDGET</b>	<b>\$85,735</b>	<b>\$87,848</b>	<b>\$92,417</b>	<b>\$91,324</b>	<b>\$88,589</b>	<b>\$97,774</b>	<b>\$0</b>

Step increases in SEIU contract. Additional overtime for sufficient coverage.

Additional supplies for storage of records plus price increases.  
Staff need additional training and subscription prices have increased.

(2/6/19)

Town Clerk

**REGISTRARS 011630**

*Personnel Services*

	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUALS	FY2019 TM ADOPTED	FY2020 REQUESTS	FY2020 PROPOSED
Salaries	\$625	\$638	\$644	\$557	\$663	\$663	
Wages Clerical Overtime				\$0	\$500	\$563	
<b>Total</b>	<b>\$625</b>	<b>\$638</b>	<b>\$644</b>	<b>\$557</b>	<b>\$1,163</b>	<b>\$1,226</b>	<b>\$0</b>

*Expenses*

Postings	\$161	\$42		\$0	\$225	\$225	
Printing	\$1,615	\$1,835	\$2,029	\$1,444	\$1,940	\$1,940	
Postage	\$1,709	\$1,708	\$1,796	\$1,735	\$1,735	\$1,735	
<b>Total</b>	<b>\$3,484</b>	<b>\$3,585</b>	<b>\$3,825</b>	<b>\$3,179</b>	<b>\$3,900</b>	<b>\$3,900</b>	<b>\$0</b>

TOTAL BUDGET

	\$4,109	\$4,223	\$4,469	\$3,736	\$5,063	\$5,126	\$0
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(2/6/19)

Town Clerk

**ELECTIONS 011620**

FY2015 FY2016 FY2017 FY2018 FY2019 FY2020 FY2020  
ACTUAL ACTUAL ACTUAL ACTUALS TM ADOPTED REQUESTS PROPOSED

*Personnel Services*

Salaries Clerical	\$485	\$976	\$9,180	\$1,601	\$2,500	\$3,100	
Wages	\$12,531	\$8,702	\$13,157	\$6,215	\$16,621	\$17,025	
Wages Clerical Overtime			\$110	\$0	\$0	\$0	
<b>Total</b>	<b>\$13,017</b>	<b>\$9,678</b>	<b>\$22,447</b>	<b>\$7,816</b>	<b>\$19,121</b>	<b>\$20,125</b>	<b>\$0</b>

*Expenses*

Postings	\$476	\$238	\$392	\$288	\$280	\$280	
Printing	\$4,088	\$5,139	\$3,770	\$2,094	\$2,700	\$2,950	
Supplies and Expenses	\$1,837	\$456	\$2,813	\$447	\$700	\$2,700	
Postage	\$378	\$26	\$62	\$406	\$600	\$600	
Food	\$801	\$1,286	\$1,891	\$568	\$800	\$900	
Advertising	\$546	\$156	\$180	\$365	\$250	\$250	
Equipment Repairs	\$819	\$2,257	\$1,521	\$2,180	\$4,300	\$4,300	
<b>Total</b>	<b>\$8,945</b>	<b>\$9,558</b>	<b>\$10,630</b>	<b>\$6,347</b>	<b>\$9,630</b>	<b>\$11,980</b>	<b>\$0</b>

**TOTAL BUDGET**

	\$21,962	\$19,236	\$33,077	\$14,164	\$28,751	\$32,105	\$0
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Added \$250 to update General By-laws to current word doc standards  
 Added \$1500/yr for Poll Pad contract, \$500 for better signage at elections  
 Added \$100 for food cost increase

State mandated increase in minimum wage for Election workers.  
 Increase in clerical salaries to cover early voting period.

*- 3 hrs election worker time  
 - hrs for all kind  
 - early voting*

(2/6/19)